



**Sipna Shikshan Prasarak Mandal, Amravati's**  
**ARTS, SCIENCE AND COMMERCE COLLEGE**  
**CHIKHALDARA, DISTT. AMRAVATI (Maharashtra State)**  
**Accredited by NAAC with Grade B++ (CGPA 2.77)**



## **DVV Clarification For**

**5.1.4 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases**

■ President  
**Shri. Jagdish M. Gupta**  
(Ex. Minister of State, Maharashtra)  
0721 (O)2522341 (R) 2572526



SIPNA SHIKSHAN PRASARAK MANDAL'S AMRAVATI  
**ARTS, SCIENCE &  
COMMERCE COLLEGE, CHIKHALDARA**

■ Principal  
**Dr. Rajesh S. Jaipurkar**  
(Mob.) 9423126066

Distt. Amravati (Maharashtra) 444 807  
NAAC Reaccredited 3rd Cycle with CGPA 2.77 at grade B++ (2018-2023)

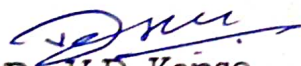
■ E-mail : [ascc163@sgbau.ac.in](mailto:ascc163@sgbau.ac.in) ■ Website : [www.sipnaascc.ac.in](http://www.sipnaascc.ac.in) ■ Tel. (O) 07220-230309

Outward No :

Date : 23/09/2023

## DECLARATION

This is to declare that the information, photos, reports, true copies, numerical data, etc. furnished in this file as supporting documents for DVV clarification is verified by IQAC and found correct.

  
Dr. V.D. Kapse  
IQAC Coordinator  
Co-ordinator  
IQAC  
Arts, Science & Commerce College,  
Chikhaldara  
Distt.: Amravati (M.S.)



ML  
Dr. R. S. Jaipurkar  
Dr. R.S. Jaipurkar  
Principal  
Arts Science & Commerce College,  
Chikhaldara, Dist - Amravati



**Sipna Shikshan Prasarak Mandal, Amravati's**  
**ARTS, SCIENCE AND COMMERCE COLLEGE**  
**CHIKHALDARA, DISTT. AMRAVATI (Maharashtra State)**  
**Accredited by NAAC with Grade B++ (CGPA 2.77)**



## I N D E X

**Minutes of the meetings of student grievance committee, as per metric**

<b>Sr. No</b>	<b>Name of Document</b>	<b>Page No.</b>
<b>1</b>	<b>Minutes of the meetings of the Internal Complaint Committee</b>	<b>4-23</b>
<b>2</b>	<b>Minutes of the meetings of the Grievance Redressal Committee</b>	<b>24-56</b>

## Notice

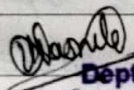
All the members of Women Grievance cell are hereby informed that meeting will be held on Tuesday, 09<sup>th</sup> Nov 21 at 3-30 pm to consider the agenda items given below :

Agenda ⇒

- To read & confirm the minutes of previous meeting of women Grievance cell
- To develop proper guidelines & norms for a policy against sexual harassment to the girl student of the college.
- Including the name of girl student representative
- Finalization of date of program suggested by SAAC
- Any other items with the permission of chairperson.

Venue : Hon'ble Principal cabin.

(Meeting Reschedule on 12/11/2021) MYL

  
 Head  
 Deptt. of Chemistry  
 Arts, Science & Commerce College  
 Chikhaldara

28/10/2021  
 PRINCIPAL  
 Art, Science & Commerce  
 College, Chikhaldara

1. Dr. Ku. S. N. Jagtap

2. Dr. Ku. V. R. Kokate

3. Dr. Ku. N. Y. Bhoge

4. Dr. P. G. Gawande



Minutes of meeting.

Date : 12/11/2021

Time : 3.30 pm.

Meeting started at 3.30 pm. under the chairmanship of Dr. R. S. Jaipurkar, Principal of the college.

Initially Dr. Usha S. Inasnik, convener of Women Grievance cell gave a warm welcome to all the members present. Afterwards the meeting followed by taking the items agenda wise.

- Minutes of previous meeting read.
- Members unanimously confirmed the minutes.
- Discussed on preparation of policy documents against sexual harassment.
- Discussed on date of programme.
- As there was no other matter to discuss, the meeting ended with vote of thanks to all the members present.

*Ushasnik*

Dept. of Chemistry  
Arts, Science & Comm. College  
Chikhaldara

*Principal*

Art, Science & Commerce  
College, Chikhaldara



### Notice

All the members of Women Grievance Cell are hereby informed that meeting (urgent) will be held on 16<sup>th</sup> Nov - 2021, Tuesday at 12-30 pm to consider the item given below.

- \* Renaming of Women Grievance Cell as Internal Complaints Committee.

*W. Vasnik*

Dept. of Chemistry  
Art, Science & Comm. College

Principal  
PRINCIPAL  
Art, Science & Commerce  
College, Chikhaldara

1. Dr. M. S. N. Jagtap
2. Dr. P. G. Gawande
3. Dr. M. V. R. Kokate
4. Dr. M. N. Y. Bhoge

### Minutes of meeting -

Date: 16/11/21

Time: 12-30 pm

Meeting started at 12-30 pm under the chairmanship of Dr. R. S. Jaipurkar, Principal of the college.

Dr. V. S. Wasnik gave warm welcome to all the members present & meeting followed by regarding the item

- \* As per the letter of HRDE, WGC renamed as ICC (Internal Complaints Committee)

- \* Notesheet submitted regarding above issue.

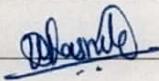
- \* Meeting ended with vote of thanks.

*W. Vasnik*

*Principal*  
Principal,

All the members of women Grievance cell are hereby informed that, meeting will be held on 06<sup>th</sup> Jan 2022, Friday at 3:30 pm to consider the item given below.

- \* Reconstitution of committee as per given norms of HRSC.



Head  
Deptt. of Chemistry  
Arts, Science & Comm. College  
Chikhaldara

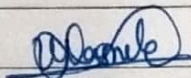
Principal.  
Art, Science & Commerce  
College, Chikhaldara

1. Dr. Ku. S.N. Jagtap
2. Dr. P.G. Gawande
3. Dr. Ku. U.R. Kokate
4. Dr. Ku. N.Y. Bhoge

Minutes of the meeting :

Meeting started at 3:30 pm. Under the chairmanship of Dr. R.S. Jaipurkar, Principal of the college.

- \* Committee as per the norms decided to reconstitute.



DR. U. S. WASNIK  
Asst. Professor & H.O.D. (Chemistry)  
Arts, Science & Comm. College  
Chikhaldara



Due to COVID-19, Pandemic situation and lockdown with the permission of Hon'ble Principal online meeting arranged on Zoom platform dated 02<sup>nd</sup> Aug 2020 at 11.00 am. Following members of Women Grievance cell were present for the meeting.

1. Dr. V. R. Patil Chairman of meeting
  2. Dr. U. S. Inasik coordinator of WGC
  3. Dr. S. N. Jagtap Member &
  4. Dr. P. G. Gawande member
  5. Dr. U. R. Kokate member
  6. Smt. B. R. Darsimbe
- Agenda : To discuss about online programmes.

Zoom ID : 278-331-1382

Password : 5fr42

Time : 11.00 am

Day : Sunday.

Minutes of meeting :

- \* online meeting was held on zoom platform dated 02<sup>nd</sup> Aug 2020 at 11.00 am, Sunday under the chairperson Hon'ble Principal V. R. Patil.
- \* Dr. Usha S. Inasik's coordinator of cell gave a warm welcome to all the members were present.
- \* Discussed regarding the online programme to be conduct under the ~~cell~~ Women Grievance cell, for all girls students of the college.
- \* Regarding one online programme to be decide due to / under Silver Jubilee of college.



- Date of the programme was decided to be finalized as per the schedule decided by silver jubilee committee.
- As there was no other matter to discuss the meeting ended with vote of thanks to all the members present.

W. S. Wansale

Dr. W. S. Wansale

Coordinator of WGC.

Deptt. of Chemistry

Arts, Science & Comm. College  
Chikhaldara

Principal

Acting Principal

Arts, Science & Commerce College  
Chikhaldara, Dist. Amravati

1. Dr. K. S. N. Jagtap &
2. Dr. P. G. Gawande
3. Dr. K. V. R. Kokate

All the members of Women Grievance cell are hereby informed that meeting is arranged on 15<sup>th</sup> Feb 2021 Monday at 1:30 pm in Principal office.


Attend the same.


Agenda :- Confirmation of date of online programme.  
& Guest speaker


\* Name of Student (girl) representative

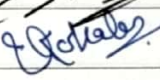
Principal.  
Acting Principal

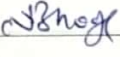
Art, Science & Commerce College  
Chikhaldara, Dist. Amravati


  
Coordinator of WGC  
Dept. of Chemistry  
Arts, Science & Comm. College  
Chikhaldara

1. Dr. K. S. N. Jagtap 

2. Dr. P. G. Gawande 

3. Dr. V. R. Kokate 

4. Dr. N. Y. Bhoge 

5. Smt B. R. Darsimbe 

Minutes of meeting :-

Meeting was held in Honible Principal cabin and discussed on regarding

\* online programme date & Guest speaker

\* As there was no other matter to discuss meeting ended with vote of thanks.

\* Following members were present for the meeting.  
& Student representative name finalized from B-S III


Name : Miss. Sakshi Choudhari.

Dr. S. N. Jagtap

Dr. P. G. Gawande

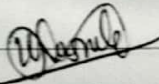
Smt. B. R. Darsimbe

Dr. V. R. Kokate

Dr. N. Y. Bhoge 


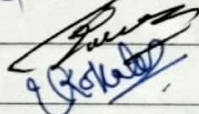
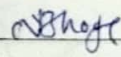
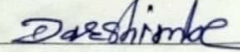


- \* Meeting with Honble Principal
- \* Due to lockdown matter regarding online guest lecture discussed telephonically
- \* Guest speaker Dr. Anita J. Bodake Associate professor, Rajaram College Kolhapur decided for guest lecture on topic POSH ACT 2013.
- \* Date finalised on 9<sup>th</sup> of March 2021 on the occasion of International Women's day celebration.
- \* Guest speaker was decided by telephonic contact.

  
 Coordinator  
 (Women Grievance Cell)  
 Dept. of Arts & Comm.  
 Arts, Science & Comm. College  
 Chiklodi, Dist. Solapur

Principal,  
 (Dr. V. R. Patil)  
 Acting Principal

Arts, Science & Commerce College  
 Chiklodi, Dist. Solapur

- 1) Dr. Ku. S. N. Jagtap 
- 2) Dr. P. G. Gawande
- 3) Dr. Ku. V. R. Kokate 
- 4) Dr. Ku. N. Y. Bhoge 
- 5) Smt. B. R. Sarsimbe 

- \* Due to COVID-19 Pandemic situation and lockdown matter regarding organization of University level online webinar on Safety & Security of women through ICT tools discussed telephonically with Honble Principal, dated 2<sup>nd</sup> Aug 2021, Monday
- \* Guest speaker decided by telephonic talk
- \* Name of the Guest :
- 1) Dr. D. H. Pethkar, Assistant Professor, Shankarlal Khandalwal College, Akola &
  - 2) Dr. Alka A. Bhoze, Principal Vinayak Vidyamandir, Nandgaon Khandeshwar.
- \* Date of the programme decided (2<sup>nd</sup> gen of August 2021)

Principal

(Involved HEC)

Dept. of Chemistry  
Arts, Science & Comm. College  
Chikhaldara

Principal

(Dr. V. R. Patil)  
Acting Principal

Art, Science & Commerce College  
Chikhaldara, Dist. Amravati

1. Dr. Ku. B. N. Jagtap

2. Dr. P. G. Gawande

3. Dr. Ku. U. R. Kokate

4. Dr. Ku. N. Y. Bhoje

5. Smt. B. R. Darsimbe



All the members of Women Grievance cell are hereby informed that meeting is arranged in Honble Principal office at 1.15 pm, dated 21<sup>st</sup> Aug 2021.

- 1) Dr. Ku. S. N. Jagtap
- 2) Dr. P. G. Gawande
- 3) Dr. Ku. U. R. Kokate
- 4) Dr. Ku. N. Y. Bhoge
- 5) Smt. B. R. Dassimbe

*Ushas*  
Convener WGC  
Head  
Deptt. of Chemistry  
Arts, Science & Comm. College  
Chikhaldara

### minutes of meeting

- \* Meeting started at 1.15 pm under the chairmanship of Dr. V. R. Patil, Principal of college. Initially Dr. Usha S. Wasnik, convener of Women Grievance cell gave a warm welcome to all the members present. Afterwards the meeting followed by taking the item agenda wise.
- \* To read and confirm the minutes of previous meetings held.
- \* The members unanimously confirmed the minutes.
- \* As there was no other matter to discuss, the meeting ended with vote of thanks to all the members present.

*Ushas*  
Dr. Usha S. Wasnik  
Head  
Deptt. of Chemistry  
Arts, Science & Comm. College  
Chikhaldara

Principal  
(Acting Principal)  
Art, Science & Commerce College  
Chikhaldara Dist Amravati





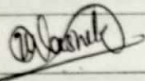
## Notice

All the students of Arts, science & commerce faculty are hereby informed that programme under Women Guidance cell is arranged on 4<sup>th</sup> September 2019, Wednesday. Attend it

Venue : Seminar Hall

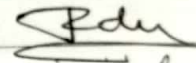
Time : 12.30 pm.

(Notice provided to the students at the time of National Anthem)



(Convener)

Dr. Ku. Vasanth  
Deptt. of Chemistry  
Arts, Science & Comm. College  
Chikhalidara



Principal.  
Acting Principal  
Art, Science & Commerce College  
Chikhalidara, Dist. Amrayati

Meeting was held in Seminar hall  
All documents are in file.

## Notice

All the girls students of Arts, science and commerce faculty are hereby informed that meeting is arranged at seminar hall, dated 27<sup>th</sup> february 2020, Thursday.

Attend the same.

(Information about meeting provided at the time of National Anthem)

Wasnik

(Convener)

Deptt. of Chemistry  
Arts, Science & Comm. College  
Chikhaldara

Patil

Principal,  
Acting Principal

Art, Science & Commerce College  
Chikhaldara, Dist. Amrayati

## Minutes of meeting

Meeting was held on 27<sup>th</sup> february 2020 under the chairmanship of Honble Principal Dr. V. R. Patil. Convener of the cell Dr. V. S. Wasnik gave a warm welcome to all. All the members of Women Grievance cell were present.

In this meeting informed all girls students regarding

- Dress code is compulsory in the college campus
- Cleanliness of washroom
- Use of dustbin
- Cleanliness in girls common room
- Use of fan and lights in proper way
- Incorporate good hygiene habits.

Wasnik

Patil  
Principal

1. Dr. Ku. S. Jagtap
2. Dr. P. G. Gawande
3. Dr. Ku. V. R. Kokate
4. Dr. Ku. N. Y. Bhoge
5. Smt. B. R. Dandimbe



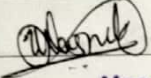
## Notice

All the members of Women Grievance cell are hereby informed that meeting is arranged on 6<sup>th</sup> March 2020.

Attend the same.

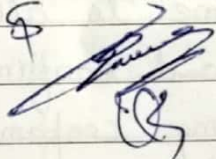
Venue : Hon'ble Principal office

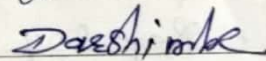
Time : 12-30 pm.

  
 Head  
 (Convener)  
 Deptt. of Chemistry  
 Arts, Science & Comm. College  
 Chikhaldara

  
 principal  
 Acting Principal  
 Art, Science & Commerce College  
 Chikhaldara, Dist. Amrayati

1. Dr. Ku. S.N. Jagtap
2. Dr. P. G. Gawande
3. Dr. Ku. V. R. Kokate
4. Dr. Ku. N. Y. Bhoge
5. Smt. B. R. Sarsimbe.

  
 NBhoge

  
 Sarsimbe

Minutes of meeting

The meeting of the Women Grievance Cell of the college was held on 6<sup>th</sup> March 2020 at 12:30 pm in Principal office

The following members were present

1. Dr. Ku. S. N. Jagtap
2. Dr. P. G. Gawande
3. Dr. Ku. U. R. Kokate
4. Dr. Ku. N. J. Bhoge
5. Mrs. S. R. Darsimbe

- In the meeting of the Women Grievance cell for the academic session 2019-2020, Dr. U. S. Masnis, convener of cell initially gave a warm welcome to all the members present for meeting.
- Read and confirm the minutes of previous meeting.
- Regarding confirmation of UGC guidelines of Women Grievance.
- Regarding matter relating to complaint, and it was confirmed that not a single complaint from the girls student of the college have been received by the committee, hence No redressal.
- Meeting ended with vote of thanks to all the members present.

(Signature)

- 1) Dr. Ku. S. N. Jagtap
- 2) Dr. P. G. Gawande
- 3) Dr. Ku. U. R. Kokate
- 4) Dr. Ku. N. J. Bhoge
- 5) Smt S. R. Darsimbe

(Signature)  
Principal

Acting Principal  
Art, Science & Commerce College  
Chikhali, Tal. Karavadi



All the members of Women Grievance cell are hereby informed that meeting is scheduled on 16<sup>th</sup> of July, Tuesday at 1.30 pm. Attend the same.

Venue : Hon'ble Principal cabin

Time : 1.30 pm.

Subject (meeting Agenda) : About

- functioning and working of cell
- meet with girls student
- Any other relevant topic with prior permission of chair.

*U. S. Inasnik*

(Convener : Dr. U.S. Inasnik)

Head  
Women Grievance cell,  
Dept. of Chemistry

Arts, Science & Comm. College  
Chikhaldara

1. Dr. Ku. S. N. Jagtap

2. Dr. P. G. Gawande

3. Dr. Ku. V. R. Kokate

4. Dr. Ku. N. V. Bhoge

5. Dr. Ku. S. R. Kadu

6. Smt. S. R. Darsimbe

*P. S. Patil*

Principal,  
Acting Principal

Art, Science & Commerce College  
Chikhaldara, Dist. Amravati

*S. N. Jagtap*

*V. R. Kokate*

*N. V. Bhoge*

*S. R. Kadu*

*S. R. Darsimbe*

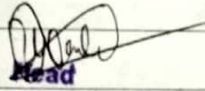


## Minutes of meeting :

- Meeting of the cell was held on 16<sup>th</sup> July 2019 at 1.30 pm in the Principal's office to discuss the agenda.
- The meeting of the Women Grievance cell with its newly constituted members for the academic session 2019-2020 started at 1.30 pm under the chairmanship of Dr. V. R. Patil, Principal of college. Initially I gave a warm welcome to all, afterwards the meeting followed by taking the agenda itemwise.
- Confirmation / adoption of UGC guidelines on women grievances and sexual harassment in the educational institute.
- Decided to develop a proper guidelines and norms for a policy against sexual harassment to the girls student of the college.
- Regarding awareness about cleanliness and use of vending machine and good hygiene habits.
- Decided to ensure healthy environment in the college campus.
- Since the college is a co-educational hence safety and security to the girls students should be given priority.
- As there was no other matter to discuss the meeting ended with the vote of




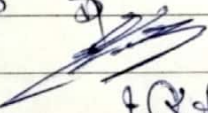
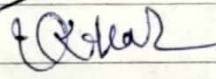
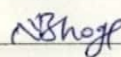
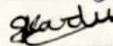
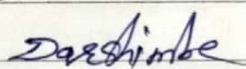
thanks to all the members of Women  
Guidance cell present.



Head  
Deptt. of Chemistry  
Arts, Science & Commerce College  
Chikhaldara



Acting Principal  
Art, Science & Commerce College  
Chikhaldara, Dist. Amravati

1. Dr. Ku. S. N. Jagtap 
2. Dr. P. G. Gawande 
3. Dr. Ku. U. R. Kekate 
4. Dr. Ku. N. Y. Bhoge 
5. Dr. Ku. S. R. Kadre 
6. Smt. B. R. Darsimbe 

Arts, Science and Commerce College, Chikhaldara, Dist Amravati, MS, 444807

**Internal Complaint Committee Proceedings**

**2018-19**

(These proceedings were noted in Marathi in the committee proceedings book and are hereby translated into English as a part of the process of accreditation and assessment of college by NAAC)

The committee met on 30<sup>th</sup> of August 2018 at 1.00 pm in the principal's cabin.

Four out of six members were present for the meeting. Following decisions were taken unanimously in the meeting.

1. Active members for the committee should be selected with prior discussion with teachers and mentors.
2. Efforts would be taken to make first year students aware about this committee, its objectives, etc.
3. To arrange a guest lecture of an advocate to address student on legal aspects of committee.

MYL  
PRINCIPAL  
Art, Science & Commerce  
College, Chikhaldara



**Arts, Science and Commerce College, Chikhaldara, Dist, Amravati, MS, 444807**

**Internal Complaint Committee Proceedings**


**2017-18**

(These proceedings were noted in Marathi in the committee proceedings book and are hereby translated into English as a part of the process of accreditation and assessment of college by NAAC)

The committee met on 14<sup>th</sup> of September 2017 at 2.00 pm in the Principal's cabin.

Five out of six members were present for the meeting. Following decisions were taken unanimously in the meeting.

1. For the session 2017-18 the members should be selected from all three streams and from last year class only.
2. Details about a program to make student aware about this committee, its objectives, etc were finalized and the program was scheduled.
3. The first aid box would be made available in girls' common room.
4. Foot - mats, brooms, benches a dust bin, etc. would be kept in girls' common room.
5. The concerned would be intimated about the non functioning sanitary napkin vending machine.
6. To appoint an advocate for legal consultation, if need be.
7. To see to it that cleanliness in toilet and college campus was carefully maintained

  
**PRINCIPAL**  
**Art, Science & Commerce**  
**College, Chikhaldara**



### Minutes

The meeting of Anti ragging, Discipline & Grievances (students) was held under the guidance of respected Principal. All the students, <sup>should</sup> have been informed about the function of the committee and college "Discipline". Also informed them about procedure to register their Grievances was decided.

Therefore in this context the meeting for the students has been decided to organise on 4/09/2017 in the seminar hall.

Following members attended the meeting.

- Dr. P. G. Gawande
- Dr. U. S. Wamik
- Dr. U. G. Tayade
- Dr. V. D. Kapse

- Dr. S. N. Jaytap
- Dr. S. L. Kottewar

*[Signature]*  
Acting Principal

Art, Science & Commerce College,  
Chikhaldara, Dist. Amravati

Principal  
Art, Science & Commerce College,  
Chikhaldara, Dist. Amravati



“ Minutes ”

Anti ragging, Discipline & Grievances (students) committee meeting held in seminar hall in the Hon. Principals chairmanship & in presence of committee co-ordinator is on 4th September 2017 at 12.30 pm. Principal Dr. V. R. Patil, Dr. P. G. Guwale, Dr. U. S. Wani, addressed students.

The following information to follow UGC regulations, 2009, on curbing the menace of ragging in the institution. Rules, regulation about college discipline is given to the students.

01) students should take care that ragging should not take place in the college campus or outside of the campus.

02) Ragging is totally banned in the institution, and anyone found guilty of ragging and/or abetting ragging is liable to be punished appropriately.

03) Ragging in all its forms shall be totally banned in the entire institution, including its departments, constituent units, all its premises (academic, residential, sports, canteen, etc) whether located within the campus or outside and in all means of transportation of students whether public or private.

04) The institution shall strictly observe the provisions of the Act of the central government and the state governments, if any, or if enacted,



considering ragging as a cognizable offence under the law on a par with scope of other atrocities against women and ill-treatment of persons belonging to the SC/ST, and prohibiting ragging in all its forms in the institutions/college

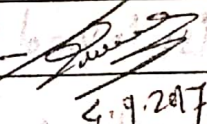
05) In case anything wrong happened with students or freshers, they should immediately turn to for help and guidance for various purposes, including wardens, Head of the institution, members of the anti-ragging committees, relevant district and police authorities, address and telephone numbers of such persons/authorities etc. is displayed in college campus.

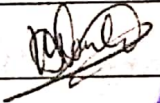
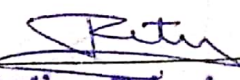
06) Freshers are encouraged to report incidents of ragging either as victims or even as witnesses, who do not report, shall be punished suitably.

07) Informed about punishable ingredients of Ragging, Abetment to ragging, Criminal conspiracy to rag, unlawful assembly and rioting while ragging, Public nuisance created during ragging, Violations of decency and morals through ragging, injury to body, causing heat or grievous hurt, Wrongful restraint, confinement, Use of criminal force, Assault as well as sexual offences or unnatural offences, Extortion, Criminal trespass, offences against property, Criminal intimidation, all these were informed to the students.



- 08) Students should strictly follow the college dress code, Identity card, regularly was informed.
  - 09) Proper use of electricity with switch on & switch off lights & fans when necessary.
  - 10) use & dustbin ~~for~~ if needed.
  - 11) Keep college clean & neat also class rooms, washrooms, sports room, library.
  - 12) Tobacco & smoking is prohibited in college campus.
  - 13) use of complaint box, if needed were informed.
- \* Video from ugc website were downloaded and shown to the students in seminar hall.

Dr. P. G. Gawande co-ordinator   
5.9.2017

Dr. U. S. Wasnik co-ordinator    
Acting Principal  
Art, Science & Commerce College,  
Chikhaldara, Dist. Amravati



## "Minutes of Meeting"

The meeting of Anti-ragging, Discipline & Grievances (students) has been organized in the Hon'ble Principals cabin on 14 October 2017, at 4:00 pm. The following points on the given agenda were discussed also discussion was held on the letters as given in the references.

Reference letters :- 1) letter No. 440 Dated 8 Sept. 2017  
2) letter No. 536 Dated 13 Oct 2017.

also following decisions have been taken.

01) The discussion regarding CCTV camera installation in the college premises were held. Notesheet of demand regarding the same, should be forwarded to the principal were decided and on the same date 14 October 2017 it was given.

02) Discussion of workshop on Anti-ragging was held. at the beginning of the session it was conducted.

03) Discussion on Nodal officer and updating website was held and letter should be checked decided.

04) Information regarding Anti-ragging should be issued given in the college prospectus, discussed & decided. Information through flex, banner should be displayed in college premises and Hostels, were decided.

05) Surprise visit at various places like Bus stand, Hostels, Canteen etc were discussed and decided to be done by committee members.



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06) Short film on Anti ragging from UGC website should be downloaded and it should be shown in the beginning of the session to the all the students were decided and discussed.

07) Discussion on the above references letters were held and with the permission of chair it was ~~ended~~ adjourned.

Following members were present for this meeting.

- 01) Dr. P. G. Gawande, Coordinator
- 02) Dr. U. S. Wasnik - Coordinator
- 03) Dr. U. G. Tayade :- Member
- 04) Dr. V. D. Kapse :- member
- 05) Dr. S. N. Jagtap :- Member
- 06) Prof. S. L. Kulkarni :- Member

*[Signature]*  
*[Signature]*  
 Acting Principal

Art, Science & Commerce College  
 Chikbaldera, Dist. Amravati



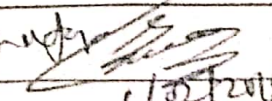

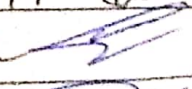
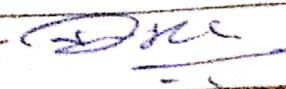
Meeting Minutes

Meeting of Anti-ragging, Discipline & Grievances (students) was held in the chairmanship of,

Principal in Principal's cabin on 1 February 2018 at 1.30 pm.

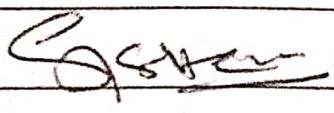
- \* Following decisions were taken
- \* students will not be permitted to enter in the college without Identity card or admission receipt. Information regarding the same should be given at the time of college 'National Anthem' time to the students it was decided.
- \* Duties of teaching & non teaching staff on the important points of college premises should be assigned, was decided and information about the same was to be given to the staff, was decided.
- \* For the smooth conduct of gathering all the preparations about rules & regulations should have to be done properly was discussed & decision made.

List of Attendees :-

- Dr. P. G. Gawande :- Coordinator 
- Dr. U. S. Wankar :- Coordinator 
- Dr. U. G. Tayade :- Member 
- Dr. V. D. Kapse :- Member 



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Dr. S. M. Jagtap :- member  
Prof. S. L. Kattewar :- member. 

  
**Acting Principal**  
**Art, Science & Commerce College,**  
**Chikhaldara, Dist. Amravati**



### Meeting Minutes

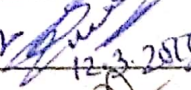


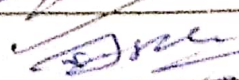
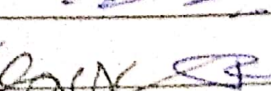
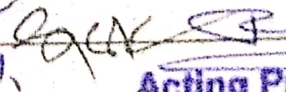
The meeting of Anti-ragging, Discipline & Grievances (students) was held on 12<sup>th</sup> March 2018 at 1:30pm in Honble Principals cabin.

Following decisions were taken in this meeting

- \* ~~Affidavit~~ Affidavit of parents & students should be attached with college admission form ~~was~~ decided. in regional language Marathi or Hindi and in english, was decided in the meeting.
- \* It was decided that as per UGC regulations 2009, affidavit forms should be attached with college students admission form given in the prospectus.
- \* The color of college boys dress code sky blue shirt, Dark Blue Trousers ~~for boys~~ and for girls it should be sky blue kurti, white salwar, this information should be included in college prospectus ~~decided~~ discussed and decision made.

Acting Principal  
 Art, Science & Commerce College  
 Chikhaldara, Dist. Amravati

### List of Attendees

- Dr. P.G. Gawande, Co-ordinator 
- Dr. U.S. Warnik :- coordinator 
- Dr. U.G. Tayade :- member 
- Dr. V.D. Kapse :- Member 
- Dr. S.N. Jadhav :- member 
- Dr. Prof. S.L. Kottewar :- member 

  
 Acting Principal  
 Art, Science & Commerce College,  
 Chikhaldara, Dist. Amravati



### Meeting Minutes

Anti-ragging, Discipline and Guidance (students) committee meeting organised with all the college students under the chairmanship of Hon'ble Principal Dr. V. R. Patil and in presence of co-ordinator's Dr. P. G. Gawande & Dr. U. S. Wamnik, i.e. today on 23rd July 2018 at 12.10 pm. Agenda:- Information about committee work.

Venue:- Seminar hall  
 Time :- 12-10 pm  
 Date :- 23<sup>rd</sup> July 2018

The convener welcomed all the dignitaries on the dais, chairman Hon'ble Principal & committee co-ordinator and he began with discussing the agenda points of the

meeting  
 1) The convener briefed the students about the objectives of the committee and placed the UGC regulations on curbing menace of ragging in college/institutions for the information of all the college students.

2) It was decided that as per UGC norms, student members are nominated in the committee as students can have a close watch on fellow students and also will publicise the measures that have been taken in the college to eradicate the menace of ragging.



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- 03) It was decided that the committee members and staff as well, will continue acting as squad members for monitoring and supervising the campus and classrooms. Any student indulging in any such activities will be brought to the notice of the concerned person in authority.
- 04) Parking place/area for two wheelers & four wheelers were decided in+ and informed all the students.
- 05) All the informations regarding college discipline like keeping clean, maintain silence in the premises, keeping mobile on silent mode, proper use of electricity, plastic free zone, prohibition of smoking & eating tobacco, talking about caste all these points elaborately informed the students in the meeting.
- 06) students asked to keep regularity when there is no periods, students should seat in library or in students' room, it was told.
- 07) wearing of college dress code and maintain discipline outside of the campus, it was informed.
- 08) students should remain present in college 'National Anthem' at proper time, it was stressed.
- 09) Complaint regarding lagging should register on Helpline no. mehmed in on the display board and can contact Principal about the same, it was asked to the students.



10) It was asked to the students that they should use college canteen for their breakfast and lunch.

11) And asked them to read all the rules of regulations regarding college discipline given in the college prospectus.

12) If students want to complain about anything or suggest any thing they want to, they should put down their complaint or suggestions in the complaint box, which is put on in the college premises.

13) Video clip of Anti ragging taken from UGC website was downloaded and shown to the students for curbing the menace of ragging and for their awareness.

All the information regarding committee and its members was addressed to the students by co-ordinators Dr. P. G. Gawande & Dr. U. Wasmik.

The Principal briefed the students about the objective of the committee as per the UGC regulation 2009.

The meeting ended with the convener proposing the vote of thanks.



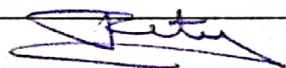
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The following members were attendees.

Dr. P. G. Gawande co-ordinator ~~23/7/2018~~

Dr. U. S. Wankar co-ordinator. ~~23/7/2018~~

Students Attendees list is attached  
in committee file for record.



**Acting Principal**  
**Art, Science & Commerce College,**  
**Chikhaldara, Dist. Amravati**

Acting Principal  
Art, Science & Commerce College  
Chikhaldara, Dist. Amravati



## Meeting Minutes

The Anti ragging Discipline & Grievance committee meeting was held on 18<sup>th</sup> January 2019. The co-ordinator welcomed all members and then began with the discussing the agenda points in the meeting. Following points discussed & decisions taken.

- 01) Matters related to any complaints on ragging menace was discussed. No such matter related to ragging menace was received.
- 02) Decision regardingly meeting with students to inform them about college rules regulatory, & importance of it for smooth conduct of gathering was taken.
- 03) students should be informed about hazards of ragging & should warn them for not happening any specific incidents of ragging in the campus, which is harmful for them for their bright career.
- 04) It was informed that information regardingly anti-ragging committee, its members is displayed on notice board in case any student requiring assistance.
- 05) students must be warned to zero tolerance policy against ragging in the institution.



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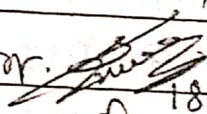

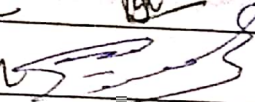
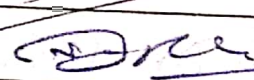
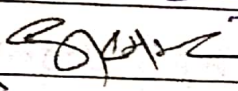
- 06) Placards of all the arrangements should be displayed at various places, it was decided in the meeting.
- 07) Permission to parents & Alumni students for attending gathering was to be given, it was decided in the meeting.
- 08) whole staff will look after discipline while in the gathering spots, it was decided in the meeting.
- 09) Students should be made aware about installation of CCTV cameras in the premises, to tell them that their activities will be captured in CCTV cameras, it was to be discussed in students meeting, it was asked to the committee & was decided in the meeting. Date of meeting with students was confirmed in the meeting which was 27<sup>th</sup> January 2019 at 12-00 am.
- 10) Students should bring their Identity card, or admission Receipt in college gathering must be informed them in the meeting, it was decided in the meeting.
- 11) First aid box with all necessary and old parking place and to attend gathering before 30 mins, was decided in the meeting.

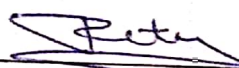


12) All the points discussed for smooth conduct of gathering in the meeting.

The meeting ended with the convener proposing vote of thanks.

The following members attended the meeting.

- Dr. P-G. Gawande - chairperson 
- Dr. U-S. Wanjikar - Member  18/12/19
- Dr. U-G. Tayade - Member 
- Dr. V-D Kapse - Member 
- Prof. S-L Kottwar - Member 



Acting Principal  
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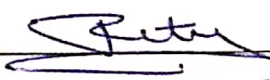
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Date	21/01/2019

'Minutes as per meeting'

Meeting with students held in Seminar hall. All the points which were discussed in the previous committee meeting were discussed and informed to the students. Also some information was given in the college 'National Anthem' time to all the students. Duties and responsibilities were given to staff for smooth conduct of the gathering.

Dr. P.G. Gawande, coordinator  
 Dr. U.S. Waghule :-  21/1/2019

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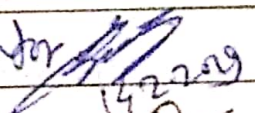



Minutes of Meeting


Meeting of Antiragging, Discipline & Grievances (students) committee held in the chairmanship of Honble. Principal Dr. V. R. Patil on 14th February 2019 at 3:00pm in principals chambers.

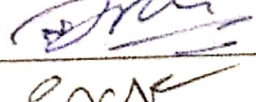
Discussion held on the letter received on 22/01/2019. USC website & toll free nos. displayed in college premises. Students can register their complaint online on the given site. Considering over all expenditure and amount needed for the same, for the time being it is postponed. All these points discussed in the meeting & decisions were made.

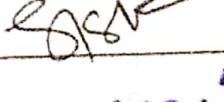
Meeting ended with proposing vote of thanks by convenor. Following members were present in the meeting.

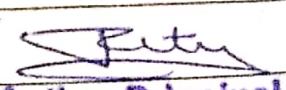
Dr. P. G. Gawande :- Coordinator 

Dr. U. S. Wankar :- Member 

Dr. U. G. Tayade :- Member 

Dr. V. D. Kapse :- Member 

Dr. S. L. Kothewar :- Member 

  
Acting Principal  
Art, Science & Commerce College,  
Chikhaldara, Dist. Amravati

Principal  
Art, Science & Commerce College,  
Chikhaldara, Dist. Amravati



Meeting minutes

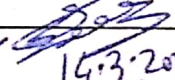
Regarding 'Suggestion Box'

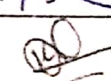
Today i.e. 14<sup>th</sup> March 2019 Suggestion Box is opened in the presence of Hon'ble Principal, ~~and~~ co-ordinator & member.

One suggestion is found in the box, which was ~~it was~~ regarding electric fan.

Discussion on the suggestion held with Hon'ble principal & among coordinators. Principal took notice of it and asked to concerned to fulfill the same in short time as ~~an~~ as early as possible.

Following members were present

Dr. P. G. Gawande :- Co-ordinator  14.3.2019

Dr. U. S. Wasnik :- Co-ordinator 

Shri G. M. Shukla :- Member

  
Acting Principal  
Art, Science & Commerce College,  
Chikhaldara, Dist. Amravati



### ' Minutes of the meeting '

Minutes of the Anti-ragging Committee meeting held on 17<sup>th</sup> July 2019 at 12-30pm in Hon'ble Principal's cabin. The meeting was attended & chaired by Hon'ble Principal Dr. V. K. Patil.

The following points discussed in the meeting & some decisions were made, it is resolved to

- 01) The committee was decided to advise students to strictly follow the dress code.
- 02) The committee is requested to conduct meeting with the students and conduct orientational program.
- 03) Strict warning to be given to the students the admission may be cancelled as the student may be suspended from attending the classes if found involved in sort of ragging in the college campus.
- 04) It was decided that two meetings in a year should be conducted with students, first in the month of August - September and second in the month of January - February prior to college gathering.
- 05) Also it was discussed & decided that in the orientational program, students should make aware of college discipline and rules regulations of the college, and work of the committee.



06) It was decided to display anti-ragging toll free number at prominent places in the college campus and above on the website of the college.

07) It was decided by the members to have anti-ragging placards and banners in the premises.

08) Committee members should every now and then check & take measure to avoid any part of ragging activities in the college campus.

09) It was decided that video clip on Anti ragging, should be downloaded from UGC website and should be shown them in the orientation program, so that they should understand the danger of ragging.

10) It was also decided to make aware of all the college discipline rules & regulations in the orientation or meeting with students program.

- Following members attended the meeting
- Dr. P. G. Gannur : Co-ordinator
  - Dr. U. S. Wignik : Member
  - Dr. S. P. Chavhan : Member
  - Dr. N. Y. Bhoge : Member
  - Dr. S. R. Kadam : Member

*(Handwritten signatures and initials)*



Page No.	
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Prof. S.L. Kothewar - Member.

*[Signature]*

Acting Principal  
Art, Science & Commerce College,  
Chikhaldara, Dist. Amravati

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### Minutes of the meeting

The meeting of Anti-ragging, Discipline & Grievance (students) committee has held in Hon'ble Principal's cabin on 8th Aug 2019 at 1:50 pm. Hon'ble Principal Dr. V. R. Patil chaired the meeting.

Co-ordinator Dr. P. G. Gawande welcomed all the members and began the meeting with the permission of chairman Dr. V. R. Patil.

Discussion<sup>held</sup> on the agenda, which was a letter from SYBPU Amravati reference no. 13/109/2019 dated 2/08/2019.

As per the above reference letter following points discussed and decisions taken in that regard.

01) The formation of Anti-ragging, Discipline & Grievance (students) committee, ~~will be~~ as per the UGC website [www.ugc.ac.in](http://www.ugc.ac.in), 2009 will be done and it will work accordingly.

02) The committee will be as it is, if need be, information regarding the same should be sent to SYBPU, Amr., it was discussed & decided.

03) The meeting of the committee with students should be arranged in the 3rd week of August 2019, it was decided in the meeting and to give them information about the function of the committee.



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04) Video clip of UGC website on ragging should be shown by using ICT tools / by using overhead projector. there by they should be aware of harm & danger of ragging, it was decided in the meeting, following were the attendees:-

- Dr. P. G. Gawande :- Coordinator *[Signature]*
- Dr. U. S. Wankar :- Member *[Signature]*
- Dr. S. P. Chavhan :- Member *[Signature]*
- Dr. N. Y. Bhoge :- Member *[Signature]*
- Dr. S. R. Kadam :- Member
- Prof S. L. Kothari :- Member *[Signature]*

*[Signature]*  
 Acting Principal  
 Art, Science & Commerce College,  
 Chikhaldara, Dist. Amravati

Acting Principal  
 Art, Science & Commerce College,  
 Chikhaldara, Dist. Amravati



## Meeting Minutes

Meeting of Anti Ragging & Discipline & Grievances (Students) committee meeting held with students in seminar hall under the chairmanship of Hon'ble Principal on 30<sup>th</sup> September 2019 at 12:15 pm.

The convenor welcomed the members and then began with the discussing the agenda points of the meeting.

The following information is given/addressed to the students by co-ordinator of Hon'ble Principal.

- 01) Introduction of the 2019-20 committee members were given to the students.
- 02) The convenor stated the objectives of the committee and introduced the UGC norms on anti ragging mechanism to be initiated at college level.
- 03) It was informed that information regarding anti-ragging committee, its members is displayed on notice board in case of any student requiring assistance.
- 04) College has mentoring (Palak Yojana) process also in place for all students who can meet their mentors regarding any issue.



- 05) it was suggested to the NSS unit that they take up a project whereby a short street play regarding ill effects of ragging and also punishment for offenders was highlighted and that such a play would be videographed and shown in a common student program.
- 06) students sensitized to zero-tolerance Policy against ragging in the college/institution premises or outside.
- 07) All the students of the college were told to fill and submit an affidavit stating that they will not participate in any activity related to ragging of college discipline, rules regulation on campus. It should signed by the students and parent and submit to college office. (Proforma is attached to admission form in college prospectus) it was informed.
- 08) student in distress should meet to Hon'ble Principal or coordinators to register their complaint. it was informed Also toll free no. are displayed in college campus if needed they can simply register their complaint on it. it was told.
- 09) students should not take part in any caste, gender or religious related matters, else they will be punished. it was informed.



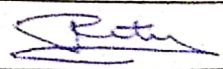
10) Dr. P.G. Gawande, delivered lecture by using ICT tool to the students in this regard also, Dr. U.S. Wasmik conveyed the message regarding ill effect of ragging and specially girl student should not indulge it and report the matter if any to any member of the committee, it was told to the students.

The meeting ended with the convenor  
11) Honble Principal too addressed students and informed them about the objective of the committee and ill effect of their wrong doing. Chairperson wished best luck to the students for their bright future.

The meeting ended with the convenor proposing the vote of thanks.

The following member attended the meeting.  
Dr. P.G. Gawande - Coordinator  
Dr. U.S. Wasmik - Member  
Dr. Mr. Y. Bhoge - Member  
(Students presenty list is kept in the anti ragging committee file)

Acting Principal  
Art, Science & Commerce College  
Chikhaldara, Dist. Amravati

  
Acting Principal  
Art, Science & Commerce College,  
Chikhaldara, Dist. Amravati



Meeting Minutes

Today on 20th January 2020, at 3:15 pm, meeting of Anti-ragging Discipline & Grievances (students) committee have been held.

Hon'ble Principal chaired the meeting.

Convenor welcomed the members and commenced the meeting, which was on the ~~above~~ agenda of subject mentioned in the notice.

The committee is reconstituted as per government norms of UGC notification

Principal  
Arts, Science & Commerce College  
Chikankhata Dist. Amravati


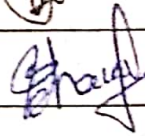
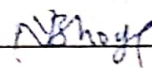
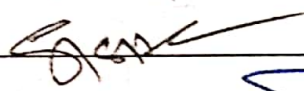
The committee is as follows;


- 01) Dr. V. R. Patil, Hon'ble Principal chairman
- 02) Dr. P. G. Annamde, Convenor faculty representative
- 03) Dr. S. P. Chauhan, Member, faculty representative
- 04) Dr. V. S. Wankar, Member, faculty representative
- 05) Shri. Nilesh Kale; Police administration
- 06) Shri. Suraj Thakare, M.G.O involved in Youth activities
- 07) Shri. P. S. Tayade; Non-Teaching staff
- 08) Shri. Hemant Dongar; Parents
- 09) Shri. Sunil Chavhan, Stu. representative, senior
- 10) K. Palak Somwanshi, stu. representative, jr (freshers)

P.T.O.



As per above given/mentioned list the committee of Anti-ragging, Discipline & Grievance (etc.) constituted. Convener proposed vote of thanks. Following members were present for the meeting.

- 01) Dr. P. G. Quwamele, Co-ordinator ~~Quwamele~~ 20.1.2020
- 02) Dr. U. S. Wasnik, Member 
- 03) Dr. S. P. Chouhan, Member 
- 04) Dr. N. Y. Bhoge, Member 
- 05) Prof. S. L. Kothewar, Member 

  
 Acting Principal  
 Art, Science & Commerce College,  
 Chikhaldara, Dist. Amravati



online

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## 'Meeting Minutes' Anti-ragging, Discipline & Grievances (stu.) Committee Induction Program

The Induction program of Arts, science & commerce college, Chikhaldara for the session 2020-21 on 5/11/2020 at 11:30 pm. As per Humble Principal order, Dr. P. G. Gawande Convenor of the committee conducted the of the session by delivering information regarding committee objectives and over all purpose. 15 minutes were given for the same. Convenor imparted every information to the students & staff present online live in the induction program.

Following information were imparted to the students

(01) How ragging is hazardous, its harm & danger in students life

(02) Objectives of the committee

(03) Introduction of the committee

(04) College rules regulation about discipline

(05) How to register students grievances and regarding toll free nos and website to register the complaints were informed.

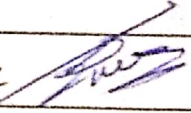

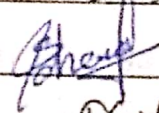
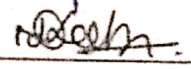
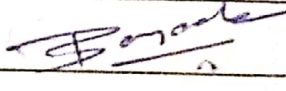
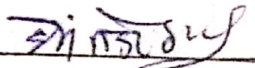

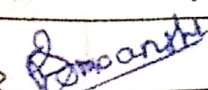
(06) Parents & students affidavit with sign on it, should submit at the time of joining college that means at the beginning of the session.



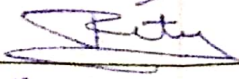
(67) Not to indulge in caste & religion discrimination, warn the students.

In this online induction meet, students and staff were present and committee members also took part.

List of the members attended meet online.

- (01) Dr. P.G. Gawande:- Convener 
- (02) Dr. U.S. Wamnik :- Member 
- (03) Dr. S.P. Charhan:- Member 
- (04) Shri. Nilesh Kale:- Member 
- (05) Shri. Suraj Thakre :- Member
- (06) Shri. P.S. Tayade :- Member 
- (07) Shri. Hemant Dongare :- Member 
- (08) Shri. Sunil Chauhan :- Member 
- (09) Shri. K.V. Palak Samwanshi :- Member 

(Sign's of member's were taken off line during college)

  
 Acting Principal  
 Art, Science & Commerce College  
 Chikhaldara, Dist. Amravati  
 (online)



Minutes

Anti ragging Discipline & Grievances (stn.) meeting held in Seminar Hall under the chairmanship of Hon Principal Dr. P. S. Gaipurban.

Following points discussed in the meeting as per meeting Agenda.

- 1) Minutes of the previous meetng confirmed.
- 2) Committee objectives were discussed and informed the committee members
- 3) Compulsory use of dress code to the students must be followed, it was discussed.
- 4) Next meeting would be conducted in a blended way (off line & online), it was decided.
- 5) with the permission of chair, meeting was concluded.

Following members were present for the meeting

- 1) Dr. P. G. Gawande
- 2) Dr. S. P. Charhan

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- 3) Dr. U. S. Wasurk
- 4) Shri. Hemant Dargave
- 5) Mr. Palole Somnashri
- 6) Mrs. Sushil Dharwad

MC 11/03/2022

PRINCIPAL  
Art, Science & Commerce  
College, Chikhaldara