

SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

**SIPNA SHIKSHAN PRASARAK MANDAL'S AMRAVATI
ARTS, SCIENCE AND COMMERCE COLLEGE**

UPPER PLATEAU, NEAR GOVERNMENT GARDEN, CHIKHALDARA, DIST.

AMRAVATI

444807

www.sipnaascc.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Sipna Shikshan Prasarak Mandal Amravati is established with the specific goals and mission of overall development of the people in Melghat – a tribal, remote and backward region in Amravati district of Maharashtra state. Melghat comprising of two tehsil places i.e. Chikhaldara and Dharni is hilly terrain at the northern extreme of the Amravati district of Maharashtra. Melghat means 'meeting of the ghats', which describes the area as a large tract of unending hills and ravines scarred by jagged cliffs and steep climbs. It is renowned for 'Melghat Tiger Project' and 'Gugamal National Park' worldwide. Presently, the total area of the reserve is around 1677 km². The forest is tropical dry deciduous in nature, dominated by teak (*Tectona grandis*). Chikhaldara is a [Hill Station](#) and a [municipal council](#) in Melghat. Chikhaldara is the sole hill resort in the region assumed to be the 'Nandanvan' of Vidharbha, is situated at an altitude of 1118 m with highest Vairat point 1188m and has the added dimension of being the only coffee-growing area in Maharashtra. The place has a rich variety of flora and fauna with the nature's beautiful architecture spread all over the region. Arts, Science and Commerce College, Chikhadara, Distt. Amravati came into existence in 1996 with an intention to impart higher education to the tribal at their very door step and ensure their well being, growth and safety. The college offers degree courses like B.A., B.Sc., B.Com with traditional and advanced subjects and M.Sc. (Environmental Science).

Vision

To work for overall development of the people of Melghat & nearby areas through education, the tribal in particular

Mission

- To make available traditional as well as modern courses to students
- To offer career oriented programmes to students
- To provide multiple platforms to tribal and other students in order to seek their comprehensive development
- To conformably bring together two cultures, the tribal and the other and to seek harmonious existence of them
- To make students have close communion with the nature and make them understand its significance and preserve it
- To instil discipline and moral values in order to make them responsible citizen of the nation as well as good human being

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- NAAC Reaccredited with Grade "B" CGPA "2.58".

- Institute covered under UGC 2(f) and 12(B) section.
- Parent Institute posses 10.4 acres of land at Aladoh village.
- Women's hostel having intake capacity of 36.
- Committed parent institute.
- Decentralised administration.
- Maximum number of teachers with Ph.D.
- Courses offered with modern and traditional subjects.
- Career oriented programmes at UG level.
- Prominent alumni.
- Active NSS unit to serve the society.
- Good achievement of students in sports.
- Adoption of number of best practices.
- Preservation and conservation of rare medicinal plants.
- Young and Dynamic staff.

Institutional Weakness

- Infrastructural facilities.
- Dropouts.
- Inadequate sports facilities.
- Inadequate research facilities.
- Inadequate need specific UGC schemes.

Institutional Opportunity

- To provide higher education facility to the diversified socio economic strata of Melghat Tribal Region.
- To enhance multiple interaction among different cultures.
- To strengthen institute-industry linkage.
- To motivate for self employment opportunities.
- To carry out more research projects.
- To build up consultancy services.
- To develop collaborative work with government, industries and NGOs.

Institutional Challenge

- Lack of awareness about education among tribal and other inhabitants of Melghat.
- Students from educationally and economically deprived section.
- Financial and other resource mobilization.
- Inadequate hostel facility for tribal and socially backward students.
- Inadequate accessibility and connectivity in terms of conveyance and communication.
- Hyper intense weather.
- Inadequate infrastructure in the town of Chikhaldara.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college follows the curriculum prescribed by Sant Gadge Baba Amravati University, Amravati. The Academic and Activity plan is prepared by the college to ensure effective implementation of curriculum. Each department prepares a course-distribution plan at the beginning of every academic year, the syllabus is allotted to teachers, and discussions are held on the methodologies to adopt such as checking the feasibility of delivering the allotted curriculum, number of days required for effective teaching of the syllabus, and for conduct of examinations. Teacher's Diary helps plan and manage this entire process of curriculum delivery effectively. Teachers hold seminars, class tests, assignments, group discussions, power point presentations, industrial tours and projects and provide models and specimen answers sheets, hard copies, CD's and Web-Site address to the students to enhance their knowledge. On-line and off- line e-resources, Excursions, Industrial and field visits, fieldwork and demonstration methods are used. The college makes constant efforts to integrate cross cutting issues such as gender, climate change, Environmental Education, Human Rights etc. in the curricula. Value added courses imparting transferable and life skills add to the learning experience of the students. Feedback on curriculum ensures effective delivery and scope for improvement. Certificate course like Ethnobotany, add flavors to the taste of the learners. Teachers actively participate in framing the Curriculum, in their capacity as members of the Board of Studies and participate in workshops that are conducted by the university after the designing of the curriculum.

Teaching-learning and Evaluation

Teaching-learning and evaluation process is planned and organized as per the academic plan of the college. Interaction among teachers and the students, in classes, labs, during field visits, and in the premises helps identify the weaker and the stronger students so as to apply different teaching policies. ICT based teaching learning, projects, assignments and seminars work as an effective platform for teacher-student academic interactions. Experiences during regular field work/visits are shared in the class. The research laboratories, botanical garden, digital English language learning lab and the library with books, journals and E-resources, NLIST, online journals and e- books, INFLIBNET support the teaching learning process. Wi-Fi enabled departments allow students to easily access the E-learning resources. Confidence and capacity building strategies for students include library orientation, soft skills development, life skills training, awareness and training programs, workshops on useful topics, group discussions and group project work, students' inter disciplinary seminar competition, college magazine "PAHAT", scientific events such as Avishkar, opportunities to interact with eminent personalities. The subject toppers / rank holders are felicitated with cash prizes. "Best student award" is given every year. Remedial coaching for academically weaker students is arranged as per need. The teachers attend various courses to update their knowledge, acquire expertise and learn the modern student-centric teaching methods for effective teaching-learning and evaluation. The college maintains transparent internal/external assessment procedure. The college examination committee carries out the effective implementation of internal assessment, college examination, redressal of grievances as per the university directives within the planned time frame.

Research, Innovations and Extension

Nine faculty members are registered Ph.D. supervisors with research centers and laboratories. Four research scholars have been awarded Ph.D. degrees under the supervision of college research guides. Four teachers have completed their MRPs (UGC) and 01 teacher has been granted MRP by UGC. Entrepreneurship Development and Industry Institute Linkage Cell, Honey Bee Keeping Center, Centre for Conservation and Propagation of

Medicinal and Aromatic plants are the initiatives of the college for creation and transfer of knowledge. Training Program and workshop on Beekeeping, Bamboo Craft, LED Lamp Fabrication, Intellectual Property Right (IPR) are the institutions attempt to promote research culture among students and teachers. Total 168 research papers in ISSN journals, 04 books and 80 papers in national/international conference proceedings have been published by the teachers in the college. Number of extension activities are conducted under Swachha Bharat and Swastha Bharat Abhiyan like 'say no to plastic' and cleanliness drives, N.S.S. organizes number of programs like Water Conservation, De-Addiction, Malnutrition, Global Warming, Energy Conservation, Disaster Management, Equality & National Integration, Tree Plantation, Gram Swachata Abhiyan, Literacy Programme, Workshop on Hagandari-Mukt Village, Blood Donation Camp, Anti-Female Feticide Movement, Eradication of Superstition etc. The Department of Environmental Science develops Grass Meadows in the Melghat Tiger Reserve area; Apiculture Department creates awareness about usefulness of beekeeping among the localities. Language departments works for developing communications skills of the local students. Awards and recognition for extension activities have been received by the departments and faculties. Linkages with government and non-government organizations promote various extension activities.

Infrastructure and Learning Resources

It has been a challenge for us to setup required infrastructure due to hilly, tribal and remote region with limited resources. Presently existing premises of our college is on rented land. Parent institution Sipna Shikshan Prasarak Mandal, Amravati adequately funded us to meet these infrastructural demands. We manage providing optimum Physical Infrastructure Facilities in order to support the teaching learning process and proper academic atmosphere with total campus area of 4500 Sqm having 10 classrooms, 09 laboratories cum classrooms, 02 laboratories, 01 girls and boys common room, office and principal's cabin, library and research centers, rooms for sports and NSS, staff rooms for arts and commerce faculties, cooperative store etc. Out of which 14 are ICT enabled class rooms. Women's hostel and a Gym have been constructed on our own 10.22 acres of land at Aladoh, a village near Chikhaldara. A plan of construction of new college building is ready and all possible efforts are going on for the construction. We have optimum sports facilities with Indoor /Outdoor Games like Table Tennis, Chess, Yoga, Kho- kho, Volleyball, Kabaddi and equipments for Cricket, Athletics, Teniquite, Foot Ball, and Wrestling. An audio video facilities-enabled hall and the open space in college are utilized for cultural activities. Library is equipped with number of titles, books, journals, required software and e-facilities. The college has optimum IT facilities with sufficient computers, laptops, LCDs, Wi-Fi, LAN, Internet etc. Optimal use of infrastructural facilities and maintenance is ensured through planned constituted committees and IQAC.

Student Support and Progression

Students are an integral part of academics as also of the various activities of the college. In addition to government scholarships and freeships financial assistance for study tours is also made available. Cash prizes are given to subject toppers under "*Gunvant Vidyarthi Satkar*". We award 'The Best Student of the College'. Special awards are given to outstanding sports achievements. Capability enhancement and development schemes such as Guidance for Competitive Examinations, Career Counseling, Soft Skill Development, Remedial Coaching, Language Lab, Bridge Courses, Yoga and Meditation, Personal Counseling are made available for students. Career Guidance Cell of the college offers guidance and study material for various competitive examinations. Programs like 'Three week training course on Bamboo Craft Manufacturing', 'Two days workshop on Bamboo Rakhi manufacturing and colouring of Bamboo strips', 'One day Workshop on LED lamp fabrication' are meant for vocational education and training of the students. The women

development cell reaches out to the girl students by organizing specific programmes on self defense and enhancing life skills. Girls' common room is available. The college has installed a suggestion box and set up a grievance redressal cell to address difficulties of the students. The alumni members are actively involved in the college activities. They have regular communication with the institution. As per the guidelines of the university, the Students' Council is constituted every year. We conduct remedial coaching for the progress of academically poor students. Students are motivated to participate in college cultural- recreational and various sports activities to groom their personalities.

Governance, Leadership and Management

The vision and mission of the college are reflected in the activities like facility of higher education with advanced subjects, Career Oriented Courses, Language Lab, Entrepreneurship Development Cell, Effective use of ICT, Energy literacy, Soft skills and life skills. For the management of all academic and administrative matters, there are four bodies: The Board of Directors, College Development Committee, Staff Council and IQAC. These bodies have adequate representation from the divergent set of stakeholders. For the decentralization of the authority and operational autonomy various important committees are formed like IQAC, UGC Planning and Management Board, Purchase Committee. Principal as head of the institution provides autonomy to all the committees and the departments. The budgetary provisions are made as per the requirement. The amount allotted utilized at the priority basis. For efficient use of financial resources we have two committees namely Purchase committee and UGC Planning and Management Board. Heads of the departments have functional freedom. The Institution has a well established mechanism to address the grievances received from all stakeholders. College has opted for the scheme of Group insurance for the staff; it has Credit Cooperative Society and a Cooperative store. Programs for faculty empowerment are organized; leave granted for attending faculty development programs. The college follows the "Performance Based Appraisal System" of UGC as prescribed in its regulations. The accounts are audited regularly. The college receives funds from individuals for felicitation of subject toppers. IQAC is a major policy deciding and implementing unit in our college.

Institutional Values and Best Practices

Institutional values and best practice are clearly reflected in the various activities and programs of the college like gender equity promotion, women respect and safety, good behavior, sexual harassment of women at work place – prevention and prohibition redressal law. For gender equity we have separate common rooms for girls and boys, special Mahila Grievance Cell, Hostel facility for girls, 'Sanitary Napkin Vending Machine', Chain-link Fencing campus. Students are made conscious about surrounding environment through various activities. Waste management schemes are followed strictly with the help of Local Corporation. Cleanliness drive and 'no plastic drives' are organized by NSS, department of Chemistry. Heavy waste furniture is sent for dismantling and recycling. Waste chemicals in the laboratories are properly disposed off. The waste water is recollected and used for the purpose other than drinking. Electronic waste is disposed off as per norms and by hiring the services of government recognized firms and agencies. The college has set up a rainwater harvesting system at girls' hostel. Science departments harvest rain water for practical. The natural plantation in and around campus is kept unaffected during augmentation of infrastructure. Botanical garden with medicinal and ornamental plants is one of the specialties. Tree plantation programs are conducted every year with the help of NSS and departments. College provides facilities for Divyangian like ramp, wheel chair and scribes for exam. Centre for

nurturing endangered, rare, medicinal and extinct plant species, training for field forest staff, development of grass meadows, weather station etc. facilitate locational advantages.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	Sipna Shikshan Prasarak Mandal's Amravati Arts, Science And Commerce College
Address	Upper Plateau, Near Government Garden, Chikhaldara, Dist. Amravati
City	Chikhaldara
State	Maharashtra
Pin	444807
Website	www.sipnaascc.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Vasudev Rajaram Patil	07220-230309	9423610313	07220-230409	ascc163@sgbau.ac.in
IQAC Coordinator	Sachin Govindrao Mahajan	091-9421788151	9421788151	-	saching_m@rediffmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

Date of establishment of the college	25-10-1996			
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name		Document	
Maharashtra	Sant Gadge Baba Amravati University		View Document	
Details of UGC recognition				
Under Section			Date	
2f of UGC			28-03-2006	
12B of UGC			28-03-2006	
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Upper Plateau, Near Government Garden, Chikhaldara, Dist. Amravati	Tribal	1.11	1100

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English Marathi Hindi Economics Political Science History Sociology	36	HSSC	Marathi	120	110
UG	BSc,Phy Che Math Bot Evs Fsc Inc Geo Cps Pch Api	36	HSSC	English	132	122
UG	BCom,Busin ess Management Accounting And Statistical Business Economics Commerce	36	HSSC	Marathi	120	85
PG	MSc,Environ mental Science	24	B.Sc. in relevant subject	English	16	0

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				2				33			
Recruited	0	0	0	0	2	0	0	2	26	5	0	31
Yet to Recruit	0				0				2			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				13
Recruited	10	1	0	11
Yet to Recruit				2
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	2	0	0	16	5	0	23
M.Phil.	0	0	0	0	0	0	11	0	0	11
PG	0	0	0	2	0	0	26	5	0	33

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
PG	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0
UG	Male	377	0	0	0	377
	Female	208	0	0	0	208
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	21	27	27	19
	Female	6	11	9	8
	Others	0	0	0	0
ST	Male	18	18	19	18
	Female	7	7	7	7
	Others	0	0	0	0
OBC	Male	44	50	42	33
	Female	15	18	14	11
	Others	0	0	0	0
General	Male	110	110	110	77
	Female	69	53	35	16
	Others	0	0	0	0
Others	Male	28	21	28	32
	Female	13	10	7	9
	Others	0	0	0	0
Total		331	325	298	230

3. Extended Profile

3.1 Programme

Number of courses offered by the institution across all programs during the last five years

Response : 04

Number of self-financed Programmes offered by college

Response : 01

Number of new programmes introduced in the college during the last five years

Response : 00

3.2 Student

Number of students year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
593	526	473	366	244

Number of seats earmarked for reserved category as per GOI/State Govt rule year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
193	193	200	194	194

Number of outgoing / final year students year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
97	70	62	50	40

Total number of outgoing / final year students

Response : 319

3.3 Academic

Number of teachers year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
33	32	29	25	25

Number of full time teachers year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
33	32	29	25	25

Number of sanctioned posts year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
35	35	35	35	30

Total experience of full-time teachers

Response : 433.67

Number of teachers recognized as guides during the last five years

Response : 09

Number of full time teachers worked in the institution during the last 5 years

Response : 33

3.4 Institution

Total number of classrooms and seminar halls

Response : 19

Total Expenditure excluding salary year wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
51.53	43.87	39.60	60.19	36.94

Number of computers

Response : 110

Unit cost of education including the salary component(INR in Lakhs)

Response : 0.64

Unit cost of education excluding the salary component(INR in Lakhs)

Response : 0.034

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The college is affiliated to Sant Gadge Baba Amravati University, Amravati and it follows the University-prescribed curriculum. The academic & activity calendar is prepared by college to ensure effective implementation. Each department prepares a course-distribution plan at the beginning of every academic year. In the departmental meetings the syllabus is allotted to teachers by the heads of the departments. Discussions are held on the methodologies to adopt for teaching & learning.

All departments prepare a rough plan to check the feasibility of delivering the allotted curriculum by calculating the number of lectures/ practical available in a particular term.

Teachers are then required to submit a teaching plan based on the number of days required for effective teaching of the syllabus, and also the number of days required for conduction of examinations.

Teacher's diary helps teachers plan and manage this entire process effectively. The teacher's diary contains academic circulars from the university, available working and teaching days. Teacher's diary is periodically checked by the principal. This helps to monitor if the teaching plans have been successfully implemented, and this is further verified and substantiated through student's feedback on teachers.

College conducts internal examinations in each session as per the guidelines of affiliating university. Teachers conduct the seminars, assignments, unit tests, common tests, group discussions, power point presentations, industrial/ study tours and projects for the students.

Teacher provides models and specimen answers sheets, hard copies, CD's and web-site address to the students to enhance their knowledge. On-line and off- line e-resources, excursions, industrial visits, fieldwork and demonstration methods are also used. Besides, face to face interaction in the class encourages students to express themselves freely and ask questions for a better learning experience. Library facilitates the effective implementation of curricula by providing required text books, reference books, journals, e-books, etc. to the faculties and students.

The university prepares academic calendar that specifies the duration of the semester. Teachers participate in orientation/ refresher & other courses/ training programmes to enhance modern teaching techniques and are updated. Teachers attend meetings of academic bodies like Academic Council, Board of Studies, etc.

The college motivates teachers by organizing programmes on teaching skills, use of library facilities etc. Some teachers actively participate in framing the curriculum in their capacity as members of the 'Board of Studies' for their respective subjects & some participate in workshops related to designing & development of the curriculum. The institution aids in every way to upgrade the infrastructure and

procure resources for effective delivery of the curricula.

There is a mechanism to handle slow and advanced learners in different ways. Remedial classes are conducted for slow learners. Advanced learners have scope to experiment and go beyond the course while doing regular work. For the meritorious students extra coaching, project works are given by the faculty for their effective representation in intercollegiate competitions.

File Description	Document
additional information	View Document
Link for Additional Information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 Number of certificate/diploma programs introduced year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description	Document
Details of the certificate/Diploma programs	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 37.52

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
16	13	10	11	05

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new courses introduced of the total number of courses across all programs offered during the last five years	
Response: 0	
1.2.1.1 How many new courses are introduced within the last five years	
Response: 00	
File Description	Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented	
Response: 0	
1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.	
Response: 00	
File Description	Document
Any additional information	View Document
Name of the programs in which CBCS is implemented	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years				
Response: 12.15				
1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year wise during the last five years				
2016-17	2015-16	2014-15	2013-14	2012-13
20	20	64	55	61

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

The list of core courses :

- Environmental studies
- Certificate course in Ethno-botany

All these courses directly deal with environment issues and are helpful in creation of environment friendly attitude among students.

- One week course on Personality Development focuses professional ethics

The subjects like Environmental Science, Botany, Apiculture, Industrial Chemistry, Geology, Food Science, etc. focus on various environmental concerns like global warming, energy crisis, pollution, depletion of water level, scarcity of potable water, extinction of various species, deforestation, depletion of ozone layer, uncontrolled mining, food insecurity, nutritionally inadequate food.

Languages, literature, political science, sociology, history, economics have multiple portions in the curricula that directly deal with human values and gender sensitization.

Various subjects in the field of commerce have relevant course contents dealing with professional and business ethics.

The curricula are prepared by university for all the programmes. However the college makes constant efforts to integrate cross cutting issues such as gender equality, climate change, environmental education, human rights by adopting following measures:

- Women development & grievance redressal cell works for issues regarding women
- Health check-up and counselling for college girl students
- Organization of residential camps by NSS unit to work on gender equality, tree plantation and other social issues
- Celebration of various days like Environment day, Ozone day, Yoga day, etc.
- The college has developed botanical garden for endangered and rare medicinal plants
- Awareness drives about non-conventional energy, wildlife protection and conservation, e-waste management, rain water harvesting and management, AIDS, right to vote, de-addiction, malnutrition, equality and nationality
- 'Say no to plastic' campaign

- Free legal counselling is provided to tribal students
- College conducts essay writing, elocution, and quiz competition for inculcating social values among the students
- Moral and ethical values are fostered through interactions during lectures, practical hours and programs on human rights, gender equality, rationalism, eco friendliness, cleanliness, team spirit, sportsmanship etc.
- Day starts with national anthem
- Workshops are arranged on time & life management, professionalism, improving self confidence for students as well as staff
- Guest lectures are arranged on the work of national heroes
- Maintaining and promoting harmonious coexistence of tribal and nontribal communities
- Psycho-socio counselling through '*Palak Yojana*'
- Yoga and Meditation
- Promoting students' participation in numerous competitions in and outside college

1.3.2 Number of valued added courses imparting transferable and life skills offered during the last five years

Response: 2

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 02

File Description	Document
Brochure or any other document relating to value added courses.	View Document
Details of the value-added courses imparting transferable and life skills	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 55.9

1.3.3.1 Number of students undertaking field projects or internships

Response: 327

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Structured feedback on curriculum obtained from 1) Students 2) Teachers 3) Employers 4) Alumni 5) Parents For design and review of syllabus semester wise/ year wise

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A. Any 4 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback processes of the institution may be classified as follows:

A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
URL for feedback report	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrolment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.17

2.1.1.1 Number of students from other states and countries year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
01	00	00	01	01

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.1.2 Average Enrolment percentage (Average of last five years)

Response: 69.08

2.1.2.1 Number of students admitted year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
331	327	298	230	151

2.1.2.2 Number of sanctioned seats year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
388	388	400	376	376

File Description	Document
Institutional data in prescribed format	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per

applicable reservation policy during the last five years**Response:** 71.45

2.1.3.1 Number of actual students admitted from the reserved categories year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
152	162	153	137	92

File Description	Document
Institutional data in prescribed format	View Document

2.2 Catering to Student Diversity**2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners****Response:**

The Coordination Committee organizes '**Principal's Address**' for the newly admitted students. Through this event students are introduced with teaching learning and evaluation programs along with college discipline and various students' support services. Wherein the Principal interacts with the students and inquires about the expectations of the students from college. This event is organized separately for the Arts, Commerce & Science faculties. Students are encouraged to ask questions and to freely express their concerns if any; their views about education etc. the advanced & slow learners are roughly identified in this event.

In addition to this, **Entry Level Test** is organised for the first year students to identify advanced and slow learners. We have **Palak Yojna** (PY) through which 18 to 20 students are adopted by each teacher who is expected to provide academic and personal guidance to his wards and also keep in touch with their parents. Regular attendance, good academic performance and multiple participation of students especially of slow learners is facilitated and ensured under PY. The personal problems of slow learners are also addressed through PY.

Programs for slow learners

- The personal interactions and cordial relationships between students and teachers through PY help easy identification of the problems
- Teachers take special efforts for bridging the knowledge gap and bring weaker students at par with others
- Remedial coaching is provided
- Senior students help the weak ones in bridging the knowledge gaps

- Most of the students are tribal with a very poor education background. Teachers make efforts like giving them extra study material and enhancing their language skills. They are helped through personal accompaniment and emotional support.
- The guardian teachers are all time available to such learners
- Tutorials are conducted in some subjects where each teacher spends one class hour with a small group of students and helps slow learners as per their needs
- Counselling is provided to parents of poor learners when required
- Data on the problems of the students is collected, compiled, analysed and used to help the students more effectively

The programmes for advanced learners

The students who excel in the academic performance during the continuous evaluation process are identified as the advanced learners.

- Advanced learners are provided with guidance to realize their full potential
- They are provided with extra reading materials, books, primary works, and reference material and are guided to browse internet for advanced material
- They are motivated to conduct and anchor the academic programmes organized in the college
- Visits to training centres and industries are arranged
- Opportunities are provided to participate in industrial visits as well as skill oriented and research trainings
- They are motivated for poster presentation, debate competition, elocution, project assignments, quiz competitions, seminars, workshops, Avishkar (University Level Research Competition), inter collegiate seminars competition, etc.

File Description	Document
Any additional information	View Document

2.2.2 Student - Full time teacher ratio

Response: 17.73

File Description	Document
Institutional data in prescribed format	View Document

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0

2.2.3.1 Number of differently abled students on rolls

Response: 00	
File Description	Document
Institutional data in prescribed format	View Document

2.3 Teaching- learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

- We have one to one interaction between teacher and the students in classes, laboratories, during field visits and in the premises. ICT based teaching learning works as an effective platform for teacher-student academic interactions.
- MOODLE is incorporated for teaching learning process by some departments.
- Projects are allotted to students making them develop skills to think scientifically and inculcate research temperament. Assignments and seminars encourage self-study and develop self reliance of students. Regular field work/visits experiences are shared in the class.
- Issues and concerns are discussed in the classes which promote students to build up their thoughts. It creates independent learning among the students. Appropriate perspective of students towards such problems and concerns is streamlined.
- The research laboratories, botanical garden, digital English language learning lab support the teaching learning process.
- The library has sound collection of books, journals, e-resources like NLIST, online journals and e- books for the benefit of students and faculty.
- Wi-Fi enabled departments allow students to easily access the e-learning resources. Movies relevant to the demand of syllabi are screened.
- Confidence and capacity building strategies for students include library orientation, soft skills development, life skills training, awareness & training programmes for utilizing institutional facilities etc. Workshops are organized on useful topics like stress management, goal setting, communication skills, personality development, time management, healthy competitive spirit etc.
- Team work and leadership skills are instilled into students through group discussions and project work.
- Through students' inter subject seminar competition and projects information and knowledge management skills are enhanced.
- Opportunities to interact with eminent personalities from different fields are provided to students.
- Students work on the editorial board of college magazine "*PAHAT*", which improves creative and administrative skills.
- To imbibe patriotic and social values among students various days like Teachers' Day, Independence Day, Republic Day, Maharashtra Day, *Guru Poornima* and anniversaries of national heroes etc. are celebrated.
- Activities like blood donation camps, AIDS awareness campaigns, tree plantation, de-addiction drives, wild life conservation, water management, awareness about non-conventional energy sources, drive for fund raising during natural disasters, disaster management workshops are arranged in order to make the students responsible citizen.
- The subject toppers are felicitated with cash prizes and certificates.

- 'Best Student Award' is given every year to motivate students.
- Remedial coaching for academically weaker students is arranged as per need.
- NSS works towards addressing social problems and upholds social values.
- The teachers attend various courses to update their knowledge and learn the modern student-centric teaching methods. They share newly acquired expertise among themselves and generate a student-centric atmosphere in premises.
- Contact details of the faculty are provided on the college web site. The students can contact teachers for any clarification regarding the academics. The teachers are always available to the students to solve their difficulties.

File Description	Document
Link for Additional Information	View Document

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.	
Response: 100	
2.3.2.1 Number of teachers using ICT	
Response: 33	
File Description	Document
Any additional information	View Document
List of teachers (using ICT for teaching)	View Document
Provide link for webpage describing the " LMS/ Academic management system"	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues	
Response: 17.73	
2.3.3.1 Number of mentors	
Response: 33	
File Description	Document
Year wise list of number of students, full time teachers and students to mentor ratio	View Document

2.3.4 Innovation and creativity in teaching-learning

Response:

- ICT based teaching learning with the applications like Moodle, along with online contents, Wi-Fi enabled campus etc
- Digital English language lab, English movies based on prescribed syllabus are some of the innovations used in English department
- Faculties are actively engaged in writing text books and reference books
- Focusing teaching concepts that are related to the everyday life through the field and industrial visits
- Students are encouraged to search and use appropriate scholarly resources in their presentations
- Group research and presentations with the guidance of teachers
- Institutional encouragement and support to faculties for participation in the Faculty Empowerment Programmes
- Institution encourages and permits teachers to participate in seminars, conferences & workshops to adopt new ideas, which they may use in the teaching learning processes
- Students participate and present research papers in conferences or seminars organized at other colleges or centres
- Students are felicitated with recognition, award and prize for their creativity, innovation and hard work
- Students participate in seminar, quiz, debate, essay writing and other such competitions organized by other institutions
- Students are exposed to university/state level scientific events such as 'Avishkar' etc.
- Wallpapers and college magazine 'Pahat' provides a platform for the creativity, expression of ideas and critical reflections
- Research committee fosters creativity, critical thinking and scientific temperament among students
- Fresh perspectives on science, politics and socioeconomics through exposure to eminent personalities and scholars
- Students learn to reflect on hard socio-economic realities by visiting rural areas, farms, tribal villages, etc.
- Some subjects like social science and languages are directly related to social life, hence while teaching or dealing with a particular topic relevant walks or aspects of human life are taken into account. Students are deliberately encouraged to correlate several socio-economic issues and analyse human life. A range of socio political topics for seminars, group discussion, competition like elocution, debates, posters, poetry, essays etc. are carefully selected.
- The college has INFLIBNET through which E-learning resources, scholarly content and research publications become available. The library motivates the students to read reference books, to use Open Educational Resources (OERS), E-book server and Institutional Repository
- Research scholars are encouraged to use "Shodh-Ganga"
- Judicious use of social media like Facebook, whatsapp is encouraged
- The college ensures regular up gradation of laboratories and library

File Description	Document
Any additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 84.67

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 65.85

2.4.2.1 Number of full time teachers with Ph.D. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
22	21	20	16	16

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Teaching experience of full time teachers in number of years

Response: 13.14

File Description	Document
List of Teachers including their PAN, designation,dept and experience details	View Document

2.4.4 Average percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 1.6

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	02	00

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters (scanned or soft copy)	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 0

2.4.5.1 Number of full time teachers from other states year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description	Document
Any additional information	View Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

- Continuous internal assessment of students has been a major evaluation reform of the college for teaching learning process. The students are encouraged to study seriously for the improvement of their performance
- The college has an examination committee to carry out the effective implementation of internal assessment and college examination
- The committee plans and implements assessment process to evaluate the students' performance
- Prior to preparation of academic calendar the examination committee meets under the guidance of the principal and examination schedule is planned. This schedule is coordinated with the academic calendar which is circulated among heads and teachers
- Confidentiality regarding setting of question papers is ensured. Notices and announcements in prevention of unfair means are circulated in all classes
- Whenever new evaluation method is prescribed by the university, it is communicated to the faculty by circulating a copy of the university ordinance
- The new method is explained to the faculty during the faculty meetings conducted before the

commencement of every examination

- The basis of continuous internal evaluation are: written test, term paper, lecture, library notes, seminar, short quizzes, assignments, extension work
- Question answer practices conduct regularly after completion of each unit
- Fieldworks/visits are also a part of assessment in some subjects, and the evaluation is done on overall performance of the student during the visit and a comprehensive report submitted there on
- Students are given previous year question papers to solve and solved answer papers are checked and the corrections are pointed out to them
- Through 'Palak-Yojna' overall progress of student is monitored periodically and communicated to the students personally. It is also communicated to the parents through parent-teacher association meet
- Project by an individual student or a group of students are also carried out.
- The method of MCQ tests has been incorporated
- The students are guided on model answers, which helps the students about the expectations of the teachers
- The college examination committee and all the HODs ensure that the evaluation procedure is carried out as per the university norms
- Tutorials, practical, seminar texts, home assignments are assessed in time. The performance of students is conveyed to them
- University rules and regulations are strictly followed for smooth conduction of university examination. The examination officers are appointed by university to conduct and monitor the examination. The cases of unfair means are handled by these officers
- Assessment for common test is followed under the supervision of the principal
- The IQAC also monitors the evaluation process in its meetings and provides suggestions for improvement

File Description	Document
Any additional information	View Document

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

- The college has always been transparent in its internal assessment and the weightage in terms of marks is assigned as per the university directives
- Attendance, various assignments & tests, entry level test, seminars, discussions, seminars, project work etc. are the basis for formative assessment, which help a student to learn to cope with the needs of the programme as well as to interact and cooperate with others
- Feedback on their performance in such practices helps a student to understand his achievements with respect to analytical skills, communication & presentation skills, self confidence as well as team spirit etc
- It also helps faculty to recognize and address problems immediately
- The session ends with university level assessment in the form of written & practical examinations in the concerned subjects
- Students are well prepared because of continuous assessment and perform better in the session end

university level assessment. From the session 2017-18, semester and final examination and evaluation thereof is to be implemented at college level

- These evaluation approaches have improved the results in semester pattern
- Behavioural aspects of the students are evaluated on the basis of interest in academics, skill learning, capabilities like problem solving, team work and overall response to activities
- All these form the criteria for qualifying for the “Best Student” award every year

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The college has examination committee to carry out the effective implementation of internal assessment and college examination. The committee elaborately discusses evaluation criteria with all teaching faculties. The modifications & changes if any, either in examination or in evaluation are brought to the notice of all.

The same is discussed in detail with students by the teachers. Students as well as their parents are adequately informed about examination and evaluation criteria.

The students are examined and their works are evaluated as per the schedule and the norms of SGB Amravati university, Amravati and college examination committee. However the following mechanism is followed to address the grievances of examinees.

Institute level

- It involves showing the evaluated internal papers, assignments and project assignments to the student for verification.
- Aggravated students can approach the concerned faculty, HOD and the principal for resolving his grievances if not satisfied.
- The subject teacher is easily accessible for the redressal of grievances regarding evaluation of internal examination. All queries by examinees are properly addressed and justifiable changes in evaluation, if any, are made.
- For all examinations (college/University), the student can get a photocopy of the answer sheet as per university norms after which a student can apply for re-evaluation of the paper.
- Teachers are approachable & student-friendly. They encourage the students to communicate their concerns through formal and informal channels throughout the year.
- The institution and the university have a Grievance Redressal Cell to which students can appeal.
- In addition to this, parent teacher provides personal attention to grieving students and ensures that they are satisfied.

University level:

- At university level there is an independent system of redressal for academic grievance. It includes re-totalling of marks, provision of providing photocopy of answer book, rechecking & re-evaluation facility at an affordable fees.
- The procedure followed for redressal of grievances regarding evaluation of university examination is according to rules prescribed in detail by the university.
- This procedure is well communicated to students on notice board.

There is a feedback system on the results of internal assessment.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The college has built-in mechanism to ensure smooth conduct of Continuous Internal Evaluation within the planned time frame.

Planning and organizing the teaching, learning and evaluation schedules is completed in the beginning of every academic year, through formulating academic calendar, teaching & evaluation plan.

Academic Calendar

- At the end of every academic session, the academic calendar for the next session is prepared detailing the schedules for continuous internal evaluation. The same details are provided in the college prospectus, academic diary prescribed to the teaching staff and on the college website.
- The department wise timetable for CIE is prepared in the beginning of each semester by respective HODs. The time table is displayed on the notice board and discussed in detail with students.
- SGB Amravati University, Amravati, has prescribed the semester system for all programmes in the faculties of Sciences, Arts and Commerce.
- The students are examined and their works are evaluated as per the schedule & norms of SGB Amravati University, Amravati and college internal examination committee.
- Changes in CIE schedules if any are brought to the notice of concerned.
- Constant monitoring by the principal, coordination committee, HODs, and a monthly meet with the management ensure effective implementation of the planning.

File Description	Document
Link for Additional Information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

Programme outcomes, programme specific outcomes and course outcomes are communicated by the following means

1. Programme outcomes, programme specific outcomes and course outcomes are displayed on college website (www.sipnaascc.ac.in)
2. Programme outcomes, programme specific outcomes and course outcomes are displayed on departmental notice board.
3. Programme outcomes, programme specific outcomes and course outcomes are circulated amongst all students and staff.

File Description	Document
Any additional information	View Document
COs for all courses (exemplars from Glossary)	View Document
Link for Additional Information	View Document

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

The college is affiliated to Sant Gadge Baba Amravati University, Amravati and follows the syllabus prescribed by University. The syllabus is formulated by the Board of Studies and then finally approved by Academic council of University. Faculty members of every subject define course objectives and course outcomes are available for the students in the beginning of the semester/session. Programme Specific Outcomes and Course Outcomes are defined by head of department after having discussion with faculty members and then submitted to IQAC for approval.

Attainments of CO's are calculated by using university examination results. Attainment levels are finalized in departmental meeting at college level and conveyed to IQAC through Examination Committee.

Attainment level:

1. Attainment level 1: 1-25% students scoring more than 40 percent marks in University examination.
2. Attainment level 2: 26-50% students scoring more than 40 percent marks in University examination.
3. Attainment level 3: 51-75% students scoring more than 40 percent marks in University examination.
4. Attainment level 4: 76-100% students scoring more than 40 percent marks in University

examination.

In course attainment for all courses, weightage is given to performance in university examination result respectively.

The attainment of course objectives is achieved through following activities in the college:

- Planning and organizing the teaching, learning and evaluation schedules is completed in the beginning of every academic year through formulating academic calendar, teaching and evaluation plan
- The faculty wise timetable is prepared in the beginning of each semester. The time table with course distribution is displayed on notice boards. The college abides by the University and Joint Director Higher Education, Amravati division, Govt. of Maharashtra
- The syllabi is discussed in the departmental meetings and distributed among the faculty members. Each teacher formulates the teaching plan of the allotted syllabi
- The students are examined and their works are evaluated as per the schedule and the norms of SGB Amravati University, Amravati and college internal examination committee
- The continuous assessment includes marks for seminar presentation, assignments, projects, field/industrial visits and test papers
- The session end examinations are scheduled, conducted and evaluated by the university for all the programmes. Students are given guidance on model answers, formulation of answers and other necessary ideas for the university examination
- A student-centric academic and co-curricular environment is provided in the college. Many strategies are implemented for student-centric learning and for providing adequate support structures and systems for teachers to develop interactive, collaborative and independent learning among the students
- ICT based teaching learning works as an effective platform for teacher-student academic interactions
- The central library has a good collection of books, journals and e-resources for the benefit of students and faculty. Students can collect the material relevant to their studies and research work from the library. The NLIST (National Library and Information Services Infrastructure for Scholarly Content) online journals and e- books provide reference material to the students
- The subject toppers / rank holders are felicitated with cash prizes
- “Best student award” is given every year to seek a positive environment for academic excellence
- Remedial coaching for academically weaker students is arranged as per need

2.6.3 Average pass percentage of Students

Response: 57.38

2.6.3.1 Total number of final year students who passed the university examination

Response: 175

2.6.3.2 Total number of final year students who appeared for the examination	
Response: 305	
File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process	
Response:	
File Description	Document
Database of all currently enrolled students	View Document
Any additional information	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the government/non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year wise during the last five years(INR in lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description	Document
Any additional information	View Document
List of project and grant details	View Document

3.1.2 Percentage of teachers recognised as research guides at present

Response: 27.27

3.1.2.1 Number of teachers recognised as research guides

Response: 09

File Description	Document
Any additional information	View Document
Institutional data in prescribed format	View Document

3.1.3 Average number of research projects per teacher funded by government and non government agencies during the last five years

Response: 0.15

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 05

File Description	Document
Supporting document from Funding Agency	View Document
List of research projects and funding details	View Document
Funding agency website URL	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

The available incubation centers in the institute with their objectives are as under

1. Centre for Conservation and Propagation of Medicinal, Aromatic plants and Botanical Garden

Objectives:

- To locate and develop suitable points for conservation and propagation of medicinal plants
- To work for soil treatment, CCT formation, plantation of the said plants and water management practices
- To identify the distribution pattern and current status of medicinal plants
- Collection of plants in wild habitats
- To carry out field survey and study medicinal plants
- To collect and process data

2. Honey Bee Keeping and Honey Processing Center:

Objectives:

- To create awareness in Melghat about honey bee keeping
- To provide opportunities of employment and self employment
- Propagation of honey as an important nutrient to cope up with malnutrition
- To know and popularize various methods for successful honey bee keeping and promote related research activities
- To promote conservation of forest and environment
- To provide training to local aspirants
- To provide consultancies

3. Entrepreneurship Development and Industry Institute Linkage Cell:

Objectives:

- To act as a regional information & counselling centre
- To promote the practice of 'Earn while Learn'
- To conduct skill development training programmes leading to self/ wage employment
- To guide and support entrepreneurs
- To organise interface of established entrepreneurs and students
- To foster better linkages between institution, industries, R & D institutions etc.
- To render advice to sick enterprises and assist the entrepreneurs in rehabilitating

File Description	Document
Any additional information	View Document

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years**Response:** 5

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
03	00	00	02	00

File Description	Document
List of workshops/seminars during the last 5 years	View Document
Report of the event	View Document
Any additional information	View Document

3.3 Research Publications and Awards**3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research****Response:** Yes

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards**Response:** No

File Description	Document
List of Awardees and Award details	View Document

3.3.3 Number of Ph.D.s awarded per teacher during the last five years**Response:** 0.89**3.3.3.1 How many Ph.Ds awarded within last five years****Response:** 08

File Description	Document
URL to the research page on HEI web site	View Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years**Response:** 1.19**3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
30	35	31	34	38

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years**Response:** 0.71**3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year wise during the last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
10	25	26	29	10

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

A number of extension activities are carried out in college under Swachha Bharat and Swastha Bharat Abhiyan (SBSB). One such activity- '**say no to plastic**' has resulted into ban on use of plastic bags in Chikhaldara by local authorities. Various cleanliness drives taken up under SBSB increased awareness about overall cleanliness among students and local inhabitants.

N.S.S. addresses different social and national issues through number of programmes on water conservation, de-addiction, malnutrition, global warming, energy conservation, disaster management, equality & national integration, literacy awareness, anti-raging, tree plantation, gram swachata abhiyan, anti-female feticide, eradication of superstition, self employment, personality development, plastic free environment awareness, blood donation camp etc.

Special residential camp is arranged at tribal villages by NSS. Students get ample opportunities to get introduced with the local residents of the village their culture etc. students also work to address several problems of the village like convincing them to build up toilets and refrain from defecation in the open. Students build water bunds in rivulets and spread the message of water literacy and water resources management.

The Grass Meadows developed by department of Environmental science through their extension activity in the Melghat Tiger Reserve has resulted in the growth of herbivores and carnivores helping for the balance of environment.

The extension activities carried out by Apiculture department help in enhancing the awareness and usefulness of beekeeping among the local people. Erstwhile, the tribal used to collect and process the honey the traditional way, now they get proper resources to collect and process the honey scientifically. The department processes honey at minimal cost without any profit.

The language departments works for developing communications skills of the local students through their extension activities. This has contributed to bridging up the gaps of communication of local tribal students.

Regular organization of yoga and meditation camp has enhanced health awareness among local community. Working with rural and tribal society helps students link the class room learning to the real world.

Students also develop several skills like

- event management skills – from planning to execution and to evaluation
- interpersonal skills – team work, cooperation
- communication skills – (oral and written,), and
- Others (posters, street plays) and research skills

Universal values like peace, justice, tolerance, compassion, equality, pluralism & co-operation and values of national integrity, social justice, sportsman spirit, development of leadership and spirit of team work are inculcated among the students through these programmes. Extension activities gradually develop students for these values as they are directly involved in meaningful social services. They are motivated to work as a responsible citizen throughout their life.

An orientation programme for fresher motivates students to participate in extension activities which offer academic and career benefits. College allocates sufficient budget for these activities.

File Description	Document
Any additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from Government /recognised bodies during the last five years

Response: 19

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
05	06	03	03	02

File Description	Document
e-copy of the award letters	View Document
Number of awards for extension activities in last 5 years	View Document
Any additional information	View Document

3.4.3 Number of extension and outreach programs conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/YRC etc., during the last five years

Response: 49

3.4.3.1 Number of extension and outreach programs conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/YRC etc., year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
20	10	10	08	01

File Description	Document
Number of extension and outreach programs conducted with industry, community etc for the last five years	View Document
Any additional information	View Document
Reports of the event organized	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 54.46

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
343	320	255	215	100

File Description	Document
Report of the event	View Document
Any additional information	View Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 17

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
04	02	03	03	05

File Description	Document
Number of Collaborative activities for research, faculty etc.	View Document
Copies of collaboration	View Document

3.5.2 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 2

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
02	00	00	00	00

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc. during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

We work in hilly, tribal and remote region with limited resources. Acquisition of land or any sort of new construction is very difficult due to various norms / rules of Departments of Tribal, Forest, Tiger Reserved Project and CIDCO. Presently existing premises of college is on rented basis. It has always been a great challenge for us to set up required infrastructure. In meetings of IQAC infrastructural demands were discussed in detail and a need was strongly felt for extension & modification of the existing construction. Parent institution Sipna Shikshan Prasarak Mandal, Amravati funded us to meet these infrastructural demands. And now we can manage providing optimum Physical Infrastructure Facilities in order to support the teaching learning process and proper academic atmosphere. About 75% of the total premises area has been newly developed.

We have 10.22 acres of land at Aladoh, a village near Chikhaldara. The building for Women's hostel has been constructed on the same land under UGC scheme. A plan of construction of new college building is ready and all possible efforts are going on to obtain a number of NOCs and required documents for the construction.

Infrastructural Facilities for Teaching Learning :

Sr. No.	Name	Carpet Area in SQM
1	CLASS ROOM - 10	351.25
2	CLASS ROOM CUM LABORATORIES- 09	505.65
3	DEPARTMENT OF CHEMISTRY	18.60
4	CHEMISTRY LAB-01	34.21
5	CHEMISTRY LAB-02	30.01
6	LANGUAGE LAB	18.60
7	PHYSICS DARK ROOM	10.97
8	DEPARTMENT OF MATHEMATICS	11.50
9	LIBRARY	182.55
10	STAFF ROOM (ARTS FACULTY)	36.54
11	DEPARTMENT OF COMMERCE	17.32
12	DEPARTMENT OF PHYSICAL EDUCATION	36.68
13	COOPERATIVE STORES	10.95
14	ED CELL	18.65
15	I.Q.A.C.	17.17

16	Y.C.M.O.U	09.62
17	NSS OFFICE	09.00
18	STRONG ROOM EXAM SECTION	08.55
19	PRINCIPAL CABIN	16.35
20	OFFICE	40.69
21	GIRLS COMMON ROOM	20.93
22	BOYS COMMON ROOM	17.25
23	POWER ROOM	04.80
24	REST ROOM	10.89
25	STORE ROOM	04.37
26	STORE ROOM	15.83
27	TOILET GENTS	5.28
	TOILET LADIES	5.28
	TOTAL	1469.49

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor) gymnasium, yoga centre etc. and cultural activities

Response:

Sports: The sports department of our college is a strong unit. It has a bright track record of excellence in sports events at various levels.

The sports facilities available in the college campus:

Indoor Games facilities:- i) Table Tennis ii) Chess iii) Yoga

Outdoor Games facilities i) Kho- kho ii) Volleyball iii) Kabaddi

In addition to this equipments for Cricket, Athletics, Teniquite, Foot Ball, Wrestling are amply available for students. Along with our own play ground we use playgrounds and a hall of Girijan Sharirik Shikshan Mahavidyalaya, Chikhaldara and Police drill Ground. The college has a Gym at nearby village Aladoah.

Facilities	Area/Size	Year establishment	ofU
1.Kabaddi Court	13m x 10m =130 SQ.MT.	2014-15	5

2.Kho-kho Court	30m x 19m = 570 SQ.MT.	2014-15	5
3.Volley Ball Court	9m x 18m = 162 SQ.MT.	2014-15	5
Gym	13.94m x 7.41m = 103.30 SQ.MT.	2017-18	2

Facilities for Cultural Activities :

An audio video facilities-enabled hall and the open space in college is utilized for cultural activities.

File Description	Document
additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 73.68

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 14

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 9.01

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year wise during the last five years (INR in lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
16.00	2.00	0.15	0.15	3.25

File Description	Document
Audited utilization statements	View Document
Details of budget allocation, excluding salary during the last five years	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

Year	Name of the ILMS Software	Nature of Automation	Version
2012-13	WINISIS	Article Indexing	WINISIS 1.5
2013-14	WINISIS	Institutional Repository	WINISIS 1.5
2013-14	LIBMAN : a software for automation of all in house functions of library	Installation and Acquisition of books	--
2014-15	LIBMAN : a software for automation of all in house functions of library	OPAC	--
2014-15	WINISIS	Database Services	WINISIS 1.5
2015-16	LIBMAN : a software for automation of all in house functions of library	Circulation and Bar-coding	--
2015-16	WINISIS	Web Address Module for online resources	WINISIS 1.5
2016-17	LIBMAN : a software for automation of all in house functions of library	Serial Control	--
2016-17	WINISIS	Digital Storage and Retrieval	WINISIS 1.5

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

At present library has a collection of 10838 books which includes UG and PG books along with Thesis, Dissertations, International Encyclopedias, Dictionaries, Atlas, Yearbooks, Gazetteers and books for various competitive examinations. We have online access to 300000 Books and 3000 Journals under N-list. The institute provides online access to various free journals through institutional website. We have developed E-book server which is available in library through LAN facility. The library provides various automated library services and modules like Web-portal, Digital Storage and Retrieval, Article Indexing, etc. These resources are available for library enrichment.

4.2.3 Does the institution have the following:

1.e-journals

- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A. Any 4 of the above

File Description	Document
Any additional information	View Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc.	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in lakhs)

Response: 1.14

4.2.4.1 Annual expenditure for purchase of books and journals year wise during the last five years (INR in lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0.79	0.49	2.52	1.61	0.28

File Description	Document
Audited statements of accounts	View Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: Yes

File Description	Document
Any additional information	View Document
Details of remote access to e-resources of the library	View Document

4.2.6 Percentage per day usage of library by teachers and students

Response: 17.8

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 110

File Description	Document
Any additional information	View Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

Sr.No.	IT Facility	Date of updation	Nature of updation	Expenditure in Rs.
1	Wi-Fi	31/07/2012	Wifi Router 4 With installation	27660
2	Software	21/08/2012	NP/	4950
		31/08/2012	Shrilipi	6800
3	Computers Desktop	31/08/2012	(04) Dual Core 1 GB Ram	111960
4	Web Cam	31/08/2012	Zbronix	950
5	Computers Desktop	31/08/2012	(04) Dual-Core 1 GB RAM	111960
6	Television	29/09/2012	1. Electronic Bulletin Board BENQ 42"	45000
7	Sound system	12/09/2012	Portable Aerons Model SK 50 A Port Ahuja WSL R	16000 31065
8	Computer Desktop	15/10/2013	(6)- I3	2,10,000
		10/12/2013	(12) Duel Core	3,21,000
			(3) Duel Core	80,250
9	Software	30/11/2013	LIB –MAN	57750

10	Scanner	13/12/2013	1. HP Scanner 5590	28000
		13/12/2013	2. BAR Code Scanner TVS E	7000
11	LAN	24/12/2013	01 Switch Port 16	2600
12	Printer	13/12/2013	Barcode TVSE NP44B	16500
13	Printers	31/03/2014	(01) HP LJ M1005	12400
14	Laptop	31/03/2014	(01) HP Pro book I5	47700
15	Software	26/8/2014	CMS/	80000
		30/8/2014	AV	11250
16	Laptop	30/08/2014	1. HP Pavilion	45500
17	Computer Desktop	30/08/2014	I7 Intel	72000
18	Click Scan	30/08/2014	CLIK Photo I BALL/	16500
19	Scanner	30/08/2014	Hp Scanjet 8270	57000
20	Printers	30/08/2014	HP LJ 1050	7000
21	LAN	30/03/2015	Wi-fiLan Card/Wi-fi Router/	1100
				11000
22	Camera	30/03/2015	Sony HDR-P1670	59170
23	Software	30/03/2015	AV-21 No.	9450
24	Television	23/08/2015	Sony LED KLV	56900
25	Computers Desktop, English Language Lab	24/08/2015	(10) Air PC	210000
26	Software With Router	24/08/2015	Language Lab India Iccent Router	1,96,875
				7,000
27	Software	01/08/2015	C++ Win7 ,	39000
			ORACLE 8.0,	116000
			VB,	60000
28	Sound system	04/03/2017	Updation of Sound System	10355
29	Computer Desktop	06/09/2017	(50) HP Desktop System 1GB /160 GB RW	13,73,800
				Transferred by Sipna's College of Engg. &Tech. Amravati
30	DLP	29/06/2017	(01)DLP BENQ	48750

4.3.2 Student - Computer ratio

Response: 5.32

File Description	Document
Student - Computer ratio	View Document

4.3.3 Available bandwidth of internet connection in the Institution (Lease line) <5 MBPS 5-20 MBPS 20-35 MBPS 35-50 MBPS Response: <5 MBPS	
File Description	Document
Details of available bandwidth of internet connection in the Institution	View Document

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS) Response: No	
File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years Response: 18.5				
4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year wise during the last five years (INR in lakhs)				
2016-17	2015-16	2014-15	2013-14	2012-13
11.16	07.93	07.90	07.40	07.59

File Description	Document
Audited statements of accounts.	View Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

IQAC manages comprehensive procedures of quality enhancement & sustenance. Setup of committees like College Development Committee, IQAC, Staff Council, Faculty Coordination Committee, UGC Planning & Management Board, Purchase Committee, Building Committee, Stock Verification Committee, Library Advisory Committee, Sports Committee, etc. work in various fields of college and help IQAC to effectively tap and check available academic & support facilities. These committees provide continuous feedback to IQAC in order to enable it to take required measures. While carrying out overall assessment of all departments special attention is paid to the needs of up-gradation and updation of the above said facilities.

- The faculty coordination committee monitors functioning of the academic works and facilitates smooth functioning thereof
- Building Committee looks after proposed new construction, extension and repairs
- Library advisory committee works for continuous upgradation and updation of library services
- Sports committee looks into sports infrastructure and support facilities
- Instrument Maintenance Committee collects information about defective and faulty equipments form all departments & office
- Stock Verification Committee takes stock of all instruments and infrastructure facilities
- Annual Maintenance Contracts for Electricals, Computer Peripherals, Lab Equipments and Software
- Calibration and precision measures of the equipments/ instruments is taken care of
- Outside technical assistance is sought as per need

File Description	Document
Any additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 54.16

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
347	269	251	193	135

File Description	Document
upload self attested letter with the list of students sanctioned scholarships	View Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document

5.1.2 Average percentage of students benefitted by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 0

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description	Document
Number of students benefited by scholarships and freeships besides government schemes in last 5 years	View Document

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: B. Any 6 of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of student benefitted by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 56.39

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
331	394	418	140	60

File Description	Document
Number of students benefitted by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefitted by Vocational Education and Training (VET) during the last five years**Response:** 2.66

5.1.5.1 Number of students attending VET year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
79	00	00	00	00

File Description**Document**

Details of the students benefitted by VET

[View Document](#)

Any additional information

[View Document](#)**5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases****Response:** Yes**File Description****Document**

Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee

[View Document](#)

Details of student grievances including sexual harassment and ragging cases

[View Document](#)**5.2 Student Progression****5.2.1 Average percentage of placement of outgoing students during the last five years****Response:** 4.66

5.2.1.1 Number of outgoing students placed year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
04	00	06	01	03

File Description	Document
Any additional information	View Document
Self attested list of students placed	View Document
Details of student placement during the last five years	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 30.93

5.2.2.1 Number of outgoing students progressing to higher education

Response: 30

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: NET/SLET/GATE/ GMAT/CAT, GRE/ TOFEL/ Civil Services/State government examinations)

Response: 37.9

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/SLET/GATE/GMAT/CAT, GRE/TOFEL/Civil Services/State government examinations) year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
04	00	06	01	03

5.2.3.2 Number of students who have appeared for the exams year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
06	05	10	05	07

File Description	Document
Any additional information	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document
Upload supporting data for the same	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 24

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
06	03	05	06	04

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The new Maharashtra Public Universities Act 2016 came into force from 1st March 2017. The university has not yet taken initiatives for the formation of Student Council. Hence the college has not yet formed the Student Council.

Students are an integral part of academics as also of the various activities of the college. College provides all expenses for annual gathering and prize distribution. Students with prior permission from principal raise funds on their own for a few functions.

Student represent on the following committees:

- Internal Quality Assurance Cell
- Teacher-Student Guardian Committee
- Career Guidance & Counseling Cell
- The Best Student award committee
- Gunvant Vidhyarthi Satkar
- N. S. S. & Students Council
- Sports Committee
- Cultural Committee
- Anti-Raging, Discipline & Grievances (Students)
- Building Committee
- Mahila grievances and redressal cell
- Tours & Excursion
- Library Advisory Committee
- Women's Hostel Committee
- Scholarship Committee

File Description	Document
Any additional information	View Document

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 12.4

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
10	11	13	15	13

File Description	Document
Any additional information	View Document
Number of sports and cultural activities / competitions organised per year	View Document
Report of the event	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

We have a registered alumni association entitled “*Sipna Maji Vidyarthi Sanghatana*”, with registration number MH/686/2004/Amravati, dated 14/10/2004.

The office bearers of alumni association are:

Dr. Sachin O. Mishra	President
Dr. Ku. Alice S. Chandami	Vice President
Dr. Anand R. Bakshi	Secretary
Mr. Prashant N. Kadu	Joint-Secretary
Mr. Ashish K. Pande	Treasurer
Mr. Sudhakar M. Chilatre	Member
Mr. Bharat S. Deshmukh	Member
Mr. Sadhu G. Yeole	Member
Mr. Prakash B. Wankhade	Member
Ku. Rutu R. Chauvhan	Member
Mr. Rupesh S. Somwanshi	Member

Its activities during last Five years:

- An annual Alumni Meet: The alumni association works under the guidance of principal and arranges annual meet of registered alumni. In this meet alumni share their views and experiences which are very useful and inspiring for students' development. The college students are benefited by personal, career and industrial guidance by the alumni
- Regular Meetings: Regular Meetings of alumni association are held with convener and principal. A number of academic and other issues are discussed with them. Alumni provide feedback on the development and overall performance of the college

Contribution of the alumni :

- Regular visit by alumni members to the institution to orient the current students

- A few alumni visit us as resource persons
- One of our alumni Mr. Girish Nathe sponsors a prize of Rs. 501/- under Gunvant Vidyarthi Satkar every year. Another Mr. Pawan Giri presents competitive exam books to deserving students
- Few alumni have donated books to the library
- They communicate with the students and provide guidance and support for placements
- They provide support to the students during inter collegiate programmes like cultural activities, sports, etc.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

5.4.2 Alumni contribution during the last five years

<1 Lakh

1 Lakh - 3 Lakhs

3 Lakhs - 4 Lakhs

4 Lakhs - 5 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document
Any additional information	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 12

5.4.3.1 Number of Alumni Association /Chapters meetings held year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
03	03	03	03	00

File Description	Document
Any additional information	View Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document

NAAC

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Vision

To work for overall development of the people of Melghat & nearby areas through education, the tribal in particular.

Mission

- To make available traditional as well as modern courses to students
- To offer career oriented programmes to students
- To provide multiple platforms to tribal and other students in order to seek their comprehensive development
- To conformably bring together two cultures, the tribal and the other and to seek harmonious existence of them
- To make students have close communion with the nature and make them understand its significance and preserve it
- To instil discipline and moral values in order to make them responsible citizen of the nation as well as good human being

In conformity with the vision and mission, the college maintains academic excellence and seeks to develop leaders who can participate as a sensible and responsible citizen of India and world by extent. We work in remote and tribal region of western Vidharbha- Melghat. Most of our resources are exerted towards upliftment of tribal.

Perspective plan:

- To enhance ICT based teaching, learning and evaluation by augmentation of ICT tools and resources
- Continuous Infrastructure development in terms of students support
- To introduce new programs as per need
- To seek active and increasing participation of students in research activities
- Continuous updating of library and laboratories
- To identify and obtain the particular schemes funded by UGC, DST, CSIR etc. in order to seek overall development of institute
- Counseling to outgoing students as regards higher education and career
- To carry out number of activities for sustenance of healthy academic, sports and cultural atmosphere
- To organize skill enhancement training program in order to seek self-employment for students

- To introduce modern techniques to tribal for processing and developing a few forest produce and to seek their financial enhancement
- To conduct multiple outreach activities in order to address different social and national issues and imbibe moral, social and cultural values in students
- To organize various awareness programmes for local communities
- To organise various sports events for local communities
- To facilitate alumina-current students interaction in order to make available firsthand knowledge about various fields as well as career opportunities to current students.
- To organize various activities to promote eco-friendliness and to address environment, ecology and wild-life concerns

Nature of governance and participation of the teachers in the decision making bodies:

All inclusive and collaborating administration for Designing and Implementation of Policy and Plans through different committees consisting of parent institution, Principal, IQAC and all faculties:-

- “Sipna Shikshan Prasarak Mandal, Amravati”, is the apex governing body. The President and the Executive members of Society form the supreme decision making body. The representatives of SSPM, Amravati hold monthly meets with teaching and non-teaching staff
- College Development Committee consisting of representatives of all stake holders. All policy documents are discussed and finalized here as well as it works as apex administration authority
- The Principal is the academic & administrative head
- IQAC stimulates the academic environment for promotion of quality of teaching-learning and research in higher education through constitution of various committees
- Staff council collects continuous feedback in order to seek effective implementation of various policies by CDC and IQAC. It discusses regular functioning of the institution and work accordingly

The composition of these bodies have adequate representation from the divergent sets of stakeholders namely parent institution, faculties, eminent personalities of society, students and parents. This diversity in the higher bodies enables the leadership to interact with the stakeholders and to identify the organizational needs. It also promotes the culture of participative management right from the last person of the institution to the top one.

File Description	Document
Link for Additional Information	View Document

6.1.2 The institution practices decentralization and participative management

Response:

For the decentralization of the authority and operational autonomy various important committees are formed like IQAC, UGC Planning and Management Board, Purchase Committee, Faculty Coordination Committee, Research Club, Cultural Committee, Library Advisory Committee, Building Committee and Sports Committee etc. Principal as the head of the institution provides autonomy to all the committees and the departments in planning and implementation of the teaching & learning, research, extracurricular and extension activities. The budgetary provisions are made as per the requirement of each department. The amount is allotted and utilized on the basis of priority with the approval of purchase committee. Head of the department has functional freedom. He allocates the workload, timetable, conducting of Test, Seminars etc. under the guidelines given by the principal and university. Institution promotes a culture of participative management as the Principal is given free hand by the management of the institution. The Principal exercises his powers effectively. He is the Chairman of the staff council and all teaching and non-teaching staff are the members. Through interactions with H.O.D.s and faculties better implementation of all academic programmes is done. Departments and the various committees coordinate with IQAC and submit the annual plans. These are approved by IQAC and Planning board.

One case study of expansion of construction:

IQAC, through feedback by all stake holders of institution, felt a need to expand the present college construction. IQAC brooded over this and directed Building Committee to collect requirements for the expansion of works. Building Committee placed various demands of expansion in IQAC which were processed and finalised by IQAC and thereafter placed in LMC(now changed to CDC) through the Principal. LMC approved it off and through Principal asked building committee to make construction plan with a budget thereof. The plan and budget was again processed and finalised by LMC. LMC resolved to fund the said work and directed Building Committee to take up construction work. Building Committee with the help of purchase committee carried out the required construction work.

The above case study clearly states that the institute follows a policy of decentralization and participative management in all its academic and administrative matters.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

Title of the Activity: Awareness and Counseling in higher education

Adhering to our goals and mission we have constituted "Admission Committee", which run admission and counselling drive, visiting interior parts of Melghat. The committee consists of teaching and non-teaching staff of the college. The groups are formed and allotted particular areas to visit twice in a year. The reports are collected for necessary action. Melghat being under privileged and suffering from various socio-economic problems, we believe education can play a vital role in addressing and solving most of the problems. Only a few students from Melghat can make it to the higher education. Ours is the only institute in the region of Melghat. We feel it our responsibility to create awareness about higher education among

the tribal and other backward people. We try to meet all eligible students and dropouts through visiting the junior colleges in nearby areas. We meet the students, teachers and their parents. We suggest them to tap a specific programme. We arrange a gathering of eligible students with their friends, relatives and family members and address them. We come to know the various problems pertaining to them like poverty, lack of proper mind set, superstitions, lack of awareness, their inevitable involvement in earning daily bread and butter etc.

We use manuals, brochures, audio visual aids, in our talks with students. Wide publicity is given to various programmes, activities in college through cable networks, social media, banners, posters, personal letters, etc. Our alumni are available in various parts of Melghat region who play an important role for the effective communication with students. The existing students of the college also help us a great way in order to reach maximum number of students. Through this practice we could meet and get in touch with most of the students in Melghat. We could attract more students towards various programme in the college. The number of students seeking admission in not only arts, commerce but also in science stream has been on the increase. These students also opt for technical and other advanced subjects. Their involvement is not restricted to curricular and co-curricular activities only. Most of the students energetically take part in sports, cultural and other activities. Some students after passing out from our institute seek still higher education. Some could bag various college level awards. Melghat being remote, hilly and widely stretched region conveyance between any two places is not smooth. Besides this, public transports are not available in adequate quantity. Other means of communication such as internet connectivity, regular mobile and landline connectivity is either lacking or very poor. To add to this, we must note at times extremely adverse weather conditions here. Most of the inhabitants of Melghat migrate from one place to other. It is never easy to meet them on scheduled time and place. Almost all the parents are reluctant to send their offspring, wards to other place for educational purposes as they require them as helping hands for livelihood.

File Description	Document
Strategic Plan and deployment documents on the website	View Document
Link for Additional Information	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The internal organizational structure is as follows:

Sipna Shikshan Prasarak Mandal: It is the parent body. For the management of all the matters, there are four bodies:

The Board of Directors, College Development Committee, Staff Council and Internal Quality Assurance Cell.

The Board of Directors: Sipna Shikshan Prasarak Mandal is parent society which runs two colleges Arts, Science & Commerce College, Chikhaldara and College of Engineering and Technology, Amravati. The board of directors consists of 15 members to discuss and decide policies related to successful functioning and development of these two colleges.

College Development Committee: At the college level, the College Development Committee is constituted according to the Maharashtra Universities Act of 2016. All other committees are given responsibility to look into the management of various matters of the college.

The Principal of the college heads both the academic as well as the administrative sections and is in charge of the college.

Staff Council : is constituted according to Sant Gadge Baba University Ordinance no. 24. Principal is the head and teaching, non-teaching staff are the members of the council.

Internal Quality Assurance Cell: The IQAC ensures quality performance of the institute and strives hard for its enhancement. It establishes procedures to collect data and information on various aspects of institutional functioning.

The college office mainly looks into matters related to admissions, examinations and carries out various government schemes like scholarship etc. It also provides clerical support required for maintaining records and for interaction with government, university, parents and students.

Various committees in the college are constituted to monitor and facilitate several administrative functions. Some of them are statutory and the others non-statutory in nature.

Service rules, procedures, recruitment, promotional policies :

The institution abides by all norms, resolutions, and directions by UGC, New Delhi, Government of Maharashtra and parent university as concerned service rules, procedures, recruitment and promotional policies.

Grievance Redressal Mechanism :

The Institution has a well established mechanism to address the grievances received from all stakeholders. The grievances are attended to in a time bound manner.

For teachers

- Aggravated teacher can approach department head to get his grievances addressed, and if not satisfied he may approach the principal
- In case he is still not satisfied CDC looks into the matter and takes efforts to address the grievances

For students

- Students are adequately notified about college disciplinary rules and regulations
- The grievances relating to examination and evaluation are addressed as per university rules
- Student grievances relating to admission, hostels etc. are addressed by Anti-raging, Discipline & Grievances Redressal Committee
- Parent teacher personally addresses the grievances of student, if any through Palak Yojana

For Women

- Women Grievance Committee work for grievances related to women
- The members of the committee and their contact numbers are displayed on the board and website in the campus

The open door policy of the Institution provides students as well as alumni easy access to department heads to give feedback on the functioning of the institution

File Description	Document
Any additional information	View Document

6.2.3 Implementation of e-governance in areas of operation: 1.Planning and Development 2. Administration 3. Finance and Accounts 4. Student Admission and Support 5.Examination

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: C. Any 3 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	View Document
Screen shots of user interfaces	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

The suggestions, resolutions etc of IQAC are noted as minutes of meeting and have been implemented. The augmentation of the college infrastructure is being presented as an example of effectiveness of IQAC.

IQAC is an apex body of college. Almost every development oriented activities in college is carried out as suggested and decided by IQAC. IQAC came to know about the need of augmentation of infrastructure. The members of the IQAC had an elaborate discussion on the need of augmentation of college building, computational facilities, equipments for laboratories, books etc. A few resolutions were finalized and noted in the minutes of the IQAC meeting. Once the decision process was final the IQAC issued letters to concerning departments and committees in the college like building committee, purchase committee etc. Afterwards building committee and purchase committee carried out a survey of the required augmentation. They issued letters regarding the demands from all the departments. The building committee and purchase committee brooded over the demand, prepared a report and submitted it to the CDC through the principal seeking its approval. The CDC considered all the aspects of these demands and requirements, had the budget studied and finalized the requirement. Their decision was conveyed to same committees through the principal. Then the concerned committees started the work of infrastructural augmentation. Quotations were invited and the actual work of augmentation began with a view to upgrade the infrastructural status of the institute. These proceedings are recorded and minuted in the register of IQAC and other concerning committees.

As a result of IQAC initiatives we have been successful in augmenting construction, equipments, books, computational facilities etc.

File Description	Document
Link for Additional Information	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

S.N.	Name of welfare scheme	Description	Beneficiaries
1	Group insurance	College has opted for the scheme of Group insurance for the staff	Teaching and non-teaching staff
2	Credit Cooperative Society	College has Credit Cooperative Society to provide monetary help to the staff as per need	Teaching and non-teaching staff
3	Cooperative Store	College has Cooperative store under the aegis of Sipna Credit Cooperative Society. This store provides various stationary stuff, photo copies of documents and other daily needs on reasonable rates	Teaching and non-teaching staff
4	All schemes applied to	Old Pension Scheme, GPF, NPS	Teaching and non-teaching staff

state employees	government	staff
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6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1.8

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
02	05	02	00	00

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres).	View Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document
Any additional information	View Document

6.3.4 Average percentage of teachers attending professional development programmes viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programme during the last five years

Response: 25.64

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
04	04	08	09	10

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers).	View Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The college follows the “Performance Based Assessment System” (PBAS) of UGC as prescribed in its regulations published time to time. The university has developed an “Academic Performance Indicator” (API) system which is based on PBAS developed by the UGC. College IQAC addresses all the issues related to appraisal system of teachers and regularly evaluates them.

At the beginning of the academic year, every teacher submits his/her duly filled PBAS+API of the previous year along with supporting documents to IQAC. IQAC scrutinizes and verifies scores under various categories. These scores sheets are submitted to the screening and selection committee nominated by the University for validation at the time of teachers’ promotions under Career Advancement Scheme (CAS). The teacher’s diary developed by IQAC gives clear information about all academic, co-curricular and extracurricular contributions of a teacher. This diary is assessed frequently by the head of the institution.

The outcome from the review of API of all teachers leads to a better understanding of a role of a teacher and his/her contribution to the development of the Institution/ College.

1. It modifies use of teaching methods/ methodology followed in the teaching, aids used in teaching, quality of course material and conduct of lecture and practical (term wise)
2. It also focuses on the research caliber of the teacher, which is evident through types and number of research projects, quality of research publications/ patents etc.
3. On the basis of analysis of performance appraisal report, appropriate stake holders are informed and motivated for publishing articles, presenting papers, participating in workshops and conferences

and to take up higher studies

4. The Principal and IQAC take reviews of the performance of teachers through appraisal reports. The principal, in his personal meeting, advises and promotes the faculty members for further improvement and appropriate action is taken as needed

In addition, the heads of the department fill up the confidential report of every faculty and forward it to the Principal. The Principal verifies and authenticates the report and takes necessary actions as required.

Appraisal of Non-teaching staff is also evaluated by IQAC suggestions are shared for better and effective performances.

File Description	Document
Any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The accounts are audited regularly by the registered Chartered Accountant, appointed by General body of Parent Institution. We seek his advice as per need and abide by general financial rules.

Year	Dates of financial audits carried out
2012-13	3/07/2013
2013-14	16/07/2014
2014-15	29/06/2015
2015-16	26/07/2016
2016-17	28/07/2017

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropers during the last five years (not covered in Criterion III)

Response: 52.66

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropers year wise during the last five years (INR in lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
18.56	15.11	2.66	1.60	14.73

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Through feedback from all stake holders annual needs and requirements are collected and processed by IQAC. IQAC consults with all departmental heads, UGC planning & management board, purchase committee, building committee and maintenance committee etc. prior to finalizing of needs. After this, budget is prepared and approved by CDC.

Available financial resources to the institution are Government aid (salary grants), Tribal grants and scholarship grants from social welfare department of government, like GOI free ships and scholarship, free ships to the wards of ex-servicemen, primary and secondary school teachers, and UGC grants under various schemes.

Other financial resources are the permissible portions of the fees collected from students. Funds required for infrastructural development are provided by the parent institution.

For self-financed courses the major source of income is Students' Educational Fees and the deficit, if any is borne by parent institution.

College also receives UGC development grants for several co-curricular, extra-curricular activities and purchase of instruments, books and journal, etc.

The Principal is the authority for monitoring and controlling all the financial and transactional procedures.

For efficient use of financial resources we take utmost care to abide by budgetary provisions and consult with concerning departments whenever need be. For expenditure going beyond budgetary limits we seek both approval and funding from parent institution.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

IQAC is a major policy deciding and implementing unit in our college. It strives hard for upgrading the college infrastructure and all support facilities to meet the standards of higher education and growing need of students. It assesses and suggests the parameters of quality education.

However following may be two examples of best practices institutionalized:

1. Infrastructural Enhancement through IQAC :

As was suggested by IQAC college upgraded its infrastructural facilities by setting up three more Class Rooms, Gym, Entrepreneurship Development Cell, Cooperative Store, English Language Laboratory, Computational Facilities and by extending Laboratories, Library and Department of Sports. Wi-Fi connectivity throughout the campus was basically suggested by IQAC.

English language laboratory is set up in the college with 10 computers , 01 LAN router, and latest software. Along with this 04 classrooms have customized ICT setup i.e. with LCD projector facility. These classes have been made ICT enabled.

1. Skill Enhancement through IQAC :

The IQAC felt the need of short term add on courses on soft skills development, language proficiency and human values. In this regard a workshop for six days on development of communication skills in English was organized during 17-22 July 2017 by the department of English. Students were guided on how to improve language skills & effective usages in day to day life. A six day workshop on Personality Development and Life Skills was organized by Career Guidance Cell during 24-29 July 2017 under the aegis of IQAC. It was a short term course of 30 hours covering the topics like goal setting, time management, stress management, interview techniques, SWOT analysis, etc. Another one day workshop on Intellectual property rights was organized on 29-08-2017 jointly by IQAC and Research Club with a view to introduce the staff and students to laws and procedures of patents and copyrights. It also intended to promote students and faculty members to take related academic ventures for patents and copyright. A workshop on 'Effective use of ICT tools' was also organised.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

Two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC:

1. We have faculty coordination committees separately for science, arts and commerce streams. The faculty coordination committee keeps an academic review of all the departments by collecting information in the formats which contains details regarding academic activities like syllabus completion, unit tests, assignments, seminars, GDs and other activities. The faculty coordinators meet regularly with respective departments to take stock of academic and administrative matters. Issues of Importance are sorted out in the meetings with the Principal, IQAC and faculty coordinators. These meetings have resulted in the implementation of Moodle as a reform in teaching learning process from the session 2017-18.

The Committee interacts with the first year students to inform them about the activities in the college, the examination pattern, academic plan, time table, necessary submissions, facilities available in the college, palak- yojna, important events and authorities responsible for various functions.

2. IQAC has been carrying out periodic assessment of departments. In this assessment curricular, co-curricular and extracurricular activities of the departments are taken a stock of. Through this assessment IQAC can collect first hand information about functioning of the department and can provide suggestions & guidelines. The assessment consists of all the aspects of departments and by extent of the institution. IQAC consults with respective heads to sort out academic matters. Good practices or better performances of a department is appreciated and given wide publicity in the campus. Many concerns and issues are positively sorted out and special efforts are made to evolve a feeling of belongingness and family atmosphere.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 6

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
08	10	06	04	02

File Description	Document
Any additional information	View Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document
IQAC link	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
e-copies of the accreditations and certifications	View Document
Details of Quality assurance initiatives of the institution	View Document

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

Response:

The institution continuously works for the enhancement initiatives in the academic and administrative domain as a result of which infrastructural facilities have been upgraded. The institution has setup three more class rooms, entrepreneurship development cell, gym, extended laboratories, library and department of sports. The institution has setup Language Laboratory with 10 computers , 01 LAN router, and latest software. The institution has Wi-Fi enabled campus, along with this 04 classrooms have customized ICT setup i.e. with LCD projector facility. For timely and effective administration the institution has adopted a

number of automation software in office and library.

The library resources have been substantially improved with N-list, reference material, online services. The library is automated and can now offer certain services like database services, E-book server, Web-address module, Digital storage and retrieval module, Institutional repository. Moodle is adopted as a reform in teaching learning process.

The Research Committee continuously upgrades the research centre in the institution, guides teacher and students for research and organises research activities. The institution has witnessed remarkable growth in number of Ph.D. awardees and Ph.D. supervisors. The college has two university recognised research labs while for three more research centres approval by the university is awaited.

Career Guidance Cell has initiated to conduct one week Add on Course on Personality Development and Life Skills since 2017 under the aegis of IQAC. It is a short term course of 30 hours covering the topics like Know Thyself Goal Setting, Time Management, Stress Management, Self-Motivation, Presentation Skills, etc.

As skill development initiatives the Entrepreneurship Development and Industry Institute Linkage Cell has newly been established to create an Entrepreneurial Culture and to act as regional information & counselling centre. It works to promote the practice of 'Earn while Learn' and conducts skill development training programmes leading to self/wage employment. Honey Bee Keeping Centre in the institution creates awareness in Melghat about Honey Bee Keeping and popularizes various methods for successful Honey Bee Keeping in order to promote related research activities and employment. The centre also works for the conservation of forest and environment.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 8

7.1.1.1 Number of gender equity promotion programs organized by the institution year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
06	01	01	00	00

File Description

Document

Any additional information

[View Document](#)

Report of the event

[View Document](#)

List of gender equity promotion programs organized by the institution

[View Document](#)

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

Response:

- The premises of college has a Chain-link Fencing
- Separate common rooms for girls and boys
- The College has a Grievance Redressal Cell and Special Mahila Grievance Cell which look after the grievances of the students and redress the same and also provides counseling to students whenever needed. The Cell also deals with the cases of sexual harassment, if any
- The college has an anti ragging committee, there has been no cases of ragging reported till date
- Equal opportunity to boys and girls to participate in every activity
- Hostel facility for girls. Vehicle facility is provided to hostel girls
- "Sanitary Napkin Vending Machine" in girls common room
- Academic counseling of students by admission and counseling committee at entry level
- Principal and Coordination Committee address newly admitted students and meeting with the students regarding academic information and discipline of the college
- The institution organizes frequent special guest lectures for girls to address them on safety and

security

- We have a special scheme *Palak Yojna* in which students are adopted by each teacher who provides academic guidance and personal counseling to his ward and the parent teacher also keeps in touch with the real parents of the students. Counseling is also provided to parents when required. Special attention to girl students is paid under *Palak Yojana*
- Moral and social training and counseling to students through NSS programmes and annual camp
- Annual health checkup for boys and girls students. Blood group check camp, Blood donation camp, Aids and health awareness programme, special awareness programme for the health of girls students
- Counseling in areas of Diet and Nutrition
- Health fitness & yoga camps are organized
- Periodic physical and medical tests of all students are conducted
- Eradication of superstition and social evils through “Vivek Jagar” programme

File Description	Document
Any additional information	View Document

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 00

7.1.3.2 Total annual power requirement (in KWH)

Response: 45.82

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 53.57

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 2.25

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 4.2

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:

- Solid waste management
- Liquid waste management
- E-waste management

Response:

Solid waste management:

- Local Corporation collects the solid waste regularly and disposes it off
- Cleanliness drive and no plastic drives are organized by NSS, Department of Chemistry etc.
- Department of Chemistry has been constantly working for “Say No to Plastic” drive through Swachha Bharat Abhiyan this has been recognized by the local corporation body
- Heavy waste furniture is sent to the workshop for dismantling, recycling and remaking

Liquid waste management :

- The waste liquid is drained off properly according to the norms
- Waste chemicals in the laboratories are properly disposed off
- The waste water is recollected and used for the purpose other than drinking

E-waste management :

Electronic waste, such as discarded computers, office electronic equipments are disposed off as per norms. We hire the services of government recognized firms and agencies to dispose of such wastes.

File Description	Document
Any additional information	View Document

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

- The college has installed a rainwater harvesting system with a capacity of 3.5 lacs liters of water at girls hostel. The rain water from roof of hostel is collected in this underground tank. The rain water

thus collected is used for the purpose of hostel use and for watering the Botanical Garden and other plantation

- The rain water collected directly in the vessels then the collected water is filtered and used as distilled water for practical purpose by the science departments
- The department of Geology creates awareness on Rain Water Harvesting in Chikhaldara and nearby villages as an extension activity

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:

Being very sensitive to the environment, the institute works meticulously to maintain environment friendliness in the campus. In last three years the college has planted several ornamental and shady plants in the campus. A herbal garden having different varieties of medicinal plants and ornamental plants has been developed. We participate in Maharashtra Government drive for plantation. The department of Environmental Science conducts an outreach activity of Grass Meadow Development which has resulted in the increase of herbivores and carnivores in the regions of forests. Both sides of paper are used as an attempt to save paper and trees.

Being located in forest area we pay special attention that the natural plantation and natural diversity is kept unaffected. 'Say no to plastic' activity by department of Chemistry has resulted into a ban on use of plastic bags in Chikhaldara. Most of the students from local and nearby areas come afoot to college, while some use bicycles. The commuting students use public transport. The college campus is tobacco free zone. We have a registered society "Sipna's Society for the Conservation and Awareness of Nature" which addresses various environmental concerns.

File Description	Document
Any additional information	View Document

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 2.19

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year

wise during the last five years(INR in lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0.27	1.62	2.15	0.78	00

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendlines Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document
Any additional information	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 67

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year wise

during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
14	14	14	12	13

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document
Any additional information	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 20

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
10	06	03	01	00

File Description	Document
Any additional information	View Document
Details of initiatives taken to engage with local community during the last five years	View Document
Report of the event	View Document

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	View Document

7.1.13 Display of core values in the institution and on its website	
Response: Yes	
File Description	Document
Provide URL of website that displays core values	View Document

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations	
Response: Yes	
File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15 The institution offers a course on Human Values and professional ethics	
Response: No	
7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions	
Response: Yes	
File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years	
Response: 33	
File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

National Festivals:-

1. Republic Day is celebrated every year with great enthusiasm. Ekta Rally is organised after flag hoisting.
2. Independence Day is celebrated every year.
3. Maharashtra Day is celebrated on 01st May, every year.

Birth and death anniversary:-

1. Teacher's Day: Students organize various activities to celebrate the birth anniversary of Dr. Sarvapalli Radhkrushna celebrated as Teacher's day, on 05th September every year.
2. Gandhi Jayanti & Lal Bahaddur Shastri Jayanti : Students, teaching and non-teaching staff participate in Swachh Bharat Abhiyan. Organize various activities to celebrate the birth anniversary of Mahatma Gandhi and Lal Bahaddur Shastri, on 02nd October every year.
3. Prerana Din, Dr. A. P. J. Abdul Kalam Jayanti : On 15th October Dr. A. P. J. Abdul Kalam Jayanti is celebrated with great enthusiasm in the campus. Library organizes Books exhibition on Dr. A. P. J. Abdul Kalam Literature
4. Mahila Mukti Din on the eve of Savitribai Phule Jayanti is celebrated in the college on 3rd January every year.
5. Swami Vivekanand Jayanti on 12th January is celebrated as Yuva Din with great enthusiasm in the college.
6. Sant Gadge Baba Jayanti on 25th February every year is celebrated. Students, teaching and non-teaching staff participate in Swachh Bharat Abhiyan. We organize various programmes including cleanliness drives to create awareness among people.
7. Chhatrapati Shivaji Maharaj Jayanti is celebrated in the college on 19th February every year.
8. Dr. Babasaheb Ambedkar Jayanti is celebrated in the college on 14th April every year.

File Description	Document
Any additional information	View Document

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

Number of activities in the college are conducted with an intension to inculcate human values and professional ethics in students and faculty members. National Anthem is chanted every day in the college which creates respect and love for the nation. Code of professional ethics for faculty members and non teaching staff of the college is prescribed by the UGC, University and State Government. We follow a

general code of conduct in the campus by a consideration for human values. The college prospectus includes general rules for discipline and code of conduct for students. In the meeting of the principal with the first year students we ask students to strictly abide by these rules and regulations. The students are sensitized about the issues of human values and professional ethics in various programmes conducted by the NSS unit of the college and other curricular, co-curricular and extracurricular activities. We also try to spread the message of human values in society through various activities conducted to directly or indirectly address the social issues. Many extension activities in the college help us to be sensitive enough to human values and professional ethics.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Best Practice I :

1. Title of the Practice: Educational awareness and encourage the students for higher education

2. Objectives :

- Creating awareness about higher education in Melghat and nearby areas
- Pay personal attention to students and provide academic and personal guidance
- Felicitating and encouraging students by rewarding them
- Create a positive competitiveness among students for their up gradation
- Create affinity for college among students
- Develop social awareness among students

3. The Context:

Melghat being under privileged and suffering from various socio-economic problems, we feel it our responsibility to create awareness about higher education among the tribal and other backward people.

Education can play a vital role in addressing and solving most of the problems. Only a few students can make it to the higher education. Ours is the only multi stream institute in the region of Melghat. We make it our concern that the students admitted to the institute must avail of the most and the best here. Regular attendance, good academic performance and multiple participation of students can be facilitated under these practices. Through awards, cash prizes we encourage our students for better performance.

4. The Practice:

For the fulfillment of above goal we practice the following activities in our institute.

1. Admission counseling:

We try to meet all eligible students and dropouts through visiting almost all the junior colleges in Melghat and nearby areas. We meet not only the students and teachers but also their parents. We try to tap their needs so that we may offer them need specific programme. We arrange a gathering of eligible students with their friends & family members and address them. We come to know the various problems pertaining with them like poverty, lack of proper mind set, superstitions, lack of awareness, their inevitable involvement in earning daily bread and butter. We use manuals, brochures, audio visual aids in our talks with students. Wide publicity is given to available programmes, activities in college through cable networks, social media, banners, posters, personal letters etc. Our alumni are available in various parts of Melghat region who play an important role for the effective communication with students.

1. Palak-Yojna

Through 'Palak Yojna', 18 to 20 students are adopted by each teacher who is expected to provide academic and personal guidance to his wards and also keep in touch with the parents. Counseling is also provided to parents when required. The attendance of the students is recorded regularly by the palak teacher.

1. Gunwant Vidyarthi Satkar

To motivate and appreciate the students, the committee felicitates students scoring highest marks in subjects by giving cash prizes. These prizes are sponsored by well wishers of the college. The criterion for selecting the students for awards in every session depends on the marks obtained by him/her in the annual examination.

1. The Best Student Award

The students are nominated by the departments and committees on the basis of annual examination result, attendance, performance and participation in all activities. Top ten students are selected from the nominations.

The top ten students are expected to go through written test, group discussion and interview in order to check the student's thinking power & attitude, leading quality, presentation skills, time management & communication skill, student's affinity for the college, personality & general awareness. Finally, the best student of the year is selected on the basis of total marks obtained by the students in these tests i.e. Written Test, Group Discussion, Interview & their score in the activities under Cultural Committee, Career Guidance Cell, NSS and Sports.

5. Evidence of Success:

Through this practice we could meet and get in touch with most of the students in Melghat. We could attract more students towards various programme in the college. The number of students seeking admission in not only arts, commerce but also in science stream has been on the increase. These tribal students now opt for technical and other advanced subjects. Most of the students energetically take part in sports, cultural and other activities.

We could meet and get in touch with most of the students. We develop personal relations with them as they share their difficulties, discrepancies with us. As their real parents lack required awareness about education we have to make up for the void. Through counseling and consultation we can develop a proper mindset among students. This has improved the regularity and students' participation in various curricular, co-curricular and extracurricular activities.

Some students after passing out from our institute seek still higher education. Some could bag various college level awards. The students feel proud to receive cash prizes and The Best Student Award as a token of their success and they double their efforts. Other students are naturally encouraged for healthy competition. It boosts up positive academic atmosphere.

6. Problems Encountered and Resources Required:

Melghat being remote, hilly and widely stretched region conveyance between any two places is not smooth. Besides, public transports are not available in adequate quantity. Other means of communication are either lacking or very poor like internet connectivity, regular mobile and landline connectivity. To add to this, we must note adverse and at times extremely worst weather conditions here. Most of the people migrate from one place to others. It is never easy to meet any of them on scheduled time and place.

Almost all parents are reluctant to send their offspring, wards to other place for educational purposes as they require them as helping hands for livelihood. Students from poor education background or no education background find it difficult to participate in full-fledged manner.

The existing hostel cannot accommodate even 50 % of the needy. Hostel facility stands out as a towering must.

Best Practice II:

1. Title of the practice: Environment-friendly initiatives

2. Objectives:

- Create environmental awareness among the students, staff and society
- Initiate environmental friendly steps like conservation, recycling, propagation and protection
- Development of grass meadow in order to enhance herbivores and carnivores
- Conservation and propagation of medicinal, aromatic, endangered, extinct & rare plants
- Contribute to the maintenance of rich diversity of flora and fauna in the region of Melghat
- Provide expertise to government and other agencies about environment concerns
- Train the forests field staff for grassland management in the Protected Areas of Maharashtra and other states forest

3. The context:

Environment is sum of all social, economical, biological, physical or chemical factors which constitute the surroundings. On account of the various activities of man, environment changes and worsens to the state of environmental pollution and problems.

The grasses in the protected areas of forest are the producers, soil binders, providing chemical energy to the wildlife in the form of fodder species. The grasses in the protected area are reduced due to number of factors, resulting in a direct threat to herbivores and carnivores. We have been attempting towards development of natural grasslands. Some lands have been converted into good grasslands by the seed broadcasting.

Some plants in reserve and buffer areas have medicinal values. These plants if nurtured and preserved properly can help not only the tribal but all the needy people. This may emerge as the cottage industry for the inhabitants of Melghat.

4. The practice:

Environment friendly initiatives

1. Conservation and Propagation of Medicinal and Aromatic plants

- Development of nursery for Medicinal and Aromatic plants
- Collection of plants in wild habitats
- Work for soil treatment, CCT formation, plantation of the said plants and water management practices
- Carry out field survey and study medicinal plants
- Identify the distribution pattern and current status of medicinal plants
- Collect and process data

1. Training forest field staff for grasslands management in protected Areas

This practice includes training on:-

- Year wise demarcation of grassland areas with GPS
- Identification and enlisting of grass species
- Collection and broadcasting of grass seeds
- Weed eradication and management techniques
- Grasses biomass management practices in mosaic pattern
- Identification and cultivation of wild fruit trees

1. Energy Awareness Programme:

A stall is kept in 'Paryatan Mahotsava' every year. The teachers and students explain the importance of energy conservation and use of non-conventional energy sources to the visiting people. Various charts, brochures having energy awareness slogans, related models and information are displayed. The same programme is organized in nearby villages

1. Say No to Plastic Bags:

Students and local communities are made aware about evil effects of plastic through video clippings, talks, rallies, display boards and brochures etc. Old clothes are collected to prepare bags, which are distributed among local people including tourists as an eco-friendly move.

5. Evidence of Success:

- Improvements in grasslands for the herbivores
- Cultivated lands have been converted into good grasslands
- Strengthened food chain
- Increase in the density of herbivores in grassland and forests ecosystem of the protected Areas
- Field staff of the protected areas trained and motivated in grassland management practices
- Grass seed banks developed in each protected area
- Herbarium of grasses, legumes and weeds are prepared through guiding field staff

- Various important medicinal and aromatic plants are available
- Plantation is being used as an open field laboratory for the botany students from various institutes
- Ecological restoration of the plants in suitable habitat
- Plants propagation, natural regeneration of the plants facilitated
- East Melghat forest division has borrowed plants from our centre and developed their own medicinal plants garden

We could meet and get in touch with most of the students and people through this program. We developed sensitization about plastic pollution, energy conservation, rainwater harvesting and other environmental problems. Chikhaldara Municipal Council appreciated us and banned use of plastic bags.

6. Problems Encountered and Resources Required:

Funding by State Government to the protected areas for grasslands management is inadequate and not proper. Instruments and technology lacuna as well as low man power are problems for grassland management practices.

The inhabitants of Melghat are still educationally backward. It is always difficult to convince them to use eco-friendly items like clothes bags, low energy electric and electronic equipments and to afford additional expenditure to modify house construction in order to get rain water harvesting in place. Besides they don't directly encounter any pollution related problem. Their poor financial background also adds to our difficulty. The tourists staying here for a temporary period cannot be re-contacted or re-counselled. The concerning local authorities need to be more sensitive as regard eco-friendliness.

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

As most of the students come from below poverty level back ground they cannot afford education. Just to make both ends meet their entire family needs to work. Keeping someone in education is keeping someone out from earning bread. Even after our continuous efforts most of the tribal students find it difficult to carry on education to its culmination. As an attempt to address this problem we established the 'Entrepreneurship Development Cell'. As skill development initiatives the Entrepreneurship Development Cell works to promote the practice of 'Earn while Learn' and conducts skill development training programmes leading to self/wage employment.

The activities carried out are

1. Workshop on Bamboo Crafts and sale:

The ED cell in collaboration with an NGO in Melghat 'Sampurna Bamboo Kendra', has been working for the betterment of tribal. A 21 days training on Bamboo Crafts was arranged. Around 40 students were benefited from this. During this training they manufactured the various crafts worth Rs. 30000/-. We facilitated the sale of goods through the outlets and stalls in 'Chikhaldara Paryatan Mahostav'. All students could improve their earning. We carry out the training every year. Our parent society donates the required tool kit to every trainee. Students prepare the crafts in spare time. Another training for 'Rakhi' Manufacturing from bamboo was also carried out by the cell.

1. Workshops on LED Lamps Fabrication:

The cell in collaboration with the 'Post Graduate Department of Electronics, SGB Amravati University', arranged two workshops on LED Lamp Fabrication. The students were trained to manufacture the LED lamps. 70 students benefited from the training. This may also add to their income sources.

1. As the Melghat region is a rich source of natural honey, we have honey bee keeping centre which creates awareness about Honey bee keeping and popularizes various methods for successful honey bee keeping. We have introduced B.Sc. Apiculture and other short term training programmes for the students and local people in order to provide them need based training. We have a honey processing plant and we provide honey processing services on minimal rates. The centre also works for the conservation of forest and environment by cultivating plants necessary for successful honey bee keeping with the help of varied flora richly available in Melghat.

5. CONCLUSION

Additional Information :

- Librarian of our college has developed a database module with the help of WINISIS and general purpose software as a part of his research findings. The database module is provided to other colleges on demand and it has generated a revenue of Rs. 60,000/-
- Department of Apiculture generates revenue through Honey Processing Plant.
- The department of Botany has started generating revenue through selling of ornamental and medicinal plants.
- The bamboo craft made by the students were sold with the help of ED Cell which has brought good earnings for the students.
- The Principal of our college Dr. R.S. Jaipurkar is working as Pro-Vice Chancellor of Sant Gadge Baba Amravati University, Amravati
- A Health Centre for students is being recently constructed on our own land at Aladoah village near Chikhaldara, the work is in progress

Concluding Remarks :

The College is permanently affiliated to Sant Gadge Baba Amravati University, Amravati and operates in remote and largely cut off from main stream region. Adverse climatic conditions, ignorance, poverty, illiteracy, superstitions, unwillingness to grow, addiction, malnutrition, lack of adequate communication facilities highlight this area. Working in such circumstances we have never hesitated to face these challenges boldly and with courage, and we have come up for the NAAC third cycle of assessment and accreditation. Since then we have strived to comply with these and take the college to new heights. College aims at providing facilities of higher education to the inhabitants of Melghat tribal region and nearby areas, provides a platform to tribal and other students to face the challenges in modern world by overall development of their personality. The college aims at serving the cause of education by maintaining academic excellence and developing the leaders who can participate in democratic society with responsibility. Institution takes utmost care to inculcate moral, spiritual and cultural values among students. The college has successfully created many graduates among local tribal people. We have positively helped our students for jobs and employment. The college was awarded grade B at the first assessment in 2004, and scored CGPA 2.58 in the second assessment phase by NAAC in 2012. It is high time for us to go for the third cycle of assessment and accreditation by NAAC. We look forward to positively continue our journey on the way of progress and prosperity in higher education.