

**Sipna Shikshan Prasarak Mandal, Amravati's**  
**ARTS, SCIENCE AND COMMERCE COLLEGE**  
**CHIKHALDARA, DISTT. AMRAVATI (Maharashtra State)**



## **CRITERION – V**

### **5.1 Student Support**

#### **5.1.2**

**Following Capacity Development and Skills Enhancement Activities Are Organised for Improving Students' Capability**

- 1. Soft Skills**
- 2. Language and Communication Skills**
- 3. Life Skills (Yoga, Physical Fitness, Health and Hygiene)**
- 4. ICT/Computing Skills**

■ President  
**Shri. Jagdish M. Gupta**  
(Ex. Minister of State, Maharashtra)  
0721 (O)2522341 (R) 2572526



SIPNA SHIKSHAN PRASARAK MANDAL'S AMRAVATI

**ARTS, SCIENCE &**

**COMMERCE COLLEGE, CHIKHALDARA**

■ Principal  
**Dr. Rajesh S. Jaipurkar**  
(Mob.) 9423126066

Distt. Amravati (Maharashtra) 444 807  
NAAC Reaccredited 3rd Cycle with CGPA 2.77 at grade B++ (2018-2023)

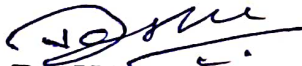
■ E-mail : [ascc163@sgbau.ac.in](mailto:ascc163@sgbau.ac.in) ■ Website : [www.sipnaascc.ac.in](http://www.sipnaascc.ac.in) ■ Tel. (O) 07220-230309


Outward No : *ASCC/Cert./248/2023*

Date : *23/05/2023*

## DECLARATION

This is to declare that the information, photos, reports, true copies, numerical data, etc. furnished in this file as supporting documents is verified by IQAC and found correct.

  
Dr. V.D. Kapse  
IQAC Coordinator  
Co-ordinator  
**IQAC**  
Arts, Science & Commerce College,  
Chikhaldara  
Distt.: Amravati (M. S.)

  
Dr. R.S. Jaipurkar  
Principal  
**PRINCIPAL**  
Art, Science & Commerce  
College, Chikhaldara



**Sipna Shikshan Prasarak Mandal, Amravati's**  
**ARTS, SCIENCE AND COMMERCE, COLLEGE**  
**CHIKHALDARA, DISTT. AMRAVATI (Maharashtra State)**



**SUPPORTING DOCUMENTS**

**Sipna Shikshan Prasarak Mandal, Amravati's**  
**ARTS, SCIENCE AND COMMERCE COLLEGE**  
**CHIKHALDARA, DISTT. AMRAVATI (Maharashtra State)**

Metric No. 5.1.2

**- I N D E X -**

**Report with Photographs On ICT/Computing Skills Enhancement Programs**

| <b>Sr. No</b> | <b>Name of Document</b>  | <b>Page No.</b> |
|---------------|--|-----------------|
| <b>1</b>      | <b>Report of Certificate Course in Computerized Accounting and Tally Package</b> | <b>5-6</b>      |
| <b>2</b>      | <b>Report of University Level Add on Course on Proficiency in Accounting</b>     | <b>7-8</b>      |
| <b>3</b>      | <b>Report of Certificate Course of Use of Tally Software</b>                     | <b>9-12</b>     |
| <b>4</b>      | <b>Report of Interactive Session on SWAYAM and MOOCs for all students</b>        | <b>13</b>       |
| <b>5</b>      | <b>Report of Interactive Session on Handling of MOODLE for College Student</b>   | <b>14</b>       |



**Arts, Science and Commerce College, Chikhaldara**  
**Report of the "Certificate Course in Computerized Accounting & Tally Package"**  
**Academic Year :- 2021-22**

**Title of the Activity :-** Certificate Course in "Computerized Accounting & Tally Package"

**Date /Period :-** Academic Session 2021-22

**Objectives :-**

- To develop computerized accounting skills among the students.
- To enable students accounting in Tally Software
- To impart practical knowledge of computer accounting to students.
- Transforming the accounting concept, technique of the Accounting to the students.

**Brief Report :-**

Certificate Course in "Computerized Accounting & Tally Package" was organized by Department of Commerce, Arts, Science and Commerce College, Chikhaldara for the students in online / offline mode from dated 22 April 2022 to 02 May 2022. About 20 students enrolled in this certificate course. Various scholar resource person from all over Maharashtra conducted 10 sessions on relevant topics. Through this Certificate course in "Computerized Accounting & Tally Package" students learned how to prepare books of account and how to make entries in the books of account practically in Tally Software. Overall this course enabled their Accounting skill and made them able to maintain accounts. This useful course would provide students better career opportunities.

**Collaborating Agency, if any :-** Nil

**No. of Participants / Beneficiaries :-** 20

**Registration Link :-** <https://forms.gle/mmtmhgiDFrT7QscT8>

**Link of the Programme (If Online) :-**

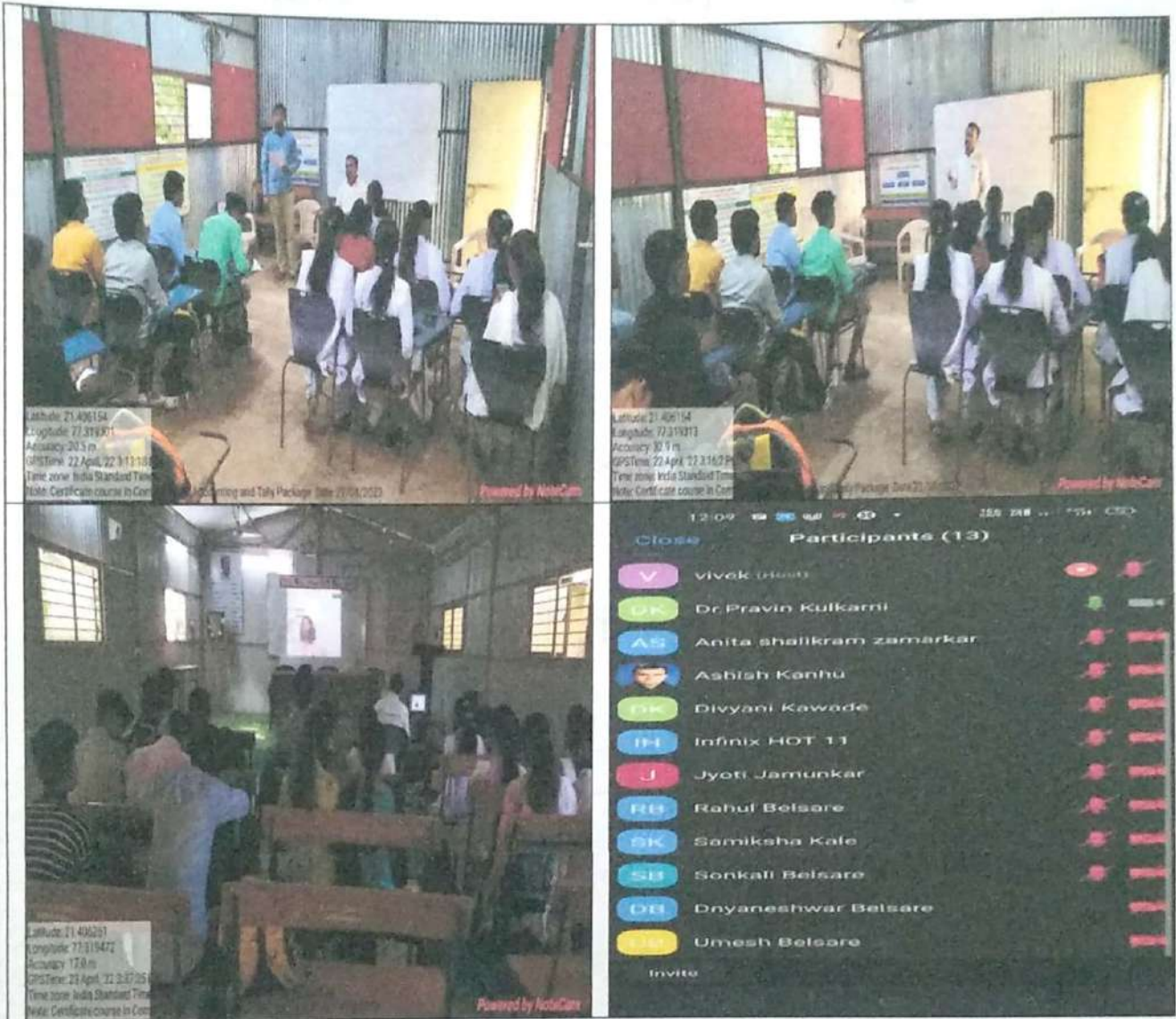
| Sr. No. | Date       | Program Link ( Zoom Link )  |
|---------|------------|---|
| 1       | 23/04/2022 | <a href="https://us04web.zoom.us/j/78169012683?pwd=ER34lhtr1kL51alKyR5kRBhfDE4XgR.1">https://us04web.zoom.us/j/78169012683?pwd=ER34lhtr1kL51alKyR5kRBhfDE4XgR.1</a> |
| 2       | 24/4/2022  | <a href="https://us04web.zoom.us/j/77027065392?pwd=A_nGmul0YtsGAC_U1vDiBHZC-yzul.1">https://us04web.zoom.us/j/77027065392?pwd=A_nGmul0YtsGAC_U1vDiBHZC-yzul.1</a>   |
| 3       | 25/4/2022  | <a href="https://us04web.zoom.us/j/71027668591?pwd=KW33gIdipke6gnNWJgkd-GUSHjXibV.1">https://us04web.zoom.us/j/71027668591?pwd=KW33gIdipke6gnNWJgkd-GUSHjXibV.1</a> |
| 4       | 27/04/2022 | <a href="https://us04web.zoom.us/j/72531471318?pwd=ynEebrMUzOIAUn6GOPEmjRFWXw3Euc.1">https://us04web.zoom.us/j/72531471318?pwd=ynEebrMUzOIAUn6GOPEmjRFWXw3Euc.1</a> |
| 5       | 29/04/2022 | <a href="https://us04web.zoom.us/j/76449783831?pwd=5qMiN2CxiF1_Z_Tmdy3Rl1mRQJJvS.1">https://us04web.zoom.us/j/76449783831?pwd=5qMiN2CxiF1_Z_Tmdy3Rl1mRQJJvS.1</a>   |

**Feedback Link ( If Online ) :-** <https://forms.gle/ysJbzNFFG9wkJ7S77>





## Geo Tagged Photographs :-



## Feedback analysis :-

The valuable thing to note here is several students in their feedback expressed their positive opinion about the online / offline course and mentioned that this course has largely benefited them. .



*Amy*  
 Coordinator

*MYL*  
 PRINCIPAL  
 Art, Science & Commerce  
 College, Chikhaldara



**University Level Add-on Course on “Proficiency in Accounting”**  
**Organized by Department of Commerce**  
**Arts, Science and Commerce College Chikhaldara**  
**In collaboration with**  
**Jagdamb Mahavidyalay, Achalpur**  
**And**  
**G. S. Tompe Arts, Science and Commerce College, Chandur Bazar**  
**Report of the Add-on Course**  
**Academic Year :- 2020-21**

**Total of the Activity :-** University Level Add-on Course on “Proficiency in Accounting”

**Date /Period :-** 12 /07/2021 to 22 /07 /2021

**Venue:-** Online (Zoom and You Tube Live )

**Objectives :-**

- To inculcate accounting skills among the students.
- To enable students to prepare books of accounts.
- To impart practical knowledge of accounting to students.

**Brief Report :-**

Department of Commerce of Arts, Science and Commerce College, Chikhaldara in collaboration with Jagdamb Mahavidyalay, Achalpur and G. S. Tompe Arts, Science and Commerce College, Chandur Bazar organized University Level Add-on Course on “Proficiency in Accounting” for the students in online mode from dated 12 July 2021 to 22 July 2021. About 1284 students enrolled in this Add-on course. The Add-on course was inaugurated on 12 July 2021. Dr. Dinesh Nichit, Dean, Faculty of Commerce, SGBAU, Amravati and Principal, Sant Gadge Maharaj College, Walgaon was present as inaugurator while Principal Dr. R. S. Jaipurkar, Former Pro-VC, SGBAU, Amravati, presided over the function. Principal Dr. P. G. Rohankar and Principal Dr. Rajendra Ramteke were also present as chief guest. Various scholar resource person from all over Maharashtra conducted 10 sessions on relevant topics. After the completion of all sessions online examination was held on 22 July 2021 and 622 students successfully completed the course and they were awarded online certificate the valedictory function held on 22 Aug 2021. Dr. Arun Hame was present as chief guest while Principal Dr. V.R.Patil presided over the function. Some students expressed their view in this program and they have told that the certificate course is benefited them to enhance their knowledge.

**Collaborating Agency, if any :-** Jagdamb Mahavidyalay, Achalpur and G. S. Tompe Arts, Science

And commerce College, Chandur bazar

No. of Participants / Beneficiaries : -1284

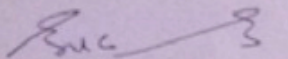
Link of the Programme (If Online ):- <https://forms.gle/jsPKzdCsM2mMuuLX9>

Geo Tagged Photographs : - Nil.

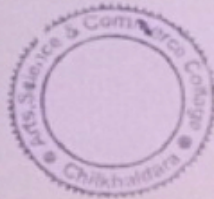
Feedback Link ( If Online ) :- <https://forms.gle/ES9jMdHLsm5BYoFS9>

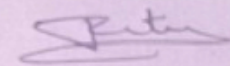
**Feedback analysis :-**

Every day the attendance cum feedback form was provided to students. All participants were happy that they were experiencing new form of education through this add-on course. The valuable thing to note here is several students in their feedback expressed their positive opinion about the online course and mentioned that this course has largely benefited them. .

  
Course Co-ordinator

Asst. Professor (Commerce)  
's Science & Commerce  
College, Chikhaldar



  
Principal

Acting Principal  
Art, Science & Commerce College,  
Chikhaldara, Dist. Amravati



# University Level Certificate Course in “Use of Tally Software”

Organized by Department of Commerce  
Arts, Science and Commerce College Chikhaldara  
In collaboration with  
B. S. Patil College, Paratwada  
Report of the “Use of Tally Software”  
Academic Year :- 2020-21

**Total of the Activity :-** Certificate Course of “Use of Tally Software”

**Date /Period :-** 23 /07/2021 to 01 /08 /2021

**Venue :-** Online (Zoom )

**Objectives :-**

- To develop computerized accounting skills among the students.
- To enable students accounting in Tally Software
- To impart practical knowledge of computer accounting to students.
- Transforming the accounting concept, technique of the Accounting to the students.

**Brief Report :-**

University Level Online Certificate Course in “Use of Tally Software” was jointly organized by Department of Commerce, Arts, Science and Commerce College, Chikhaldara in collaboration with B. S. Patil College Paratwada for the students in online mode from dated 23 July 2021 to 01 Aug 2021. About 1313 students enrolled in this certificate course. The certificate course was inaugurated on 23 July 2021 Dr. Radheshyam Choudhary was present as inaugurator while Principal Dr. V. R. Patil presided over the function. Dr. Rajendra Umekar , Principal, B.S.Patil College Paratwada was also present as chief guest. Various scholar resource person from all over Maharashtra conducted 10 sessions on relevant topics . After the completion of all sessions online examination was held on 01 Aug 2021 and 597 students successfully completed the course and were awarded online certificate the valedictory function was held on 01 Aug 2021 Dr. R.N.Borse was present as chief guest while Principal Dr. V.R.Patil presided over the function. Some students expressed their view in this program and they have told that the certificate course is benefited them to enhance their knowledge.

**Collaborating Agency, if any :-** B.S.Patil College, Paratwada

**No. of Participants / Beneficiaries :-** 1313 ( From our college students participants- 39)

**Registration Link :-** <https://docs.google.com/spreadsheets/d/127YVCioZbMZpl-TDqaOIBGBjLfrZ2T5Z/edit?usp=drivesdk&ouid=112361596778433269558&rtpof=true&sd=true>

**Link of the Programme (If Online) :-**

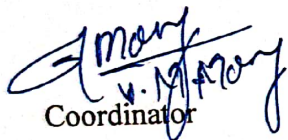
| Sr. No. | Date                        | Program Link ( Zoom Link )  |
|---------|-----------------------------|---|
| 1       | 23/07/2021 To<br>01/08/2021 | <a href="https://us02web.zoom.us/j/8382011410?pwd=d2pFWXk0YTJUVVEVwcXdiZkoxOEtEZz09">https://us02web.zoom.us/j/8382011410?pwd=d2pFWXk0YTJUVVEVwcXdiZkoxOEtEZz09</a> |
|         |                             |   |

| Sr. No. | Date       | Program Link ( YouTube Link )   |
|---------|------------|---|
| 1       | 23/07/2021 | <a href="http://youtube.com/video/hEnvHoYlo7s">http://youtube.com/video/hEnvHoYlo7s</a> |
| 2       | 24/07/2021 | <a href="http://youtube.com/video/hEnvHoYlo7s">http://youtube.com/video/hEnvHoYlo7s</a> |
| 3       | 25/07/2021 | <a href="http://youtube.com/video/JkcqKTU59ys">http://youtube.com/video/JkcqKTU59ys</a> |
| 4       | 26/07/2021 | <a href="http://youtube.com/video/A_0i5sYzVTI">http://youtube.com/video/A_0i5sYzVTI</a> |
| 5       | 27/07/2021 | <a href="http://youtube.com/video/IyrRMNOQJHQ">http://youtube.com/video/IyrRMNOQJHQ</a> |
| 6       | 28/07/2021 | <a href="http://youtube.com/video/PSFWyBijOLk">http://youtube.com/video/PSFWyBijOLk</a> |
| 7       | 29/07/2021 | <a href="http://youtube.com/video/oEYYwID8tp0">http://youtube.com/video/oEYYwID8tp0</a> |
| 8       | 30/07/2021 | <a href="http://youtube.com/video/hQyNxI0HeIA">http://youtube.com/video/hQyNxI0HeIA</a> |
| 9       | 31/07/2021 | <a href="http://youtube.com/video/sodWuB5VD-4">http://youtube.com/video/sodWuB5VD-4</a> |
| 10      | 01/08/2021 | <a href="http://youtube.com/video/7mc_ji5bOc">http://youtube.com/video/7mc_ji5bOc</a>   |

**Geo Tagged Photographs :- Nil.**

**Feedback Link ( If Online ) :- <https://forms.gle/gnqmoJym9qa1cvqS6>**

**Feedback analysis :-** The valuable thing to note here is several students in their feedback expressed their positive opinion about the online course and mentioned that this course has largely benefited them. .

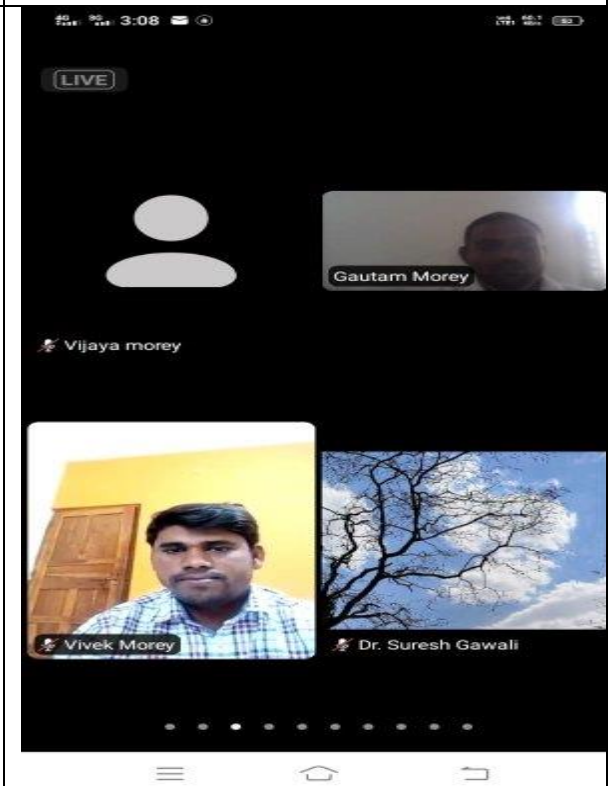
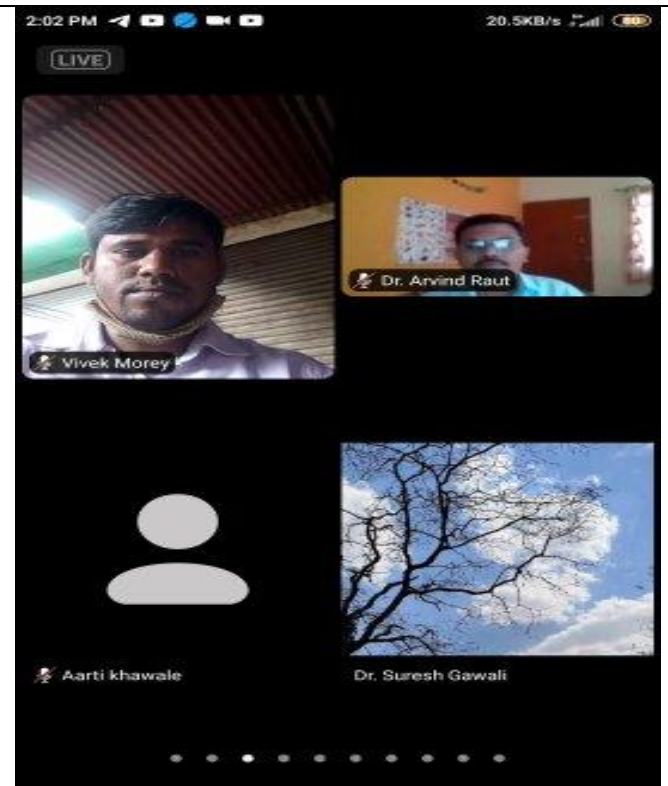
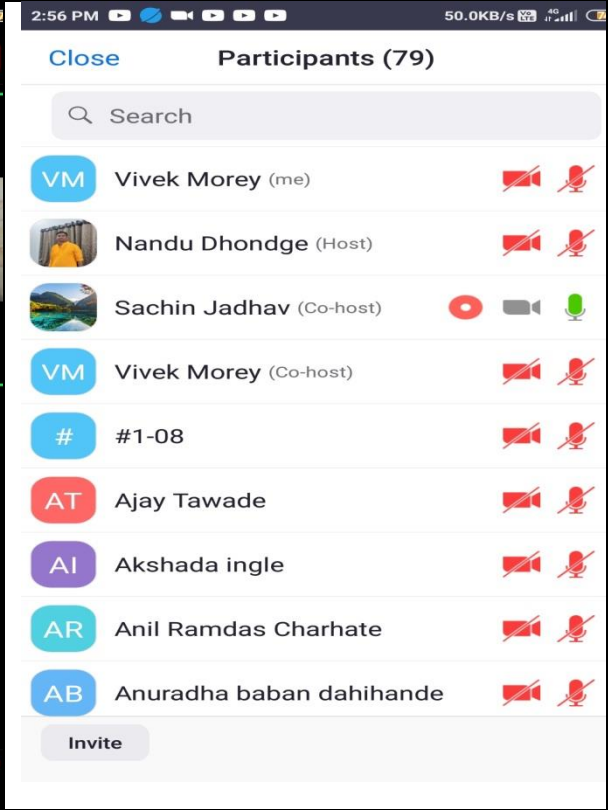
  
Coordinator



  
Principal  
**Acting Principal**  
Art, Science & Commerce College,  
Chikhaldara, Dist. Amravati



Dr. Sachin Jadhav Delivered lecture on Voucher entry, Purchase order





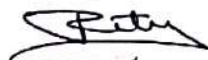
# Certificate Course In "Use Of Tally Software"

Session – 2020-21

## Syllabus

| Sr. No. | Topic  | Hours |
|---------|--|-------|
| 1       | Basic & Computerized Accounting  | 03    |
| 2       | Introduction to Tally and Company Information                                      | 03    |
| 3       | Company Creation, Creating Single and Multiple ledger Account in Tally             | 03    |
| 4       | Creating Single and Multiple groups in Tally                                       | 03    |
| 5       | Voucher: Concepts, Types of voucher, Creation, Alteration and Deletion of voucher. | 03    |
| 6       | Voucher entry, Purchase Order, Sales Order, Invoice.                               | 03    |
| 7       | Inventory: Introduction Accounts Stock Group Creation.                             | 03    |
| 8       | Inventory enable Voucher Entry, Stock Item Creation.                               | 03    |
| 9       | Computation of GST in Tally.   | 03    |
| 10      | Reports: Generation and Printing.  | 03    |



  
PRINCIPAL  
Art, Science & Commerce  
College, Chikhalidara

**Arts, Science & Commerce College, Chikhaldara.**  
**Department of Computer Science**  
**Brief Report of Extension Activity**  
**2018-19**

Name of the extension : *“Interactive Session on SWAYAM & MOOCs for All College Students”*

**OBJECTIVES**

- *To make aware of Online Courses through SWAYAM & MOOCs.*
- *To guide about enrolling themselves for their online courses.*
- *To enhance their knowledge by using courses on SWAYAM Portal.*

Number of beneficiaries : 180 students from B.A., B.Com.,  
and B.Sc.

Duration : 1 Days


Date : 14<sup>th</sup> February, 2019

Brief summary of the programme : Swayam and MOOCs are the online portals provided by Government (MHRDC) and UGC. These courses are free online courses for all over world. SWAYAM is an instrument for self-actualization providing opportunities for a life-long learning. Here learner can choose from hundreds of courses, virtually every course that is taught at the university / college / school level and these shall be offered by best of the teachers in India and elsewhere. If a student is studying in any college, he/she can transfer the credits earned by taking these courses into their academic record. If you are, working or not working, in school or out of school, SWAYAM presents a unique educational opportunity to expand the horizons of knowledge.

A massive open online course (MOOC) is an online course aimed at unlimited participation and open access via the web. In addition to traditional course materials, such as filmed lectures, readings, and problem sets, many MOOCs provide interactive courses with user forums to support community interactions among students and immediate feedback to quick quizzes and assignments. MOOCs are a recent and widely researched development in distance education.

This way Department of Computer Science in collaboration with IQAC carried out the workshop successfully.



  
**Acting Principal**  
**Art, Science & Commerce College,**  
**Chikhaldara, Dist. Amravati**



**Arts, Science & Commerce College, Chikhaldara.**  
**Department of Computer Science**  
**Brief Report of Extension Activity**  
**2018-19**

Name of the extension : *“Interactive Session on Handling of Moodle for College Students”*

**OBJECTIVES**

- *To make students aware of Moodle.*
- *To guide and facilitate them for the use of Moodle*
- *To enhance their interactivity with tech-friendly environment.*

Number of beneficiaries : 126 students for B.A., B.Com.,  
and B.Sc.

Duration : 2 Days

Date : 28<sup>th</sup> & 29<sup>th</sup> January, 2019

Brief summary of the programme : Moodle is one of the freely available web application and interactive tool which is very beneficial for educational institutions. Since it is web application, it can be used on internet as well as on intranet. The motive of this programme is to introduce Moodle to students and tell them how they can work on it. It was a two days workshop. On first day the introduction to students is given with working of it. Various videos are shown to the students. Also they are provided practical session with a student's login, how they can access their account and how the tests can be given. Also how they can make changes to their profiles, changing password and details, etc. is instructed to them.

On second day, the students actually accessed the Moodle using computers in Library and Computer Science Lab. There was a dummy test they solved and reviewed their marks.

This way Department of Computer Science in collaboration with IQAC carried out the workshop successfully.

**Department of Computer Science**



  
**Acting Principal**  
**Art, Science & Commerce College,**  
**Chikhaldara, Dist. Amravati**