



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	SIPNA SHIKSHAN PRASARAK MANDAL'S AMRAVATI ARTS, SCIENCE AND COMMERCE COLLEGE
Name of the head of the Institution	Dr. Vasudeo Rajaram Patil
Designation	Principal(in-charge)
Does the Institution function from own campus	No
Phone no/Alternate Phone no.	07220230309
Mobile no.	9423610313
Registered Email	ascc163@sgbau.ac.in
Alternate Email	vrpascc@gmail.com
Address	Upper Plateau, Near Government Garden, At-Po & Tq: Chikhaldara, Distt.: Amravati (M.S.)
City/Town	Chikhaldara
State/UT	Maharashtra

Pincode	444807																														
2. Institutional Status																															
Affiliated / Constituent	Affiliated																														
Type of Institution	Co-education																														
Location	Rural																														
Financial Status	state																														
Name of the IQAC co-ordinator/Director	Dr. Vivek Dalpatrao Kapse																														
Phone no/Alternate Phone no.	07220230309																														
Mobile no.	9422157790																														
Registered Email	iqacasccc@gmail.com																														
Alternate Email	vdk.nano@gmail.com																														
3. Website Address																															
Web-link of the AQAR: (Previous Academic Year)	http://sipnaascc.ac.in/aqar/AQAR201819.pdf																														
4. Whether Academic Calendar prepared during the year	Yes																														
if yes,whether it is uploaded in the institutional website: Weblink :	http://sipnaascc.ac.in/?page_id=956																														
5. Accrediation Details																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>72.75</td> <td>2004</td> <td>04-Nov-2004</td> <td>03-Nov-2009</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.58</td> <td>2013</td> <td>05-Jan-2013</td> <td>04-Jan-2018</td> </tr> <tr> <td>3</td> <td>B++</td> <td>2.77</td> <td>2018</td> <td>16-Aug-2018</td> <td>15-Aug-2023</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	72.75	2004	04-Nov-2004	03-Nov-2009	2	B	2.58	2013	05-Jan-2013	04-Jan-2018	3	B++	2.77	2018	16-Aug-2018	15-Aug-2023
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3	B++	2.77	2018	16-Aug-2018	15-Aug-2023																										
6. Date of Establishment of IQAC	23-Dec-2004																														
7. Internal Quality Assurance System																															

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Timely submission of Annual Quality Assurance Report (AQAR) to NAAC	01-Nov-2019 10	477
Importance of reading habits	10-Sep-2019 1	434
To undertake Survey projects related to local issues	26-Aug-2019 180	101
RAKHI Making	08-Aug-2019 7	10
Workshop on Motivational Science	03-Aug-2019 1	77
Regular meetings of Internal Quality Assurance Cell (IQAC)	03-Jul-2019 390	477
Promotion of research culture among student and staff	03-Jul-2019 390	466
Use of e-platforms for teaching, learning and evaluation process	03-Jul-2019 390	466
Provision of seed money for in-house research project	03-Jul-2019 390	1
Provision of seed money to attend conference/seminar/symposium	03-Jul-2019 390	10
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	NIL	2019 00	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

8

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)
<ul style="list-style-type: none"> Prominent use of e platforms for teaching, learning and evaluation process and e content development
<ul style="list-style-type: none"> Use of e-platforms to arrange professional development programmes for teaching and non-teaching staff
<ul style="list-style-type: none"> Promotion of research culture by establishing Linkage, providing seed money, increasing the number of research centres
<ul style="list-style-type: none"> Tapped the local advantages and disadvantages optimally by offering skill-based Certificate Courses, Add-on Courses and some Environment-Friendly Initiatives
<ul style="list-style-type: none"> Enhanced need-based support services for students and staff vis-a-vis COVID-19 pandemic

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Initiatives in the context of local advantages and disadvantages	Various outreach programmes were conducted by NSS unit, under UNNAT BHARAT ABHIYAN, Certificate Course in Use of Tally Software and Food Processing: Vegetables and Fruits were arranged. Value added/Addon Courses on Proficiency in Accounting, Bamboo Craft, Soft Skills and Communication Skills were organized. Awareness programme with the reference to Sickle Cell was arranged. Celebration of various days, Conservation of local ornamental /medicinal plants and other environment friendly drives, power saving drives, etc.
Contribution towards curriculum development	09 teachers are working as members of BOARD OF STUDIES (BOS), 01 teacher as

	<p>an Adhoc-Chairman of BOS and 01 teacher as a Member of FACULTY of affiliating University. Some teachers contributed by attending workshop on curriculum development and/or by communicating with chairman of Board of Studies of the concerned subject.</p>
<p>Use of e-platforms, Smooth delivery of curriculum, assessment and evaluation</p>	<p>"Workshop on Teaching Skills and Use of MOODLE were arranged for teaching staff. All teaching departments used various e-platforms like Google Classroom, Video conferencing apps, Google form, Whatsapp, etc. for smooth delivery of curriculum, assessment and evaluation. Academic and activity calendars were prepared and uploaded on college website. The faculty-wise coordination committee monitored teaching, learning and evaluation process. Model and specimen answer sheets, hard copies, On-line and off-line e-resources provided to the students to enhance their knowledge. Excursions, industrial visits, fieldwork and demonstrations were arranged. The institution aids in every possible way to upgrade the infrastructure and procure resources for effective delivery of the curricula. Slow and advanced learners were treated in different ways. "</p>
<p>Feedback on teaching-learning & evaluation and college</p>	<p>Feedback on teaching was taken for all programmes. The feedback was analyzed and results were communicated to and discussed with the teachers. Needful actions were taken. Feedback analysis was made available for all stakeholders on college website.</p>
<p>Use of MOOCs for Faculty Development</p>	<p>01 teacher successfully completed FDP by making use of MOOCs.</p>
<p>Use of e-platforms for Faculty Development</p>	<p>32 teachers successfully completed online FDPs.</p>
<p>Promotion of research culture</p>	<p>"Started Ph. D. course work at research centres (Hindi, Chemistry and Marathi).One of the Research centres established linkage with other institutions. Students and teacher Participation in AVISHKAR. One in-house research project was completed. Some teachers rendered services as resource person at national level events as well as worked as reviewer for journals of international repute. Contribution towards research papers and books publications. Provided seed money to teachers to attend and present their</p>

	<p>research work at various seminars/workshops/conferences. Arranged webinar on "How to write quality research paper" and "Intellectual Property Right and Patent Filling" for teachers. Provided guidance to UG student of nearby college to undertake project under INSPIRE Scholarship."</p>
Innovation and incubation	<p>"Certificate Courses like Use of Tally Software, A brief course on Superconductivity and Food Processing: Vegetables and Fruits. Add-on courses on Bamboo crafts, Proficiency in Accounting, Soft skills and Communication Skills were conducted. We have a Cell for entrepreneurship development, through which we run centres for honey bee keeping & honey processing and Bamboo Crafts. Physical education department has developed Kho-Kho infrastructure at Chikhaldara and Aladoh, a nearby village. It does spread awareness about Kho-Kho; catch young students and train them. Besides this, arrange coaching camps in villages in the vicinity; arrange various level Kho-Kho competition. Also nurtures Kho-Kho coaches. We seek employment opportunities through sports especially Kho-Kho."</p>
Skill enhancement programmes	<p>Certificate Course in Soft Skill, Use of Tally Software and Food Processing in fruits and vegetables were arranged. Add-on Courses on Proficiency in Accounting, Bamboo Craft and Rakhi Making, Communication Skills were organized. Besides this, Various sports skills are nurtured.</p>
Quality enrichment programmes	<p>"Six workshops/webinars for professional enhancement of teaching and non-teaching staff were organized. Faculties were promoted, facilitated, and felicitated for development programmes. Workshops on Yoga, Self Employment and Self Defence were organized as contribution towards women empowerment."</p>
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
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15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	16-Jan-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The college has automation software and this software has separate modules for different administrative tasks like admission, scholarships, account, finances, payroll and other support services. Official website of government is used for disbursement of scholarships. The college updates central stock book in soft format. Library has fully automated inhouse operations. The prospectus, academic and activity plan of college are made available on college website. Records of student admission are maintained by College Automation Software. Semester and subjectwise Whatsapp groups are formed to share study material, university/college notices/guidelines. The college has "Examination Management Software System", which is in linkage with affiliating University, for University examination. Some of the departments carry out internal assessment by using eplatforms like Google Classroom, Whatsapp groups, etc. Internal examination data is uploaded on University examination portal. Question bank is shared with students through numerous eplatforms. Previous year question sets of university examination are made available on college website.</p>

Part B

CRITERION I – CURRICULAR ASPECTS**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college followed University-prescribed and designed curriculum. At the beginning of session, college prepares the academic and activity calendar for effective implementation of curricular, co-curricular and extracurricular activities. College has faculty-wise time table committee which prepares time-table as per workload available for the academic session. A comprehensive teaching plan is prepared by every department. Departments use various e-platforms for smooth delivery of curriculum and evaluation process. The principal and faculty coordinators address the newly admitted students in Fresher's meet and orient them about academic and infrastructural facilities, code of conduct and discipline, add-on courses, extracurricular activities, university and college level examinations, welfare schemes, certificate courses and other schemes. Faculty members conduct one week bridge course for newly admitted students on the introduction of curriculum which prepare the students for understanding the syllabus of UG level. Unit tests are conducted periodically and results are discussed with students. Teachers provide models and specimen answers sheets, hard copies, CD's and web-site addresses to the students to enhance their knowledge. Library facilitates the effective implementation of curricula by providing text books, reference books, journals, e-books, etc. to the faculties and students. Faculty coordinators took review of the syllabus completion and issues regarding teaching learning process. Periodical meetings of departmental heads are held with the principal to review and discuss curriculum delivery. Departmental meetings for the review of teaching, unit tests, common tests, seminars and other activities are also conducted. Assignments, seminars and projects are given to the students under supervision of teacher. Guest lectures of eminent faculty members are arranged to give exposure of the current trends and latest subject knowledge. Study tours, excursions, field projects and industrial visit are organized. Workshop on "Teaching skills" is arranged for teachers. Learning through field visits, interactive sessions and competitions is facilitated. Teachers maintain academic diary in which the schedule of lectures, tutorials and practical is mentioned for an efficient learning environment. The diary is verified periodically. Teachers participate in FDPs and get updated. Teachers attended meetings of academic bodies like Faculty, Board of Studies of University. Some teachers actively participate in framing the curriculum in their capacity as members of the 'Board of Studies' for their respective subjects and some participate in workshops related to designing and development of the curriculum. The college motivates teachers by organizing programmes on teaching skills, use of library facilities, etc. Entry level test is organized to identify slow and advanced learners. Remedial coaching is provided to slow learners. Advanced learners have scope to experiment and go beyond the course while doing regular work and thereby to improve their presentation skills through coaching, project works, etc. They are facilitated for effective representation in inter-collegiate/University competitions. Topers are encouraged with cash prizes. The institution celebrates numerous days of national and international importance to inculcate values and unity among the students. Student-teacher guardian scheme is implemented for identifying problems of the students regarding academic, social and financial issues.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Use of Tally Software	Nil	29/01/2020	22	Provide career opportunities in	After successful completion

industry as well as he or she can set up own small accounting business firm.

of this course the student would be able to maintain computerised accounting skill. Students get well versed with transactions and inventory management.

Food Processing: Vegetables and Fruits

Nil

29/01/2020

37

The students became self dependent by starting off house hold fruits and vegetables m anufacturing product through small scale industries.

The participant will acquire the skills of food processing, preservation techniques, budgeting, costing, etc.

A Brief Course on Superconductivity

Nil

27/01/2020

28

It will help to initiate career opportunity in the field of superconductivity

Knowledge about the properties and applications of superconductors.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
PhD or DPhil	Sociology	29/11/2019
PhD or DPhil	Hindi	29/11/2019
PhD or DPhil	Mathematics	29/11/2019
PhD or DPhil	Environmental Science	29/11/2019
PhD or DPhil	Chemistry	17/12/2019
BA	5S English	10/06/2019
BA	6S English	10/06/2019
BA	5S Marathi	10/06/2019
BA	6S Marathi	10/06/2019
BA	5S Hindi	10/06/2019

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Principles of Economics, Business Economics, Advanced Accountancy, Financial Accounting, Principles	10/06/2019
BCom	Company Account, Business Mathematics, Auditing, Monetary System, Information Technology & Business Data Processing - I, Corporate Accounting, Business Statistics, Income Tax, Indian Financial System	10/06/2019
BCom	Cost & Management Accounting, Business Environment, Business Regulatory Frame work & Company Law, Internet and world wide web, Essentials of E-Commerce	10/06/2019
MSc	Environmental Science	10/06/2019
BA	Economics, Political Science and Sociology	10/06/2019
BA	Economics, Sociology and Marathi Literature	10/06/2019
BA	History, Political Science and Sociology	10/06/2019
BA	History, Political Science and Hindi Literature	10/06/2019
BSc	Physics, Mathematics and Computer Science	10/06/2019
BSc	Industrial Chemistry, Physics and Maths	10/06/2019
BSc	Industrial Chemistry, Chemistry and Physics	10/06/2019
BSc	Petrochemical Science, Chemistry and Geology	10/06/2019
BSc	Computer Science, Industrial Chemistry and Maths	10/06/2019
BSc	Computer Science, Petrochemical Science and Geology	10/06/2019

BSc	Environmental Science, Chemistry and Botany	10/06/2019
BSc	Apiculture, Chemistry and Botany	10/06/2019
BSc	Environmental Science, Chemistry and Food Science	10/06/2019
PhD or DPhil	Physics	10/06/2019
PhD or DPhil	Botany	10/06/2019
PhD or DPhil	Political Science	10/06/2019
PhD or DPhil	English	10/06/2019
PhD or DPhil	Marathi	10/06/2019
PhD or DPhil	Sociology	29/11/2019
PhD or DPhil	Hindi	29/11/2019
PhD or DPhil	Mathematics	29/11/2019
PhD or DPhil	Environmental Science	29/11/2019
PhD or DPhil	Chemistry	17/12/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	50	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Rakhi making	08/08/2019	10
Workshop on Yoga, De-addiction, Health and Self-Employment	27/12/2019	22
Bamboo Craft	16/01/2020	20
Certificate Course in Food Processing: Vegetables and Fruits	29/01/2020	18
Certificate Course in Use of Tally software	29/01/2020	18
Proficiency in Accounting	29/01/2020	15
Soft Skill Development workshop	03/02/2020	48
Communication skill	05/03/2020	51
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Department of Botany :	33

	Field visit to Amzari Forest	
BSc	Department of Industrial Chemistry : Visit to Wind Power Project, Motha	5
BCom	Department of Commerce : Project Survey on " Production and distribution of milk in vicinity of Chikhaldara "	4
BCom	Department of Commerce : Project Survey on "Tourism In Melghat: Problems and Challenges"	4
BCom	Department of Commerce : Visit to Central Bank, Chikhaldara	25
BCom	Department of Commerce : Field visit to Coffee processing plant	16
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback is an important part of the assessment process. Feedback helps to improve. Feedback committee collected feedback from the students, teachers, alumni and parents as a response to a questionnaire containing different questions covering curriculum, performance of faculties, library facilities, academics, infrastructure and other facilities. The filled in questionnaire was checked and data analysis was made on the basis of five point scale. The college collects the feedback physically from stakeholders viz students, alumni, faculties and parents on curriculum aspects and courses which are prescribed by the University. After collecting and assessing the feedback from the various stakeholders on curricular aspects, the valuable suggestions, if any, will be brought to the notice of the University Curriculum Committee for due changes in the course structure. The college conducts annual Alumni meet, in which suggestions and feedbacks are received from alumni. Whenever any alumni visit the college, feedback is sought. Besides this, analysis is made by observing students performance, faculty performance in every semester, utilization of infrastructure and requirements for quality enrichment of the college. College invites alumni to provide feedback online. Analysis of collected feedback is placed before College Development Committee and IQAC to</p>

take necessary action. Furthermore, analysis of collected feedback is made available on college website. College follows a continuous review of the curriculum through Faculty Coordination Committee, IQAC, Management Meetings and College Development Committee. The functioning of various committees of the college is modified time to time as required by the feedback.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Third Year : Economics, Political Science and Sociology	20	8	8
BA	Second Year : Histoy, Political Science and Sociology	20	10	10
BA	Second Year : Histoy, Political Science and Hindi Literature	40	7	7
BA	Second Year : Economics, Sociology and Marathi Literature	40	4	4
BA	Second Year : Economics, Political Science and Sociology	20	9	9
BA	Second Year : Economics, Political Science and Marathi Literature	1	1	1
BA	First Year : Histoy, Political Science and Sociology	20	34	34
BA	First Year : Economics, Political Science and Sociology	20	20	20

BA	First Year : Economics, Sociology and Marathi Literature	40	11	11
BA	First Year : Histoy, Political Science and Hindi Literature	40	24	24
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	413	Nil	32	Nil	7

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
32	32	15	4	1	14

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Freshers are informed about various curricular and co-curricular activities. They are given an idea about teaching, learning and evaluation process along with college discipline and various students' support services. This introduction session is initiated by Faculty Coordination Committee. The Principal interacts with the students. Students have freedom to ask questions and express their views and opinions. Advanced and slow learners are identified with the help of Entry Level Test. Personal attention is provided through Palak-Yojna, an innovative scheme wherein a teacher adopts allotted number of students and provides academic and personal counselling to his/her wards and also keeps in touch with their parents. This facilitates regularity, enhances academic performance and participation of students in various activities especially of slow learners. Slow learners are paid special attention through Palak-Yojna. Easy identification of the problems is facilitated through personal interactions and cordial relationships between students and teachers under Palak-Yojna. Teachers make special efforts for bridging the knowledge gap and try to bring weaker students at par with other students. Most of the students come from disadvantaged tribal background. We provide extra study material, notes and enhance their language and communication skills. Students are given necessary mental and emotional support through personal counselling. Parents of weak learners are provided counselling and guidance when required. Data on the problems of the students is collected, compiled, analysed and used to help the students more effectively. Advanced learners are provided with additional resources. They are encouraged to use internet for supportive data/information. Periodic visits to training centres/industries as well as skill oriented and research training programmes are arranged. We have one to one interaction between teacher and the students in classes, laboratories, during field visits and in the premises. ICT based teaching learning works as an effective platform for teacher-student academic interactions. Various e-platforms are incorporated for teaching learning process.

During COVID-19 Pandemic period, we were in constant touch with most of the students. Carried out various activities to make them aware of pandemic and help them sustain their morale. Projects are allotted to students making them develop skills to think scientifically and inculcate research temperament. Assignments/seminars encourage self-study and develop self-reliance of students. Issues and concerns are discussed in the classes which promote students to build up their perspective, thoughts and ideas. Appropriate perspective of students towards such problems and concerns is streamlined. Wi-Fi enabled departments allow students to easily access the e-learning resources. Movies relevant to the demand of syllabi are screened. Confidence and capacity building strategies for students include library orientation, soft skills development, life skills training, awareness training programmes for utilizing institutional facilities, etc. Workshops on Stress Management, Goal Setting, Communication Skills, Personality Development, Time Management, Healthy Competitive Spirit, etc. are organized. Team work, leadership skills, management skills are inculcated among students through group discussions, question-answer sessions, project work and inter subject seminar competition. College website provides necessary information to the aspirants. Teachers are always ready and available for the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
434	32	1:14

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
42	34	8	Nil	23

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Nil	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	Semester I	23/10/2019	29/01/2020
BA	BA	Semester II	25/04/2019	29/08/2020
BA	BA	Semester III	23/10/2019	20/01/2020
BA	BA	Semester IV	25/04/2020	31/08/2020
BA	BA	Semester V	23/10/2019	20/01/2020
BA	BA	Semester VI	25/04/2020	25/11/2020
BSc	BSC	Semester I	23/10/2019	29/01/2020
BSc	BSC	Semester II	25/04/2020	29/08/2020
BSc	BSC	Semester III	23/10/2019	29/01/2020
BSc	BSC	Semester IV	25/04/2020	29/08/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Methods of online evaluation by making use of Google Classroom, Google forms, Whatsapp, Video Conferencing Apps, etc. have been incorporated. Open book tests are arranged. Students are allowed to check and evaluate the answer-sheets of their mates. A system of attainment level-analysis helps for improvisation.

Examination Committee carries out effective implementation of examination, assessment and elaborately discusses evaluation criteria with faculties. Modifications and changes, if any, are communicated to concerned. It plans and implements assessment process to evaluate the students' performance.

Examination Committee ensures confidentiality regarding question papers setting. Notices regarding prevention of unfair means are circulated. Whenever new evaluation method is prescribed by university, it is communicated. The process of continuous internal evaluation consists of: written test, term paper, lectures, seminar, MCQs, short quizzes, assignments, extension work, etc. Fieldworks/visits are also a part of assessment and evaluation is done on overall performance of students during visit and a report submitted there on. Examination committee ensures that the evaluation procedure is carried out as per norms. Behavioural aspects of the students are evaluated on the basis of interest in academics, skill learning, capabilities like problem solving, team work and overall response to activities. The same is discussed in detail with students by teachers. Students as well as their parents are adequately informed about examination and evaluation criteria. The college and the university have a Grievance Redressal Cell to which students can appeal. In addition to this, parent teacher provides personal attention to grieving students and ensures that they are satisfied.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

We have sound mechanism to ensure smooth conduct of examination, evaluation and other related matters within the stipulated time frame. At the end of last academic session, academic calendar for the next session is prepared by taking the affiliating university academic calendar into consideration. In the beginning of every academic year planning and organizing the teaching, learning and evaluation schedules is completed, through formulating academic calendar, teaching and evaluation plan. The details are provided in college prospectus, academic diary prescribed to the teaching staff and on the college website.

Orientation programme for fresher's is organized every year to introduce them to academic calendar, activity plan, teaching, learning and evaluation process. They are well informed about overall functioning of the college. The department wise time-table for examination and other related matters is prepared in the beginning of each semester by respective departments. The time table is displayed on the notice board and discussed in detail with students.

Affiliating university has prescribed the semester system for all programmes in the faculties of Sciences, Arts and Commerce, which has been adopted by the college as it is. Students are examined and their works are evaluated as per the university norms. Changes in schedules if any are communicated to heads of department, staff members and students. College internal examination committee effectively carries out the whole process of internal evaluation. These activities are continuously monitored by the principal coordination committee and heads of department. Periodic meet with the management ensures effective implementation of the planning.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://sipnaascc.ac.in/wp-content/uploads/2017/12/2.6.1-Course-Outcomes.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	Arts and Humanities	14	14	100
BSC	BSc	Science	65	64	98.46
BCOM	BCom	Commerce	4	4	100
MSC	MSc	Environmental Science	Nil	Nil	00

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://sipnaascc.ac.in/acad2021/Student%20Satisfaction%20Survey.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	Nil	0	0
Minor Projects	0	Nil	0	0
Interdisciplinary Projects	0	Nil	0	0
Industry sponsored Projects	0	Nil	0	0
Projects sponsored by the University	0	Nil	0	0
Students Research Projects (Other than compulsory by the University)	0	Nil	0	0
International Projects	0	Nil	0	0
Any Other (Specify)	730	Sipna Shikshan Prasarak Mandal, Amravati	0.1	0.06

Total	730	NA	0.1	0.06
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on making of Rakhi	Entrepreneurship Development Cell and Department of Commerce in collaboration with Sampurna Bamboo Kendra, Lawada, Distt. Amravati.	08/08/2019
Workshop on Bamboo craft under Earn while Learn Drive	Entrepreneurship Development Cell and Department of Commerce in collaboration with Sampurna Bamboo Kendra, Lawada, Distt. Amravati	16/01/2020
Workshop on Teaching skills	IQAC	25/01/2020
Soft skills development	Student Development Cell and Department of Student Development Sant Gadge Baba Amravati University, Amravati	03/02/2020
National Level Awareness Programme (NALP) -2020 on Entrepreneurship	Department of Apiculture in Collaboration with Khadi and Village Industries Commission (MSME) Nagpur.	24/02/2020
Webinar on How to write good quality research paper	Research Club and IQAC	22/04/2020
Webinar on IPR and patent filing	Research Club and IQAC	25/04/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Research centre	Mathematics	Arts, Science and Commerce College, Chikhaldara	Ph. D. Centre	Guidance in pursuing Ph. D. degree Mathematics	29/11/2019

		and affiliating university			
Research centre	Chemistry	Arts, Science and Commerce College, Chikhaldara and affiliating university	Ph. D. Centre	Guidance in pursuing Ph. D. degree Chemistry	17/12/2019
Center for Conservation and propagation of medicinal, aromatic and extinct plants and Botanical Garden	Cultivation of medicinal plants on commercial basis	Arts, Science and Commerce College, Chikhaldara and Sipna Shikshan Prasarak Mandal, Amravati	Cultivation of medicinal plants on commercial basis	Training and Consultancy	01/07/2019
Honey Bee Keeping and Honey Processing Center	Honey Processing.	Arts, Science and Commerce College, Chikhaldara and Sipna Shikshan Prasarak Mandal, Amravati	Honey Processing	Training, Consultancy and Services.	01/07/2019
Entreprene urship Devel opment and Industry Institute linkage Cell	1. Add-on course on Bamboo crafts. 2. Production of Bamboo crafts.	Arts, Science and Commerce College, Chikhaldara and Sipna Shikshan Prasarak Mandal, Amravati	Production and sale of Bamboo crafts	Skill development	01/07/2019
Kho- Kho Training Centre	Nurturing the skills for kho-kho coaches	Arts, Science and Commerce College, Chikhaldara and Sipna Shikshan Prasarak Mandal, Amravati	Developing kho-kho players and coaches	Skill development	01/07/2019
Research centre	Hindi	Arts, Science and Commerce College,	Ph. D. Centre	Guidance in pursuing Ph. D. degree Hindi	29/11/2019

		Chikhaldara and affiliating university			
Research centre	Sociology	Arts, Science and Commerce College, Chikhaldara and affiliating university	Ph. D. Centre	Guidance in pursuing Ph. D. degree Sociology	29/11/2019
Research centre	Environmental Science	Arts, Science and Commerce College, Chikhaldara and affiliating university	Ph. D. Centre	Guidance in pursuing Ph. D. degree Environmental Science	29/11/2019
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Physics	1
Mathematics	1
Political science	1
Marathi	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Chemistry	3	0
National	Hindi	2	7.89
National	Mathematics	1	1.1
National	Political Science	1	5.45
National	Sociology	1	5
National	Library	2	6.2
National	Marathi	1	6.4
National	Economics	6	5.56
International	Botany	6	4.06
International	Environmental Science	8	3.83

[View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physics	1
Food Science	1
Chemistry	1
Economics	1
Library	1
Geology	1
Hindi	5
English	8

[View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Study of adaption of various games practice to develop skills in kho-kho game	Dr. P.G. Gawande	Ayushi International Interdisciplinary Research Journal	2019	0	Arts, Science and Commerce College, Chikhaldara	Nil
Study of Attitude of Society Towards - Indian Game Khokho	Dr. P.G. Gawande	Vidyavarta, An Interdisciplinary multilingual refereed journal	2019	0	Arts, Science and Commerce College, Chikhaldara	Nil
Indian agriculture and farmers-problems and reforms	V.M. Morey	B.Aadhar multidisciplinary International Research Journal	2019	0	Arts, Science and Commerce College, Chikhaldara	Nil
Paradigm shift in Indian economy and its impact on Indian banking	A. R. Kanhu	Paradigm shift in Indian economy and its impact on various sector	2019	0	Arts, Science and Commerce College, Chikhaldara	Nil

sector						
Bhartiy arthavyava sthetilbad alachadesh atilkrushi vyavasayav arzalelapa rinam.	P. M. Kute	Paradigm shift in Indian economy and its impact on various sector	2019	0	Arts, Science and Commerce College, Chikhaldara	Nil
Sant Tukadoji Sahitya Dalit Chetana	Dr. A.R. Bakshi	An International Multidisciplinary Quarterly Research Journal	2019	0	Arts, Science and Commerce College, Chikhaldara	Nil
Nirgun Sant Sahitya me Kabeer ka Janmanas par prabhaw	Dr. S.N.Jagtap	Vidyawarta	2019	0	Arts, Science and Commerce College, Chikhaldara	Nil
A Bianchi Type-V Cosmological Models with Stiff Fluid in theory of gravity	Dr V R Patil	AJANTA	2019	0	Arts, Science and Commerce College, Chikhaldara	Nil
A Study of Acoustic parameters of 2-(diphenylmethoxy)-N,N-dimethylethamine in different mixture of solvents at 299K.	Dr.U.S.W asnik	International Journal of Innovative science, Engineering and Technology IJISSET	2019	0	Arts, Science and Commerce College, Chikhaldara	Nil
A CONFLICT OF GENDERS: A CRITICAL REVIEW OF 'THE GOD OF SMALL THINGS'	Dr. U.G. Tayade	Research Journey- International E-Research Journal, special issue 114(A)	2019	0	Arts, Science and Commerce College, Chikhaldara	Nil

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Study of adaption of various games practice to develop skills in kho-kho game	Dr. P.G. Gawande	Ayushi International Interdisciplinary Research Journal	2019	Nil	Nil	Arts, Science and Commerce College, Chikhaldara
Study of Attitude of Society Towards - Indian Game Khokho	Dr. P.G. Gawande	Vidyavarta, An Interdisciplinary multilingual refereed journal	2019	Nil	Nil	Arts, Science and Commerce College, Chikhaldara
Indian agriculture and farmers-problems and reforms	V.M. Morey	B.Aadhar multidisciplinary International Research Journal	2019	Nil	Nil	Arts, Science and Commerce College, Chikhaldara
Paradigm shift in Indian economy and its impact on Indian banking sector	A. R. Kanhu	Paradigm shift in Indian economy and its impact on various sector	2019	Nil	Nil	Arts, Science and Commerce College, Chikhaldara
Bhartiy arthavyavasthailbad alachadesh atilkrushi vyavasayav arzalelapanam.	P. M. Kute	Paradigm shift in Indian economy and its impact on various sector	2019	Nil	Nil	Arts, Science and Commerce College, Chikhaldara
Sant Tukadoji Sahitya Dalit Chetana	Dr. A.R. Bakshi	An International Multidisciplinary Quarterly Research Journal	2019	Nil	Nil	Arts, Science and Commerce College, Chikhaldara
Nirgun Sant	Dr. S.N.Jagtap	Vidyavarta	2019	Nil	Nil	Arts, Science

Sahitya me Kabeer ka Janmanas par prabhaw						and Commerce College, Chikhaldara
A Bianchi Type-V Cosmological Models with Stiff Fluid in theory of gravity	Dr V R Patil	AJANTA	2019	Nil	Nil	Arts, Science and Commerce College, Chikhaldara
A Study of Acoustic parameters of 2-(diphenylmethoxy)-N,N-dimethylethanamine in different mixture of solvents at 299K.	Dr.U.S.W asnik	International Journal of Innovative science, Engineering and Technology IJISSET	2019	Nil	Nil	Arts, Science and Commerce College, Chikhaldara
A CONFLICT OF GENDERS: A CRITICAL REVIEW OF 'THE GOD OF SMALL THINGS'	Dr. U.G. Tayade	Research Journey- International E-Research Journal, special issue 114(A)	2019	Nil	Nil	Arts, Science and Commerce College, Chikhaldara

[View File](#)

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	28	42	12	10
Presented papers	3	14	Nil	Nil
Resource persons	1	1	2	4

[View File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
-------------------------	--	--	--

Conservation of aromatic and medicinal plants	Department of Botany	1	20
Drive on Plastic Free Environment	Municipal Council Chikhaldara and Department of Chemistry	1	45
Training to the Forest Field Staff for Grasslands Management in Protected Areas	Department of Environment Science and Forest Department, Amravati	1	25
Weather Monitoring and Observation of Chikhaldara	Department of Water Resource, Amravati and Arts, Science and Commerce College, Chikhaldara.	1	25
Workshop on "Rakhi Making"	Entrepreneurship Development Cell in collaboration with Sampurna Bamboo Kendra, Lawada and Department of Commerce	2	10
Add on Course on Bamboo Craft	Entrepreneurship Development Cell in collaboration with Sampurna Bamboo Kendra, Lawada, Distt. Amravati and Department of Commerce	2	20
Kho-Kho competition for local students on the occasion of Republic Day	Tahasil Karyalaya, Municipal Council, Chikhaldara and police station, Chikhaldara and Department of Physical education and Sports	1	272
Sports Elocution Competition for local students on the occasion of Republic Day	Tahasil Karyalaya, Municipal Council Chikhaldara and police station, Chikhaldara and Department of Physical education and Sports	1	16
Weather information sharing with Department of	Department of Water Resources, Amravati and Arts,	1	10

Water Resources, Amravati	Science and Commerce College, Chikhaldara		
Awareness about law and duties	Research Centre Of Political Science, Dr. Shamaprasad Mukharji Mahavidyalaya, Shendurjana Ghat Dist. Amravati and Department of Political Science	1	49
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Training to the Forest Field Staff for Grasslands Management	Appreciation letters by the Head of the forest Department	Chief Conservator of Forest and Field Director	45
Training to the frontline staff of the forest Department for Grasslands and Habitat Management	Outstanding Contribution in Wildlife Conservation	Indian Science Congress Association	25
Workshop on Praman Lekhanaani Vyavaharik Marathi	Letter of appreciation	Principal , (Government) Ekalavya Gurkul , Chikhaldara	200
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat- Swastha Bharat Abhiyan	Department of Political Science	Legal Awareness	1	57
Library membership for locals	Library	Library services to locals	1	12
Plastic free Environment drive	Municipal Council, Chikhaldara	Awareness on Plastic Pollution	1	55
Voter Awareness	Tahasil office, Chikhaldara	Voter awareness programme on the occasion of	1	55

		National Voters		
Celebration of Republic day	Thasil Karyalaya, Nagar Parishad and police station, Chikhaldara	Sports Elocution Competition	1	16
Celebration of Republic day	Thasil Karyalaya, Nagar Parishad and Police Station, Chikhaldara	Kho-Kho tournament	1	272
National Sports Day	Arts, Science and Commerce College, Chikhaldara	Sports General Knowledge test competition	1	91
National Sports Day	Arts, Science and Commerce College, Chikhaldara	Sports Elocution competition	1	14
Unnat Bharat Abhiyan	Arts, Science and Commerce College, Chikhaldara	Village Survey and Household Survey	3	20
Kaushalya Vikas Yojana	Student Development and SGBAU, Amravati	Soft Skill Development Workshop	2	40
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty exchange under Soft Skill Development Programme of Affiliating University	400	Sant Gadge Baba Amravati University, Amravati	9
Provided services regarding NAAC preparation to Central Higher Institute of Tibetan Studies, Varanasi.	45	Central Higher Institute of Tibetan Studies, Varanasi.	5
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry	Duration From	Duration To	Participant

		/research lab with contact details			
Linkage between two research centers	Foster cooperation in education and research	Research Centre of Political Science, Arts, Science and Commerce College, Chikhaldara and Research Centre of Political Science, Dr. Shamaprasad Mukharji Mahavidyalaya, Shendurjana Gaht Dist. Amravati.---- ----???	01/03/2020	31/12/2020	00
Soft Skill Training to Student	Student Development	SGB Amravati University, Amravati	03/02/2020	06/02/2020	48
Skill Development for Bamboo craft	Training Programme	Sampoorna Bamboo Kendra, Lavada-	16/01/2020	25/01/2020	20
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Department of Zoology, Shri Shivaji College, Chikhali, Dist.: Buldhana	17/07/2020	Honey Beekeeping Education	15
"YVS" "SAAD" , Chikhaldara	01/11/2019	Various Skill development activities	32
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
WINISIS	Fully	WINISIS 1.5	2012
LIBMAN : a software for automation of all in house functions of library	Fully	--	2013
Koha	Fully	Koha 20.05	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	10490	2544559	531	55661	11021	2600220
Reference Books	466	423472	Nill	Nill	466	423472
e-Books	Nill	Nill	764000	5750	764000	5750
Journals	17	28490	15	23090	32	51580
e-Journals	Nill	Nill	6000	5750	6000	5750
Digital Database	8	Nill	Nill	Nill	8	Nill
CD & Video	141	34047	Nill	Nill	141	34047
Library Automation	1	50000	Nill	Nill	1	50000
Weeding (hard &	185	17766	Nill	Nill	185	17766

soft)						
Others(s pecify)	Null	Null	Null	Null	Null	Null
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Mr. K. N. Shah	Online Soft Skill Development	Student development Cell of Affiliating University website	29/04/2020
Dr. D. S. Hedao	Online Soft Skill Development	Student development Cell of Affiliating University website	28/04/2020
Dr. D. S. Hedao	Online Soft Skill Development	Student development Cell of Affiliating University website	29/04/2020
Dr. P. G. Gawande	Advanced Kho-Kho Skills	National webinar	03/06/2020
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	117	12	1	22	1	4	37	2	9
Added	0	0	0	0	0	0	0	0	0
Total	117	12	1	22	1	4	37	2	9

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Android mobiles, Laptop, Digital interactive board, Video recording camera (Make: SONY), Online Video editing software	https://youtu.be/_r6URXCIkn0
Android mobiles, Laptop, Digital interactive board, Video recording camera (Make: SONY), Online Video editing software	https://m.youtube.com/watch?v=zZ49s3qa5iM&feature=youtu.be

Android mobiles, Laptop, Digital interactive board, Video recording camera (Make: SONY), Online Video editing software	https://drive.google.com/file/d/1wuKbJfFa-T9BC2YskHwfvS0LNnP-kiXg/view
Android mobiles, Laptop, Digital interactive board, Video recording camera (Make: SONY), Online Video editing software	https://m.youtube.com/watch?v=9kcVKXxLD1Q&feature=youtu.be
Android mobiles, Laptop, Digital interactive board, Video recording camera (Make: SONY), Online Video editing software	https://m.youtube.com/watch?v=TpdnpPOpxwo&feature=youtu.be

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
360000	222990	588000	445222

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

With the Setup of various committees like College Development Committee, IQAC, Staff Council, Faculty Coordination Committee, UGC Planning Management Board, Purchase Committee, Building Committee, Stock Verification Committee, Library Advisory Committee, Sports Committee IQAC manages comprehensive procedures of quality enhancement sustenance. The policies are meant for day to day dealing. They provide guidance to the coordinators and members of aforementioned committees to effectively tap and check available academic support facilities. All of the above committees provide continuous feedback to IQAC in order to enable it to take required measures. While carrying out overall assessment of all departments special attention is paid to the needs of up gradation and updating of the above said facilities. • The faculty coordination committee looks after functioning of the academic works and facilitates the same. • Building Committee looks after proposed new construction, extension, etc. • Library Advisory Committee stretches forth its efforts for continuous up gradation and updating of library services. • The sports committee looks into sports infrastructure and support facilities. The chess board is made available in the girls' common room. • Instrument Maintenance Committee collects information about defective and faulty equipments and try to repair it as per policy. • Stock Verification Committee takes stock of all instruments and infrastructure facilities. • Annual Maintenance contracts for Electricals, Computer Peripherals, Lab Equipments and Software. • Proper and collective measures of the equipments /instruments is taken care of. • Technical assistance is sought as per need. • Students are facilitated for Government Scholarships. • Language lab for enhancing language proficiency. Infrastructure: Procedure and policies for maintaining and utilizing Physical academic and support facilities. Laboratories : a) Record of maintenance of instruments and equipments is maintained by lab technicians and supervised by HODs. b) The calibration, repairing and maintenance of sophisticated lab equipments are done by the technicians. c) The instrument and equipments are annually cleaned and maintained by the departments. d) Computerised stock entries are updated annually. e) There is systematic disposal of waste of all types. Library: a) All aspects are discussed in the

library advisory committee and decisions taken are followed within the schedule. b) The budget of the library is finalised in the committee. c) Library Advisory Committee meeting is carried out twice in a year. d) Every year student interaction is organised. e) programs like user orientation, readers club, book exhibition, etc. were organised. f) Library is fully automated using KOHA and WINISIS. g) Library has AMC. Computers: a) The computers are maintained by the appointed hardware technicians Classrooms: a) Building committee for maintenance and upkeep of infrastructure. Sports facilities: Sports committee takes care of each and every aspect regarding sports. Session wise sports organization is discussed in the committee and decisions taken are followed within the schedule, like purchase of sports equipments, write off, organising various sports activities rules etc. The budget is placed and finalised by Principal.

http://sipnaascc.ac.in/?page_id=1448

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Youth festival, NSS, Seminar Participation	45	35561
Financial Support from Other Sources			
a) National	GOI Scholarship	167	650175
b) International	Nil	Nil	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Admission Counselling	15/06/2019	211	Admission Committee and all faculties
Development of botanical garden	30/06/2019	25	Department of Botany
Centre For Nurturing Endangered, Rare, Medicinal and Extinct Species	30/06/2019	20	Department of Botany
Supporting and guiding students for AVISKAR- A University Endeavour	01/07/2019	434	Research Club
Bridge Courses	01/07/2019	277	All departments of the college
Remedial Coaching	01/07/2019	313	Some department
Personal	01/07/2019	413	All faculties

Counselling and Mentoring under Palak Yojana			
Facilitation of Language laboratory	01/07/2019	40	Department of English
Promotion of reading habits	01/07/2019	24	Library
Tree Plantation Drive	06/07/2019	32	College NSS unit
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Counselling	168	Nil	Nil	Nil
2019	Soft Skill Development Programme	Nil	48	Nil	Nil
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	B. Sc.	Food Science	Department Of Home Science, Sant Gadge Baba Amravati	M. Sc. (Home Science)

				University, Amravati	
2019	1	B. Sc.	Botany	Department of Botany. Govt. V. I. H. Amravati	M. Sc. (Botany)
2019	1	B. Sc.	Botany	Department Of Botany, Sant Gadge Baba Amravati University, Amravati	M. Sc. (Botany)
2019	3	B. Sc.	Environmen tal Science	Department of Environme ntal Science, Shri Shivaji Science College Amravati	M. Sc. (En vironmental Science)
2019	3	B. Sc.	Food Science	Department Of Home Science, Sant Gadge Baba Amravati University, Amravati	M. Sc. (Home Science)
2019	1	B. A.	Political Science	College of Social work, Wardha	M. S. W.
2019	1	B. Com.	Commerce	Dr. Babasaheb Ambedkar College, Amravati.	M. Com
2019	1	B. Com.	Commerce	B.S.P. College, Paratwada	M. Com
2019	1	B. Com.	Commerce	Sant Gadge Baba Amravati University, Amravati	M. Com
2019	1	B. Sc.	Chemistry	Brijlala Biyani Science Coll ege, Amravati	M. Sc (Chemistry)

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	Nil
SLET	Nil
GATE	Nil
GMAT	Nil
CAT	Nil
GRE	Nil
TOFEL	Nil
Civil Services	Nil
Any Other	Nil
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
College Annual Gathering	College	119
Yoga Workshop	Taluka	51
College Annual Sports	College	259
26th January 2020 Republic day Sports Elocution competition organization	Taluka	16
26th January 2020 Republic Day, Sports Kho-Kho Competition Organization	Taluka	272
Sant Gadge Baba Amravati University , Amravati, Women Kho-Kho Team Selection Trials	Division/University	48
Inter-Collegiate Kho-Kho competition	Division/University	240
National Sports Day, Sports General Knowledge Test Competition	Taluka	91
National Sports Day Sports Elocution competition	Taluka	14
International Yoga day	Taluka	43
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for	Number of awards for	Student ID number	Name of the student
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			Sports	Cultural		
2019	National level kho kho competition	National	1	Nil	0484	Nitin pr abhakarao Nandurkar
2019	National level kho kho competition	National	1	Nil	0487	Navin pr abhakarao Nandurkar
2019	National level kho kho competition	National	1	Nil	0477	Nitesh ramdas Paradhe
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

According to new Maharashtra Public Universities Act 2016 that came into force from 1st March 2017. No college can take up the process of forming "student council". Students have always been an integral part of academics as well as of the various activities of the college. Every student is well connected to teachers through Palak-Yojana. All can quite easily contact every teaching non teaching faculty. They can access even the principal without appointment. This makes a very free and student's friendly atmosphere in the college campus. Student can smoothly express themselves, can have their say, mostly they are heard and paid attention too. Students with prior permission from principal can raise funds on their own for a few functions. College provides for all expenses for annual gathering and prize distribution. In almost every event that is organised in college, student's opinion, are taken into consideration. Ours being a small unit good interaction with students could be our one of the best things to boast of. We have student representation on the following committees:

- Internal Quality Assurance Cell
- Teacher-Student Guardian Committee
- Career Guidance Counseling Cell
- The Best Student Award Committee
- Gunvant Vidhyarthi Satkar
- N. S. S. Students Council
- Sports Committee
- Cultural Committee
- Anti-Raging, Discipline Grievances (Students)
- Building Committee
- Mahila Grievances and Redressal Cell
- Tours Excursion
- Library Advisory Committee
- Women's Hostel Committee
- Scholarship Committee
- Student Development Cell

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

We have a registered Alumni Association. Meetings of alumni association are held with convener, IQAC and Principal. A number of academic and other issues are discussed with them. Alumni provide feedback on the development and overall performance of the college. Some of alumni are working as teaching faculties in college. The alumni association works under the guidance of principal and arranges annual meet of registered alumni. In this meet, alumni share their views and experiences which are very useful and motivational for students' development. As the age difference between alumni and current students is insignificant and alumni mostly belong to the same social- economic background the current students can share several things quite comfortably with them. In this tribal, hilly and remote region of Melghat where adequate resources for livelihood are still a challenge. Successful alumni themselves are quite inspiring. Students get firsthand experience from them and find their guidance

very much relevant and to the point. Naturally the college students are benefited profusely by the guidance of the alumni. Contribution of the alumni :

- Regular visit by alumni members to the institution to orient the current students particularly on employment. They communicate with the students and provide guidance and support for placements.
- A few alumni visit us as resource persons for workshop, seminars organised by various departments
- Some of our alumni Bharat Deshmukh, Anand Bakshi and Girish Nathe sponsor a prize of Rs. 501/- every year under Gunvant Vidyarthi Satkar. Another Mr. Pawan Giri presents competitive exam books to deserving students.
- A few alumni have donated books to the library.
- They provide support to the students during inter collegiate programmes like cultural activities, sports, etc.

5.4.2 – No. of enrolled Alumni:

46

5.4.3 – Alumni contribution during the year (in Rupees) :

4600

5.4.4 – Meetings/activities organized by Alumni Association :

03 meetings and 02 activities

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Constitution of College Development Committee (CDC): College Development Committee (CDC) is the constitutional body that the college is required to set up under the state universities act. The composition of the committee ensures the participation of the important stakeholders. The CDC comprises the members from teachers, non-teaching staff, students, the society, academicians and the management. All the important policy decisions regarding the academic administration of the college are discussed and approved by the CDC. It also governs the financial management. It also approves major submissions to the Authorities, especially Government bodies, NAAC and University for properness and effectiveness of required information. In a way CDC ensures the decentralisation of responsibilities and power and acts as role model for participative management.

2. Decentralization of the authority and operational autonomy: For the decentralization of the authority and operational autonomy various important committees are formed like IQAC, UGC Planning and Management Board, Purchase Committee, Faculty Coordination Committee, Research Club, Cultural Committee, Library Advisory Committee, Building Committee and Sports Committee, etc. Principal as the head of the institution provides autonomy to all the committees and the departments in planning and implementation of the teaching learning, research, extra curricular and extension activities. The budgetary provisions are made as per the requirement of each department. The amount is allotted and utilized on the basis of priority with the approval of purchase committee. Head of the department has academic functional freedom. He allocates the workload prepares timetable, conducts Tests Seminars, etc. under the guidelines given by the principal and university. Institution promotes a culture of participative management as the Principal is given freehand by the Management of the institution. The Principal exercises his powers effectively. He is the Chairman of the staff council and all teaching and non-teaching staff are the members. Through interactions with HODs and faculties better implementation of all academic programmes is done. Departments and the various committees coordinate with IQAC and submit the annual plans. These are approved by IQAC and Planning board.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission committee monitors and facilitates admission process. Every year, several Junior Colleges in Melghat are visited. Students are encouraged to take admission to higher education. College website and prospectus provide the required information. Students are provided consultation prior to admission so as to make them select proper stream and subjects. Committee also works to meet student's grievances. Alumni and seniors guide students in the process of admission. Rules and regulation laid down by University/Government are followed along with a special concern on government reservation policy. Government Scholarship is facilitated. Fees are waived off for a few financially weak students.
Industry Interaction / Collaboration	Interaction with industries and educational hubs is a part of university prescribed curriculum. The college promotes departments and college committees to arrange tours and visits. Students are taken to various industries and are encouraged for interaction with industries. We provide 'Honey Processing' services to industries such as MKGM, Mumbai and a private enterprise. We also have MOU's with MKGM, Mumbai and Khalokar Bee Keeping Pvt. Ltd. We also arrange add-on course on "Bamboo Crafts" in collaboration with Sampoorna Bamboo Kendra, Lavada, Ta: Dharni (Maharashtra). We arrange certificate courses on "Soft Skills" for employability of students.
Human Resource Management	We make sure that most eligible teachers and non-teaching staff are appointed. All UGC guidelines are carefully followed in the recruitment process. Teaching and non-teaching staff is facilitated for Faculty Development Programmes. For optimum use of human resource, various committees are formed and adequate work allocation is done, taking into account their

expertise and experience, with rotation method. Departments have academic autonomy. Group insurance, credit society and recreational events are introduced. IQAC through various departments and committees ensures quality enrichment. It is ensured that the functioning, expansion and development of college is in alignment with the goals and mission.

Library, ICT and Physical Infrastructure / Instrumentation

Provisions are made in budget for up-gradation of Library, ICT and Physical Infrastructure/Instrumentation. Purchase committee ensures the transparency and quality related issues. Library advisory committee chalks out policies for up-gradation of library resources (Printed and e-versions) and services. Up gradation of softwares is sought. Annual Maintenance Contract is in place for timely maintenance. Online resources like INFLIBNET, N-List are facilitated. Administration of library is governed through automated softwares and manually. Various activities like orientation for user, books exhibition, etc. are carried out as planned. IQAC and Faculty Coordinators ensure use of ICT tools and promote use of ICT and e-platforms.

Research and Development

The number of research centres has always been on the increase. We could have ten research centres this year as compared to seven the previous year. College has Research Club to facilitate and promote research culture. Provision of Seed money for participation in research events and in-house research projects are also funded. Teachers and students conduct case studies and project surveys. Students are facilitated and guided as required to participate in AVISHKAR, A State Level Research Convention. Library and laboratories are continuously upgraded. Teachers are felicitated for substantial contribution in research. College has two consultancy services.

Examination and Evaluation

Examination committee is constituted. Every academic year, examination schedule is planned and is incorporated with academic calendar which is circulated among teachers. The basis of continuous internal evaluation are:
Internal unit test, seminar, assignments, project,

fieldworks/visits, etc. Various e-platforms are used for internal evaluations. MCQ tests has been incorporated by some departments. Student grievances, if any, are addressed by examination committee. Question answer practices are conducted regularly after completion of each unit. The students are guided on model answers. Remedial coaching for academically weaker students is arranged. The subject toppers are felicitated. 'Best Student Award' is given every year.

Teaching and Learning

A number of bridge, add-on and certificate courses were introduced. Various ICT tools and e-platforms are used for teaching learning process. Assignments and seminars encourage self-study and develop self reliance of students. Regular field work/visits are arranged and experiences are shared in the class. Various social issues and concerns are discussed in the classes which promote students to adopt broader views and perspectives and which enhances independent learning among the students. Appropriate perspective of students towards such problems and concerns is streamlined. Research laboratories, botanical garden, English language laboratory, celebration of national days also add qualitatively to teaching learning process.

Curriculum Development

As per the norms of affiliating university and state of Maharashtra UGC, the curriculum is designed by affiliating S.G.B. Amravati University, Amravati. The college has hardly any scope to prepare and make any kind of changes in the curriculum. However, some faculty members actively participate in framing/reframing the curriculum in their capacity as members of the 'Board of Studies', Sub-Committee for Curriculum design, for their respective subjects. Some could share their thoughts and suggestions through various workshops related to designing development of the curriculum.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	College prefers and facilitates e-correspondence with all stakeholders in the context of its strategy plans,

decisions notices. Access to e-resources is provided through library portal. College has various e-platforms for official communication and dissemination of information. The college has made it mandatory for all the Departments, Committees Cells to submit their planning, reports any other write-up in soft formats only through email. Workshops for enhancement of ICT skills are carried out. ICT tools are profusely availed of for teaching, administrative and supportive staff development programmes.

Administration

We govern/manage e-tenders, advertisement and mandatory disclosures through college website. The compliance and correspondence with various government offices, UGC and affiliating University are mostly managed online. For effective environmental friendly administration, the college has procured automation software. This automation software has separate modules for different administrative tasks like admission, scholarships, account finances, pay roll and other support services. Besides this, the college has installed CCTV Cameras for surveillance. The college campus is Wi-Fi enabled with multimedia kit. The college updates central stock book in soft format. Library has fully automated in-house operations.

Finance and Accounts

We use college automation software for Receipt-Payment, Day-book, Ledger, etc. We use official website of government for disbursement of scholarships. Salary bill and other related documents are managed online. Salary details are communicated with staff through official email. Cashless transactions regarding consultancy fees, event registration fees, etc. are encouraged.

Student Admission and Support

The prospectus, academic and activity plan of college are made available on college website. Online admission facility is made available. Records of student admission are maintained by College Automation Software. Student's grievances regarding admission procedure are entertained through Official email. All necessary information regarding programmes and events is displayed on college website.

	Semester and subject-wise Whatsapp groups are formed to share study material, university/college- notices/guidelines. Alumni Association makes use of e-platforms for communication and sharing of information.
Examination	The college has "Examination Management Software System", which is in linkage with affiliating University, for University examination. Some of the departments carry out internal assessment by using e-platforms like Google Classroom, Whatsapp groups, etc. Internal examination data is uploaded on University examination portal. Question bank is shared with students through numerous e-platforms. Previous year question sets of university examination are made available on college website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. P. G. Gawande	Physical Education	Sant Gadge Baba Amravati University, Amravati	2000
2019	Dr. S.G. Mahajan	STC MOOCs	HRD, Sant Gadge Baba Amravati University, Amravati	1000
2019	Dr. V.D. Kapse	Filing AQAR under NAAC Process	Brijlal Biyani College, Amravati	2500
2020	Dr.Ku. U.S. Wasnik	National Conference on Chemistry	Shri Shivaji College, Amravati	2000
2020	Dr. V.D. Kapse	National Conference on Drafting and Finalizing AQAR	Binzani Mahila Mahavidyalay, Nagput	1500
2019	Dr. V.R. Patil	Conference on Mathematics	Govt. Vidarbha Institute of Science and Humanities, Amravati	800

2020	Dr. Ku. U.S. Wasnik	National Conference on Recent Trends in Mathematical, Physical, Chemical, Library, Life Sciences-2020	Nilkanthrao Shindhe Science college, Bhadravati, Distt. Chandrapur	900
2020	Dr. V.H. Meshram	National Conference on Indian Youth challenges and opportunities	Kisanlal Nathamal Goyenka ASC College, Karanja, Distt. Washim	800
2020	Prof. A R. Kanhu	Shreyanka Paddhati	Gadge Maharaj ASC College, Walgaon	200
2020	Prof. V.M. Morey	Shreyanka Paddhati	Gadge Maharaj ASC College, Walgaon	200
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Workshop on "Teaching Skills"	Nil	25/01/2020	25/01/2020	32	Nil
2019	Workshop on MOODLE	Nil	05/02/2020	05/02/2020	28	Nil
2019	Webinar on " How to write good quality research paper"	Nil	22/04/2020	22/04/2020	24	Nil
2019	Webinar on "Intell ectual Property Rights and Patent Filing"	Nil	25/04/2020	25/04/2020	26	Nil
2019	Nil	Webinar on "	08/06/2020	08/06/2020	Nil	11

		Effective Working Skills for Stress Management"				
2019	Nil	Webinar on " Role of Non-teaching Staff members in HEIs during COVID-19 Pandemic" and "Use of social media for administrative works"	12/06/2020	12/06/2020	Nil	9
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programme on Transition Management for Higher Education during COVID-19 Pandemic - A Road Map (Online)	1	02/05/2020	06/05/2020	5
One Week Faculty Development Programme on Application of Geogebra (Online)	1	28/04/2020	04/05/2020	7
One Week Faculty Development Programme on Developing Future Generation Teacher (Online)	1	18/04/2020	23/04/2020	6

Interdisciplinary Research Methodology Workshop on BFSI Sector (Online)	1	24/02/2020	08/03/2020	14
Short Term Programme on Gender Sensitization	3	17/02/2020	22/02/2020	6
Swayam ARPIT refresher Course in Skills for New Educational Architecture	1	01/09/2019	16/02/2020	96
Swayam ARPIT Refresher Course in Commerce	1	01/09/2019	16/02/2020	96
Refresher Course in YOGA (English)	1	06/01/2020	18/01/2020	13
Refresher Course in Environmental Education and Disaster Management (IDC)	2	03/01/2020	16/01/2020	14
Orientation Programme	2	16/07/2019	05/08/2019	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
GPF, DCPS, Pension Scheme, Credit Cooperative Society, Group Insurance	GPF, DCPS, Pension Scheme, Credit Cooperative Society, Group Insurance	<ul style="list-style-type: none"> • GOI-Post Matric Scholarship • Post Matric Scholarship for persons with disability • Post Matric Tuition Fee and Examination Fee (Freeship) • Rajashri Chatrapati Shahu Maharaj Merit Scholarship • Tuition Fee and Examination Fee for Tribal Students (Free

ship) • Assistance to Meritorious Students Scholarship - Senior Level • Education Concession to children of Freedom Fighter • Education Concession to children of Ex-Serviceman • Eklavya Scholarship • Scholarship to meritorious students possessing Mathematics/Physics • Merit Scholarship for Economically Backward Students • Post Matric Scholarship to OBC Students • Post Matric Scholarship to SBC Students • Post Matric Scholarship to VJNT Students • Post Matric Scholarship to ST Students • Post Matric Scholarship to SC Students • Tuition Fees and Examination Fees to OBC Students • Tuition Fees and Examination Fees to SBC Students • Tuition Fees and Examination Fees to VJNT Students • Tuition Fees and Examination Fees to ST Students • Tuition Fees and Examination Fees to SC Students • Corpus Fund

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

All the financial policy matters of the college are monitored by College Development Committee (CDC). As per the budget allocation approved by CDC, the principal manages expenditure. On the basis of the guidelines given by the principal and authorised auditing officer appointed by parent institution, details of the expenditure are maintained. College provides the necessary inputs to the auditor. Audited statement is discussed in CDC. External audit is under the purview of government auditing agencies. External audit is carried out as per their schedule. We follow Government Financial Rules in precision.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Sipna Shikshan Prasarak Mandal, Amravati (Maharashtra)	115000	Infrastructural extension, maintenance Renovation, Student Support Services, College

extension activities,
Research Promotion

[View File](#)

6.4.3 – Total corpus fund generated

10950

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Not Applicable	Yes	IQAC
Administrative	No	Not Applicable	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Each year parents-teacher meeting is held in the college. During the meeting the students, their parents, the principal and faculty members have discussion on various issues regarding overall improvement and sustenance of quality in the education being imparted through the different courses in the Institute. Teachers give regular feedback to parents regarding the academic progress of students. 2. The feedback from parents is collected in the prescribed format, analyzed and used for further improvement. 3. Facilitating placements and higher educations of students.

6.5.3 – Development programmes for support staff (at least three)

1. Webinar on " Effective Working Skills for Stress Management" 2. Webinar on " Role of Non-teaching Staff Members in HEI's during COVID-19 Pandemic" 3. Webinar on "Use of Social Media for Administrative Works"

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Use of e-platforms to arrange professional development programmes for teaching and non-teaching staff
- Taking into account local advantages and disadvantages, offered skill based certificate courses and add-on Courses
- Bridge courses introduced by all departments
- Installation of gym equipments
- Optimum use of e-platforms for teaching, learning and evaluation process
- E-content development
- Promotion of research culture by establishing Linkages
- Student support services during COVID-19 pandemic

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Provision of seed money to	02/07/2019	03/07/2019	03/08/2020	10

	attend conference/seminar/symposium				
2019	Provision of seed money for in-house research project	02/07/2019	03/07/2019	03/08/2020	1
2019	Use of e-platforms for teaching, learning and evaluation process	02/07/2019	03/07/2019	03/08/2020	466
2019	Promotion of research culture among student and staff	02/07/2019	03/07/2019	03/08/2020	466
2019	Regular meetings of Internal Quality Assurance Cell (IQAC)	02/07/2019	03/07/2019	03/08/2020	477
2019	Workshop on Motivational Science	02/07/2019	03/08/2019	03/08/2019	77
2019	RAKHI Making	02/07/2019	08/08/2019	14/08/2019	10
2019	Importance of reading habits	02/07/2019	10/09/2019	10/09/2019	434
2019	Add-on Course on Bamboo Craft	02/07/2019	16/01/2020	25/01/2020	20
2019	To commence various certificate courses	02/07/2019	22/01/2020	10/03/2020	50
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the	Period from	Period To	Number of Participants
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programme			Female	Male
Annual College Gathering	13/02/2020	15/02/2020	200	157
Lecture on Gender Sensitization and Equality (Jagar Vivekacha)	22/02/2020	22/02/2020	12	8
Awareness About Gender Equity Laws	22/02/2020	22/02/2020	12	8
Workshop for Girls Students on "Self Defense"	13/03/2020	13/03/2020	51	Nil
Training of "Kho-Kho" for girls	13/03/2020	13/03/2020	51	Nil
Regular visit to and counseling of girls students at college hostel	01/07/2019	20/03/2020	21	Nil
Guest lecture on Sickle Cell Awareness	12/08/2019	12/08/2020	21	39
Awareness about Prevention, Prohibition and Redressal Act 2013	04/09/2019	04/09/2019	45	Nil
Awareness about Anti-Ragging (PGG)	30/09/2019	30/09/2019	51	59
Educational Tour	17/10/2019	17/10/2019	18	13
Workshop for Women on "Yoga, Entrepreneurship Guidance, Awareness on De-addiction"	27/12/2019	27/12/2019	22	Nil
Lecture on Rationalism (Jagar Vivekacha)	04/01/2020	04/01/2020	16	8

Special Residential NSS Camp	06/01/2020	13/01/2020	18	32
Van Ausadhinche Jivanatil Mahatva (Importance of Medicinal Plants in human life)	07/01/2020	07/01/2020	18	32
Jal Sandharan Ani Jal Vyavasthapan (Water Conservation and Water Management)	07/01/2020	07/01/2020	18	32
Manoranjan, Khel ani tyadware Sharir Samvardhan (Physical Growth through Sports and recreation)	08/01/2020	08/01/2020	18	32
Rashtra hitachya drushtine Urja bachatiche Mahatva (Importance of Energy Saving in National Interest)	08/01/2020	08/01/2020	18	32
Bhartiya Parampara, Sanskriti ani khel (Indian Traditions, Culture and Sports)	08/01/2020	08/01/2020	18	32
Health Check-Up and Awareness in collaboration with Primary Health Centre, Chikhaldara	09/01/2020	09/01/2020	53	52
Mudra ani Aaple Arogya (Mudra and Our Health)	09/01/2020	09/01/2020	18	32
Matdan Rashtiya	09/01/2020	09/01/2020	18	32

Kartavya (Voting a National Duty)				
Vaidnyanik Drishtikon ani Andhshradhha Nirmulan (Scientific Approach and Superstition eradication)	10/01/2020	10/01/2020	18	32
Sant Kabir yanche Charitra ani Dohe (Character and Dohe of Sant Kabir)	10/01/2020	10/01/2020	18	32
Kuposhan : Swastha Ahaar ani Arogya (Malnutrition: Healthy Food and Health)	11/01/2020	11/01/2020	18	32
Guest lecture- Vivekananda and Today's Youth	20/01/2020	20/01/2020	51	49

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
00

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address	Number of initiatives taken to	Date	Duration	Name of initiative	Issues addressed	Number of participating students
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	locational advantages and disadvantages	engage with and contribute to local community					and staff
2019	1	Nil	10/06/2019	90	Admission counselling	Educational awareness. Selection of proper education programs, etc	43
2019	1	1	30/06/2019	1	Development of Botanical Garden	Conservation of local ornamental / medicinal plants	26
2019	1	Nil	30/06/2019	33	Centre for Nurturing Endangered, Rare, Medicinal and Extinct Species	Rare and endangered plant development and propagation	21
2019	1	Nil	30/06/2019	397	Weather Station	Noting down Chikhaldara weather data, Provide information of weather to Researchers, Students and tourists	2
2019	1	1	30/06/2019	300	Innovative Course in Apiculture	Honey bee Type, Castes, Colony behaviors, Honey bee flora-source type, climate, Honey bee product, Bee breeding	23

2019	1	1	01/07/2019	180	Project survey on Tourism Business in Melghat : Problems and challenges	Development of tourism in Melghat region	55
2019	1	1	01/07/2019	300	Arrangement of transport facility for Girls students	Transport facility for safety of girl students	30
2019	1	1	01/07/2019	129	Development of Grass Meadows	Restoration and management of grassland for herbivores in protected areas	40
2019	1	Nil	01/07/2019	270	Regular visit to and counseling of girls students at College Hostel	Safety and security measures of girls students	21
2019	1	1	01/07/2019	1	Library services to local community	Inculcation and nurturing of reading habits to share information and knowledge	12

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Professional Ethics	04/06/2019	Whoever adopts teaching as a profession assumes the obligation to conduct himself / herself in accordance with the ideal of the profession. A teacher is constantly

under the scrutiny of his students and the society at large. Therefore, every teacher should see that there is no incompatibility between his precepts and practice. The national ideals of education which have already been set forth and which he/she should seek to inculcate among students must be his/her own ideals. The profession further requires that the teachers should be calm, patient and communicative by temperament and amiable in disposition.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Awareness program on Rainwater Harvesting	01/06/2019	03/08/2020	26
Eco-friendly waste Management	15/06/2019	03/08/2020	455
International Yoga Day celebration, Lecture and Demonstrations on Ashtang-Yog and Raj-Yog	21/06/2019	21/06/2019	43
Daily National Anthem	01/07/2019	16/03/2020	455
Save Electricity and Save Energy Drive	01/07/2019	02/08/2020	265
Programmes under Swachha Bharat and Swasth Bharat Abhiyan	01/07/2019	16/03/2020	270
Promotion of reading habit under Readers club	01/07/2019	16/03/2020	24
Pledge of De addiction programme	22/07/2019	22/07/2019	22
Screening of Movie URI- The Surgical Strike	26/07/2019	26/07/2019	168
Health awareness	13/08/2019	13/08/2019	60

Programme
(International
Youth Day)

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

i. Conservation and Propagation of Medicinal and Aromatic plants ii. Proper disposal of garbage, used chemicals and e-wastes iii. Say No to Plastic iv. Rainwater harvesting v. Energy awareness programme vi. Promotion to paperless work vii. Regular cleanliness of college campus viii. Common transport vehicle facility for girls hostel students

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice I: 1. Title of the Practice: Career and Personality Development through Sports 2. Objectives: • To nurture and popularize sports culture, develop physical fitness and skills. • To enhance mental capabilities. • To develop and promote social capabilities and emotion-maturity. • To nurture team spirit, friendliness and leadership qualities. • To facilitate and motivate students for their placements through sports • Empowerment of women 3. The context : Sport activities are always useful for society in large. It should be organized every year. There should be goal to be reached. And it should bring fruitful result, as per goal, whether students are getting it at the time of perusing the UG course or in their future endeavor. Also one should sense the importance of that activity in future life of the students or society. Continuity is must as per as organization of activities are concerned. Department of physical education and sports is established in the year 1996. Since then department of physical education and sports is working day in and day out for the sports achievements of rural students. Right from the beginning, department conducted many sports activities. For the big achievements in sports, department opened up sports academy at Chikhaldara and at some other places, so that local school, college going children could get most of the benefits. It has worked at grass root level. We have many sports achievements to our credit. Department of physical education and sports always try to give best possible results. 4. The practices: (i) Department of Physical Education and Sports organizes National Sports Day on 29th August. Sports elocution, Sports G.K. test are organized on this occasion. (ii) Sant Gadge Baba Amravati University, Amravati University level Kho-Kho tournament (Women) is organized. (iii) On the occasion of Republic Day, Physical Education Department organizes competitions like Sports Elocution and Kho-Kho tournament are organized. (iv) International Yoga day is celebrated with practical and lecture on yoga through online and offline way on 21st June. (v) Department organizes men and women Kho-Kho Coaching Workshop, Karate Self- Defense and Yoga For Women on 13th March. (vi) National Webinar on Kho-Kho and Kabaddi-Challenges Opportunities is organized on 2nd June 2020. (vii) National Sports Quiz (Online) is organized. Several sports competitions like chess, cricket, table tennis, tug of war, three leg race, sack race, musical chair are arranged on the event of Annual College Cultural Gathering. 5. Evidence of success: a) Sant Gadge Baba Amravati University Amravati intercollegiate Kho-Kho team championships :- Winner - 12 times, runner-ups- 3 times (men women) b) Sant Gadge Baba Amravati University Amravati intercollegiate Kho-Kho players selected for Interuniversity West Zone Competitions:- 76 (Men women) c) Sant Gadge Baba Amravati University Amravati intercollegiate Kho-Kho players selected for Interuniversity Kridamahostava Competitions:- 73 (Men women) d) Sant Gadge Baba Amravati University Amravati intercollegiate Kho-Kho players selected for All India Interuniversity Competitions:- 05 (Men women) e) Players selected in Vidarbha Kho-Kho team for senior national competitions:- 30 (Men

women) f) Players selected for Khelo India competitions:- 02 (Men) g) Players selected in Indian kho-kho team for international competition:- 01 (Men) h) Players selected in state Kho-Kho team:- 40 i) Total color coats:- 187 j) Players placed in various police departments of Maharashtra and other states:- 28 k) Total players placed: - 28 (Men/women) 6. Problems encountered and resources Required: Chikhaldara is a taluka place, situated in a tribal region. It is recognized as a Melghat tribal region. Also students are coming from very remote area, where situation is worse as far as education facilities and sports facilities are concerned. Sports facilities are far away for these Melghat students. Melghat lacks sports infrastructure, it's a fact. There is no sports culture like cities are having in India. So department of physical education has to sweat day in day out for the upliftment of sports facilities in our college, and for society as well. There is no availability of very big sports government grants to develop sports infrastructure. However we avail some. There are no adequate grounds for different types of sports. Moreover very poor economical condition of students pull them backward, as many of the tournaments are held outside of district, which students have to bear their own expenses to participate in. In this adverse situation our college is trying to get best possible results, and succeed in its efforts in a little way. Melghat, the tribal region lacks basic infrastructure. Good or adequate sports facilities are not within the reach of people here and so is true for students. Moreover economical background of students do not allow them to avail of paid sports facilities at district or some other places. And just to convert the challenges into opportunity we work day in and day out to offer level best services to students here. Best Practice II: 1. Title of the practice: Social awareness through Unnat Bharat Abhiyan. 2. Objectives: • To offer all possible resources to Unnat Bharat Abhiyan as regards their rural development programme. • To raise multiple platforms that will work as mediator and facilitator between government and rural people. 3. The Context: Unnat Bharat Abhiyan is inspired by the vision of transformational change in rural development processes by leveraging knowledge institutions to help build the architecture of an Inclusive India. Role of our institution is to work with the people of rural India in identifying development challenges and evolving appropriate solutions for accelerating sustainable growth. It also aims to create a channel by which various government departments can effectively reach out to the rural people as regard their development schemes and program with timely and precise feedback from the rural people. The same way to effectively convey to the government agencies particular needs of people, various aspect of society and the areas to work upon. 4. The Practice: A. " Village and Household Survey under Unnat Bharat Abhiyan " Duration of programme: December 2019 to January 2020 Objectives • To check out the shortcomings and discrepancies in the implementation of government schemes. • To identify various areas to work upon in order to achieve sustainable growth. Number of beneficiaries : 90 Brief summary of the programme: We conducted a general Survey to check out awareness of people about various government schemes, drives, etc. In this survey 20 students visited Motha (One of the adopted villages) and reached 90 households and sought information from villagers about Bank Account, Adhaar card ,Voter ID, NAREGA, Job Card, Educational Qualification, Computer Literacy and about how many people benefited form how many schemes problems, difficulties faced by people. B. An online Quiz for Awareness and Prevention of COVID-19 Under Unnat Bharat Abhiyan. Date of programme : 18/04/2020 Objectives of programme : To create awareness about COVID 19 Number of participants : 459 Brief summary of the programme: Under The Unnat Bharat Abhiyan, college organized an online awareness quiz mainly for the adopted villages and students. C. National Level "Quiz on Sports" organised by college Unnat Bharat Abhiyan committee along with Department of Physical Education Sports, IQAC and Swastha Bharat Swachha Bharat Abhiyan. Date of programme : 16/05/2020 Objectives of programme : To raise awareness about sports. Number of beneficiaries : 606 D. Orientation of Gram

Sabha (Motha and Madaki, Shahapur and Aladoh, Amzari Villages) Number of Student/Faculty involvement : 13 Interaction with Local government official : 04 Brief description: This programme was held on 26th January 2020 to mark the Republic day in adopted villages-Motha, Madaki, Shahapur, Aladoh and Amzari. On this occasion 3 faculty members and students of college have addressed Gram Sabha in these villages wherein 144 villagers participated. We oriented them about Unnat Bharat Abhiyan and some topics like sanitation and solid liquid waste management, water resource management, rural infrastructure, rural energy system, education, health care, skill development and livelihood, capacity building, strategy for convergence and implementation of various government schemes for their upliftment. 5. Evidence of Success: So for the huge purview of Unnat Bharat abiyani is concerned, initially it is very difficult to come up with concrete results. Yet to count with we may say we could establish good relation with the people through our students in the same villages. We have now firsthand information about the exact requirement of people. We could build up good rapport with government officials and NGOs. We can easily formulate various programs. The survey can provide basic information as to decide where to start from. 6. Problems Encountered and Resources Required: All these villages from the region of Melghat face the lack of basic infrastructure. Non availability of potable water, improper disposal of solid and liquid waste, inadequate awareness about education, computer illiteracy, inadequate knowledge about government schemes, non availability of employment, migration, inadequate medical facilities, lack of adequate transport and conveyance, numerous social evils have unnecessarily burdened these people. If government schemes are modified a little and people get to know all detailed information about the various drives and schemes of government a positive shift is inevitable.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://sipnaascc.ac.in/?page_id=1868

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Arts, Science and Commerce College, Chikhaldara is located in the tribal and remote region in Melghat mountain ranges in Vidarbha, Maharashtra. It is the first institution providing higher education to the inhabitants in Chikhaldara, which is a famous hill station in the region all surrounded by rugged cliffs, deep mountain trenches and a dense forest with rich varieties of flora and fauna, The students admitted in the college mostly come from tribal background deprived of education, employment and standard living. The goals and mission of the college aim at overall development of the tribal people at large, aiming at educational and economical development at front. Keeping with this view we run useful and job oriented courses at U.G. level in the streams of Arts, Science and Commerce. Institution's vision is to train and empower students in the pursuit of knowledge, values and social responsibility and help them achieve excellence in various fields of challenges. The Institute has established its distinctive approach towards this comprehensive vision by modelling it by means of organizing events for skills and entrepreneurship development through various certificate courses in "Food processing of Vegetables and Fruits", "Use of Tally software", etc. and add on courses on "Bamboo Craft", "Soft Skill Development", "Communication Skills", "Proficiency in Accounting" etc., multidisciplinary project surveys like "Tourism in Melghat: Problems and Challenges" and " Milk Production and Distribution in Chikhaldara" etc.. The positive outcomes are achieved by devising the academic and other related activities to meet the global requirements and through teaching-learning methods amalgamated with ethical values. The College as a higher education

institution is committed in imparting quality education to the students in the region and adjoining areas and strives to foster integral development of the students by making them to be physically fit, mentally focussed, and emotionally balanced. Academic drills such as Class tests, projects, seminars, presentation by students are daily experience of the students in class-room teaching environment along with varieties of sports activities in and around the campus. Advanced and disadvantaged learners are identified and catered to accordingly. The students are encouraged and promoted to participate in the classroom discussion to improve and sharpen their learning abilities. Internal assessment tests are conducted through which student's performance is evaluated. Co-curricular, extra-curricular and sports activities and competitions are organized regularly to nurture the talents of the students in addition to the academics. Staff members are always co-operative and supportive in all respects. The college campus is under the surveillance of CCTV. Career and placement guidance and support is provided by organizing useful and inspiring guest lectures, providing coaching, and also organizing mock interview session through various competitions. 'Best Student Award' is given to deserving student after a round of several test checking his abilities and capacities though written and oral channels. The College has healthy and conducive academic atmosphere for the overall development of the students. Periodic assessment and accreditation by NAAC at reputable grades ensures the balanced growth of the institution with the help and support of all stakeholders.

Provide the weblink of the institution

http://sipnaascc.ac.in/?page_id=1489

8.Future Plans of Actions for Next Academic Year

The college has been initiating and implementing various activities to assure and improve quality in all aspects of the institution. And for this, we abide by the guidelines by NAAC, Bangalore. The criterion-wise metrics are very much useful to design a plan that may reflect continuous growth of quality in all dimensions concerned. And that too persuading the vision, mission and core values we have adopted. The college has planned the following initiatives for academic year 2020-2021. I. Curricular Aspects: 1. To arrange orientation programme for freshers. 2. To conduct Bridge Course for freshers. 3. To organize remedial classes for slow learners. 4. To introduce certificate courses addressing cross cutting issues like gender studies harnessing leadership skills and facilitating student's political participation in local self government. 5. To conduct various add-on courses. 6. To encourage the faculty members to contribute towards curriculum design. II. Teaching, learning and evaluation: 1. To increase the number of departments to enhance the use of online platforms for teaching, learning and evaluation. 2. To make use of online resources for teaching, learning and evaluation. 3. To encourage students to opt for certificate courses (Swayam/MOOCs) 4. To arrange various activities/programmes by making use of e-platforms due to COVID-19 pandemic. III. Research, consultancy and extension: 1. To encourage faculty and students to participate in research events. 2. To carry survey projects related to social and regional issues. 3. To organize State/ National level seminars/Conferences/webinars. 4. To encourage the faculty members for more research publications and in varied fields. 5. To increase the number of MoU's related to skill based programmes. 6. To ensure more avenues for the consultancy services. IV. Infrastructure and learning resources: 1. To extend infrastructure facilities. 2. To raise the number of Annual Maintenance Contract to get smooth services of available infrastructural facilities. 3. To increase the internet speed/bandwidth. 4. To enhance the learning resources (online/offline). V. Student support and progression: 1. To conduct online students satisfaction survey, feedback from students and Alumni. 2. To mark all state and National festivals/days in the college campus. 3. To ensure increasing

participation of Alumni in the college development. VI. Governance, leadership and Management: 1. To organize professional development programmes for teaching and non-teaching staff members. 2. To generate the corpus fund. 3. To implement all necessary guidelines from concerned authorities regarding COVID-19 pandemic. 4. To conduct the academic and administrative audit. 5. To enable and use IQAC for comprehensive quality growth of college. VII. Institutional values and Best practices: 1. To celebrate 25th year of establishment of the college by organizing various activities. 2. To create the awareness about Laboratory Safety through various activities at State/National level. 3. To evolve e-library portal. 4. Working towards awareness regarding COVID-19 pandemic. 5. To undertake environmental friendly initiatives. 6. To arrange various programmes catering to gender equity and women's empowerment.