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Arts, Science and Commerce Colleg, Chikhaldara 2021-2022 ACTIVITY PLAN

					20	21-2022 ACTIVIT	Y PLAN					
Sr. No	Name of Committee (Coordinator)	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22
1	2	3	4	5	6	7	8	9	10			
1	I. Q. A. C. (NAAC) (VDK)		-	1) Workshop on use of ICT tools 2) Teaching Methodoloty	Programme on Use of Mock & Moodles	Programm on IPR -	Workshop on Quality initiative in laboratory		administrative Workshop for non teching staff	11	12	13
2	Co-ordination Arts Faculty (AVD)		Interaction with newly admitted students	Entry level test 2021-222 syllabus completion report								
3	Co-ordination Science Faculty (GDM)		Syllabus completion Report collection	Entry level test 2021-22 syllabus completion report	Syllabus completion Report collection	Syllabus completion Report collection	Internal Exam and Syllabus completion report	University Practical Exam W- 2021	Syllabus Completion Report	Internal Exam and Syllabus completion report	University Practical Exam S-2022	
4	Co-ordination Commerce Faculty (PMK)		Interaction with newly admitted students	Entry level test 2021-22 syllabus completion report			•					
5	UGC Planning & Management Board (GRD)				Proposal for	r various scheme w	ill be prepared as pe	er UGC directions a	nd guidelines			e e e e e e e e e e e e e e e e e e e
6	Palak Yojana (HUP, NJS, SLK)		Display and distribuation Of provisional Palak Yojana Students List	Orientation of Students about palak Yojana	Display and distribuation Of Final Palak Yojana Students List	Monthwise	Monthwise regular report	Month wise Regular	Month wise Regular	Monthwise regular report	Monthwise regular report	Monthwise regula report
7	Sports Committee (PGG)	21 June International Yoga Day	15 to 21 July Kho-Kho camp	29 August, Nationial Sports day, Sports G.K.	SGBAU Inter collegiate Kho Kho tournaments organization	Inter collegiate various games patricipations	Contro & Conna	Guest lecture on Sports in N.S.S. Camp	District Level Kho- Kho camp, Sports G.K. test , Sports elocation and Kho Kho competition	Gathering sports 01st Week of February		
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1	2	3	4	5	6	7	8	9	10			
8	N. S. S. & Students Council (ARK)	Yoga Day	Tree Plantation	According to Univresity letter Student Council Election	NSS day	Mahatma Gandhi Jayanti	Preparation of NSS Camp	NSS Camp	Savitribai Phule	11 Sant Gadge Baba Jayanti	12 According to University letter work	13 NSS Regular programe and NSS camp report
9	- Sipna Alumni Association (ARB)			-					Alumni Meet in Annual social Gathering		-	
10	Cultural Committee (SNJ)								Annual social Gathering			
11	YCMOU / MKCL / TLC (MBS)				Work of co	ommittee has been	done as per dirction	n of Principal throu	l Ighr th year			
12	Best Student of the Year (DSH)								Data Collection and award ceremony In Annual Social Gathering			
13	Gunvant Vidhyarthi Satkar (RSM)								In Annual Social Gathering			
14	Library Advisory Committee (SGM)			Meeting with members								Meeting with members
15	Carrier Guidance & Counseling Cell (DSH)			06 day Add on course on self skill development	GK Test, Science Apptiitude test and Eassy Test	1000	Service Co		Guest Lecture, Seminar and Meditation			Carrer counselling to students throughout year

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1	2	3	4	5	6	7	8	9	10	11	12	13					
16	Teacher-Student Guardian Committee (BNM)				Parent Meet												
7	Admission Committee (KNS)		- Admission Drive	Admission Procedu University d		-			-								
8	Purchase Committee (RSM)					Throu	ghout the year as p	er need									
9	Building Committee (BSD)		As per direction of Principal														
20	Tours & Excursion (RPR, ARB and VMM)		As per last year of Science Industrial Visit														
21	Wall Poster, Wall Magazine News publication & College Report (MBS, ARK)						Throughout the yea	ar									
22	Anti-raging, Discipline & Grievances (Students) (PGG)		Meeting with Principal with all members		Meeting with all students with PPT and UGC Clip Video				Meeting with Principal for smooth conduct of gathering	meeting with students smooth conduct of gathering							
23	College Magazine and Prospectus publication (AVD)				College m	nagaznie to be pub	lished by June 2023	College magaznie to be published by June 2021 and prosepects by May 2022									

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(Coordinator)		Jul-21	Aug 21		0 11							
2	Jun-21 3	4	Aug-21		Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22
Stock Verification & Instrument Maintenance Committee (NYB)		Meeting with principal and members in last week of July	5		principal and	7	8	9	10 Meeting with principal and members in last week of January	11	12	13 Meeting with principal and members in last week of April
Environmental study teaching, learning & Examination (GDM)	conduction a	t college level,		÷		·	-	÷			•	
Weather Observation & Information (VSM)							Continued					
Student Seminar (SRK, HUP and PMK)				2					Inter class seminar competition last week of January			
Mahila Grievance (USW)		Meet with principal and all members 16/07/2019	students of coll	ege				meet with principal and all members	Programme on Hygeine and safety			
Scholarship Committee (MBS)	-					as	per government ru	les				
Time Table (AFB, BNM & PMK)	Regular time table											
College Website (DVP)							As per need					
Academic Plan (RSM, GBD, ARK)		Plan preparation Arts, science and commerce										
Women's Hostel Committee (NYB)		meeting with principal with members last week of Month	principal wit	n eek	principal last	meeting with principal last y week of Month	Commerce College	meeting with principal last week of Month	meeting with principal last week of Month	meeting with principal last week of Month	meeting with principal last week of Month	
	Instrument Maintenance Committee (NYB) Environmental study teaching, learning & Examination (GDM) Weather Observation & Information (VSM) Student Seminar (SRK, HUP and PMK) Mahila Grievance (USW) Scholarship Committee (MBS) Time Table (AFB, BNM & PMK) College Website (DVP) Academic Plan (RSM, GBD, ARK)	Instrument Maintenance Committee (NYB)Syllabus dist conduction a result assesEnvironmental study teaching, learning & Examination (GDM)Syllabus dist conduction a result assesWeather Observation & Information (VSM)Image: Conduction a result assesStudent Seminar (SRK, HUP and PMK)Image: Conduction a conduction a conduction a result assesMahila Grievance (USW)Image: Conduction a conduction a	Instrument Maintenance Committee (NYB)principal and members in last week of JulyEnvironmental study teaching, learning & Examination (GDM)Syllabus distribution, exam conduction at college level, result assessment work.Weather Observation & Information (VSM)Image: Syllabus distribution, exam conduction at college level, result assessment work.Student Seminar (SRK, HUP and PMK)Image: Syllabus distribution, exam conduction at college level, result assessment work.Mahila Grievance (USW)Image: Syllabus distribution, exam conduction at college level, result assessment work.Scholarship Committee (MBS)Meet with principal and all members 16/07/2019Scholarship Committee (MBS)Regular time tableCollege Website (DVP)Plan preparation Arts, science and commerceMomen's Hostel Committee (NYB)Image: Syllabus distribution, exam members last	Distrument Maintenance Committee (NYB)principal and members in last week of JulyEnvironmental study teaching, learning & Examination (GDM)Syllabus distribution, exam conduction at college level, result assessment work.Weather Observation & Information (VSM)Syllabus distribution, exam conduction at college level, result assessment work.Student Seminar (SRK, HUP and PMK)Image: Syllabus distribution, exam conduction at college level, result assessment work.Mahila 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members in last week of JulyEnvironmental study teaching, learning & Examination (GDM)Syllabus distribution, exam conduction at college level, result assessment work.IIWeather Observation & Information (VSM)Syllabus distribution, exam conduction at college level, result assessment work.IIStudent Seminar (SRK, HUP and PMK)IIDepartmental seminar in 3rd or 4th WeekMahila Grievance (USW)IMeet with principal and all members 16/07/2019Meet with all girls students of college last week of AugustScholarship Committee (MBS)Regular time tableIIICollege Website (DVP)IIIIAcademic Plan (RSM, GBD, ARK)IPlan preparation Arts, science and commerceIIIWomen's Hostel Committee (NYB)IIIIIWomen's Hostel Committee (NYB)IIIIWomen's Hostel Committee (NYB)IIIIWomen's Hostel Committee (NYB)IIIIImage: State (NYB)IIIIImage: State (NYB)IIIIImage: State (NYB)IIIIImage: State (NYB)IIIIImage: State (NYB)IIIIImage: State (NYB)II <td>Stock Verification & Instrument Maintenance Committee (NYB)Meet Mitenance members in 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Sr. No	Name of Committee (Coordinator)	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22
1	2	3	4	5	6	7	8	9	10	11	12	13
34	Nodal Officer (VRP)					upto admission dates		Information of our college fill in AISHE DCF form	Information of our		12	13
35	Employee Service Book Verification Committee (NJS)					- Regular updation	of employee servic	e book as per need	-			
36	University Exam. In- charge Practical (AFB)					Practical Exam time table					Practical Exam time table	
37	Internal Exam Committee (Unit test/ Common Test/ Entry level test) (RPR, MBS & VMM)			Entry level test			Internal Exam a	nd common test as	per commenceing ac	cademic plan		
38	Women Development Cell (SNJ)		2 day camp									
39	Student Feedback and Student Satisfaction Survey (VHM)									02nd Week of February		
40	Research Club (URK)		Meeting of Members			Guest Lecture for students			Avishkar, Events organized By SGBAU			
41	Remedial Coaching (VMM)		Extra remedial coaching classes form SC, ST OBC students	Extra remedial coaching classes form SC, ST OBC students	Extra remedial coaching classes form SC, ST OBC students			Extra remedial coaching classes form SC, ST OBC students	to Commerce			
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Sr. No	Name of Committee (Coordinator)	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	
1	2	3	4	5	6							Apr-22
42	API Scrutiny Committee (UGT)			5	0	7	8	9	10	11	12	13
43	Entrepreneurship development and industry institute linkage cell (SLK)					A: Guest Lecture	; per proposal recei		Add on Course on Bamboo craft			
44	Swaccha Bharat Swashtha Bharat and College Beautification Committee (SPC)		Rainwater harvesting (RSM)	Rainwater harvesting (RSM)/ Sports and Health Awareness (PGG)/Yoga Awareness Programme (SNJ)	Rainwater harvesting (RSM) / Savings and Investment guidance (BNM)/Plastic Free Environment Awareness (USW)/ Diet, Hygine and Health Awareness	Swatch Week (ARK)			Sports and Health Awareness (PGG)/ Awareness of E- waste and Management (VDK)/Legal Awareness speech (SPC)/ Conservation of Melght Plant (URK)/ Solar Energy Awareness (AFB)	September to February Vīvek Jagar (HUP)	-	
45	COP (Ethnobotany) URK)					-	As per syllabus					
46	RUSA (GRD)					Proposal will b	e prepare as per Rl	JSA directions				
47	NIRF (VHM)					The Proces	s will Start after re	gistration.				
48	Student Development Cell (GBD)					As pe	r direction of Unive	rsity				
49	Staff council and management meeting (HUP)					Last y	ear to be noted de	tails to Comp	Collage			

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1	2	3	4	5	6	7	8	9	10	11	12	13
50	Library (SGM)				Library orientation				Book Exibition			

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PRINCIPAL Art, Science & Commerce College Chikhaldara