



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	ARTS, SCIENCE AND COMMERCE COLLEGE, CHIKHALDARA, Distt.: Amravati (Maharashtra State)
• Name of the Head of the institution	DR. V. R. PATIL
• Designation	In-Charge Principal
• Does the institution function from its own campus?	No
• Phone no./Alternate phone no.	07220230309
• Mobile no	+919423610313
• Registered e-mail	ascc163@sgbau.ac.in
• Alternate e-mail	principalascc@gmail.com
• Address	Upper Plateau, Near Government Garden, At-Po & Tq: Chikhaldara, Distt.: Amravati (M.S.)
• City/Town	Chikhaldara
• State/UT	MAHARASHTRA
• Pin Code	444807
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Grants-in aid
• Name of the Affiliating University	Sant Gadge Baba Amravati University, Amravati (Maharashtra State)
• Name of the IQAC Coordinator	DR. V. D. KAPSE
• Phone No.	07220230309
• Alternate phone No.	07220230409
• Mobile	7083957790
• IQAC e-mail address	iqacasccc@gmail.com
• Alternate Email address	vdk.nano@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://sipnaascc.ac.in/aqar/aqar_1920.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	http://sipnaascc.ac.in/?page_id=956

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	72.75	2004	04/11/2004	03/11/2009
Cycle 2	B	2.58	2013	05/01/2013	04/01/2018
Cycle 3	B++	2.77	2018	16/08/2018	15/08/2023

6.Date of Establishment of IQAC

23/12/2004

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	0

8. Whether composition of IQAC as per latest NAAC guidelines	Yes	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9. No. of IQAC meetings held during the year	04	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11. Significant contributions made by IQAC during the current year (maximum five bullets)		
<ul style="list-style-type: none"> • Facilitated number of webinars to facilitate use of e-platforms for effective teaching, learning and evaluation process 		
<ul style="list-style-type: none"> • Sought workshops/training programmes /add on courses/certificate courses on skill enhancement for students 		
<ul style="list-style-type: none"> • Initiated National/State/College level professional development programmes and various activities in compliance with goals and mission of the college 		
<ul style="list-style-type: none"> • Promotion of women development and spread of awareness about prevention of sexual harassment and about cyber security through activities/workshops 		
<ul style="list-style-type: none"> • Promotion of mental and physical fitness of girl students through martial art training, yoga, meditation and health awareness 		
12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
<p>Initiatives in the context of local advantages and disadvantages</p>	<p>Certificate Course in Use of Tally Software, Gender Study, Leadership and political participation in local self government were arranged. Value added/Add-on Courses on Proficiency in Accounting, Making of bamboo Craft, Soft Skills and Communication Skills were organized. Awareness programme with the reference to COVID-19 vaccination and herbal medicine was arranged. Celebration of various days, awareness about conservation, propagation and start up of local ornamental /medicinal plants. Arranged workshop on skill development of women, women safety, prevention of sexual harassment and cyber security of women. Arranged webinars to address environment issues, power saving drives, etc.</p>
<p>Reactivate M. Sc. (Environmental Science)</p>	<p>Reactivated M. Sc. (Environmental Science) and 18 students admitted to M. Sc. Part-1.</p>
<p>Contribution towards curriculum development</p>	<p>09 teachers are working as members of BOARD OF STUDIES (BOS), 01 teacher as an Adhoc-Chairman of BOS (Hindi) and 01 teacher as a Member of FACULTY (Science) of affiliating University. Design curricula for skill enhancement add on/value added and certificate courses.</p>
<p>Use of e-platforms, Smooth delivery of curriculum, assessment and evaluation</p>	<p>Webinar on Use of e-platforms was arranged for teaching staff. All teaching departments used various e-platforms like Google</p>

	<p>Classroom, Video conferencing apps, Google form, Whatsapp, YouTube, etc. for smooth and effective delivery of curriculum, assessment and evaluation. IQAC Action Plan, Academic and activity calendars were prepared, complied with and uploaded on college website. The faculty-wise coordination committee monitored teaching, learning and evaluation process. Carried out the process college and university level examinations by making use of e-platforms. Model and specimen answer sheets, hard copies, On-line and off- line e-resources provided to the students to enhance their knowledge. Online demonstrations were arranged. Slow and advanced learners were treated accordingly.</p>
<p>Feedback mechanism</p>	<p>Feedback on curriculum was taken for all programmes from all stakeholders. The feedback was analyzed and results were communicated to and discussed with the teachers. Needful actions were taken. Feedback analysis was made available for all stakeholders on college website.</p>
<p>Use of e-platforms for Faculty Development</p>	<p>16 teachers successfully completed online FDPs.</p>
<p>Promotion of research culture</p>	<p>Some teachers rendered services as resource person at national level events as well as worked as reviewer for journals of international repute. Contribution towards research papers and books publications. Arranged webinar on "Introduction to indexing</p>

	techniques used in research publications" and "Importance of Intellectual Property Right" for teachers.
Entrepreneurship development	We have a Cell for entrepreneurship development, through which we run centres for honey bee keeping & honey processing, Rakhi making and Bamboo Crafts.
Skill enhancement programmes	Add on and Certificate courses on "Use of Tally Software", Soft Skills, Proficiency in Accounting, Bamboo Craft and Rakhi Making, Communication Skills were organized.
Quality enrichment programmes	ELEVEN workshops/webinars for professional enhancement of teaching and non-teaching staff were organized. Workshops on Yoga, Self Employment and Self Defense were organized as contribution towards women empowerment.
To increase the internet speed/bandwidth	Increased the internet speed/bandwidth from 2 MBPS to 100 MBPS
To organize State/National level webinars	Organized 03 state level and 02 national level webinars
Extension and Outreach	Conducted various extension and outreach activities through college departments / committees
Consultancy Services	NAAC Consultancy service was provided to one affiliated college.
Environment Friendly Initiatives	Arranged workshop on Bio-diversity and marked Tiger Day with workshop conservation and wild life management practices in India

Internal Academic and administrative Audit	Assessed departments / committees / cells. Needful actions were taken wherever necessary.
To ensure timely submission of AQAR	AQAR (2019-2020) of the college submitted to NAAC office on 31/05/2021.

13. Whether the AQAR was placed before statutory body?	Yes
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<ul style="list-style-type: none"> Name of the statutory body
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Name	Date of meeting(s)
College Development Committee	25/03/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	29/01/2022

Extended Profile

1. Programme

1.1	215
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	589
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	575
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	123
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	33
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	00
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	19
Total number of Classrooms and Seminar halls	
4.2	5.00762
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	117
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college follows the curriculum prescribed and designed by affiliating university. Prospectus uploaded on the website contains the detailed description of the program and courses. College prepares the academic & activity calendar and time table. Teaching plan is prepared by every department. ICT tools enable the students to learn the subject content from a multidimensional perspective. For competence building, induction program and bridge courses are conducted for fresher. Guest lectures, expert talks and workshops are arranged for interesting learning process. Faculty coordinators took review of the syllabus completion. The compliance of the curriculum is communicated to the Principal through the HOD and performance of the students is verified by examination and feedback. Assignments, seminars and projects are given to the students. Add on and certificate courses have been introduced to enhance the capabilities of the students. Teachers maintain the academic diary to regulate the teaching plans. Teachers attended meetings of academic bodies of affiliating university. Student-teacher guardian scheme is implemented for identifying and addressing problems of the students. Effective curriculum delivery is accomplished through academic audit. Considering pandemic situation, optimum curriculum delivery was achieved through various e-platforms like Google classroom, video conferencing apps, Whatsapp, YouTube, Google forms, etc.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college follows the scheme of examination prescribed by the affiliating university to conduct the theory and practical examinations. Semester examinations are carried out by the university. The college examination committee conducts and monitors internal examinations according to academic calendar. The academic

calendar is well planned and based on the university calendar and provided to the students through e-mail and whatsapp groups. CIE includes tests, assignments, question-answer sessions, group discussions, quizzes and seminars. Efforts are made to make students aware of the continuous internal evaluation mechanism which includes academic calendar, examination system, nature of question papers and marking scheme. Weak and advanced learners are identified with the help of entry level test. Different learning methods are adopted accordingly by considering attainment level of the classes. Weak learners are specially attended to through remedial coaching. Advanced learners are provided with additional platforms for capability enhancement.

University has prescribed internal tests, assignments, seminars, group discussion, project work, industrial visits, study tours, field visits, etc. for continuous internal evaluation. All the activities related to continuous internal evaluation are conducted as per the given schedule. Some departments conduct innovative activities and other appropriate activities to increase confidence of students and skills.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

A. All of the above

Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

03

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

07

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

285

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

curricula are prepared by university

Professional Ethics: Programs are ingrained with professional ethics. College has brought out the code of conduct and ethics along with policy document to establish high standards of professionalism and check malpractices and plagiarism in research.

Gender issues: Gender sensitization is addressed through Women development cell, women grievance and redressal cell, NSS and social outreach activities. Webinars on self defense, cyber security; prevention, prohibition and redressal are organized. College campus is secured with CCTV and security personnel. Students are made aware of gender issues while dealing with the same.

Human Values: College promotes human values by organizing workshops and seminars on personality development and character building. Preamble of Indian Constitution and posters reading great thoughts are displayed. Days of National and International importance are celebrated to nurture the moral, ethical and social values among students. Humanities departments have ample scope to directly deal with human values.

Environment and Sustainability: A UG programme on 'Environmental Studies' is mandatory. Department of environmental science functions with UG/PG programme. The department and a few courses address environmental issues like global warming, energy crisis, plastic pollution, etc. NSS and some extension activities are conducted to sensitize students about environment.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

51

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students

A. All of the above

Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://sipnaascc.ac.in/agar/agar2021/Criterion%20I/1.4.1.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://sipnaascc.ac.in/agar/agar2021/Criterion%20I/1.4.2.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

589

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

311

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Faculty Coordination Committee holds an introduction session for Fresher to facilitate smooth communication. The students are informed about various curricular and co-curricular activities, college discipline and various students' support services. Advanced and slow learners are identified with the help of Entry Level Test. Palak-Yojana facilitates personal attention and counseling to students and parents. This ensures regularity and participation of students in various activities especially of slow learners. Slow learners are paid special attention. Teachers make special efforts for bridging the knowledge gap and try to bring weaker students at par with other students. We provide remedial coaching, tutorials, extra study material, notes through e-platforms and try to enhance their language and communication skills. Senior students are encouraged to help the weaker ones.

Advanced learners are provided with additional resources; they are encouraged to use e-learning resources and are provided with extra reading materials, books, primary works, and reference material. Skill oriented and research training programmes are arranged. They are motivated for poster presentation, debate competition, elocution, anchoring, project assignments, quiz competitions, seminars, workshops, Avishkar, inter collegiate seminars competition, etc. Projects enable skills to think scientifically and inculcate research temperament. Confidence and capacity building programs are periodically arranged.

File Description	Documents
Paste link for additional information	https://sipnaascc.ac.in/aqar/aqar2021/Criterion%20II/2.2.1FCCRC.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
589	33

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Projects allotted help develop scientific thinking and inculcate research temperament. We arrange study tours, excursions, field projects and industrial visit. Assignments/seminars encourage self-study and develop self-reliance of students. Issues and concerns are discussed in the classes which promote students to build up their perspective, thoughts and ideas. Wi-Fi enabled departments allow students to easily access the e-learning resources. Video clips relevant to the demand of syllabi are shared. Research laboratories, botanical garden, digital English language learning lab support the teaching learning process. Library has sound collection of books, journals, e-resources. Students work on the editorial board of college magazine which improves creative and administrative skills. Confidence and capacity building strategies for students include library orientation, soft skills development, life skills training, awareness for utilizing institutional facilities, etc. Workshops on soft skills and Healthy Competitive Spirit are organized. Team work, leadership skills, management skills are inculcated among students through group discussions, question-answer sessions, and inter subject seminar competition. Activities like tree plantation, de-addiction, wild life conservation, water management, awareness about COVID-19 vaccination and non-conventional energy sources, fund raising during natural disasters are arranged. The teachers are always available to share and help the students solve their problems.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://sipnaascc.ac.in/aqar/aqar2021/Criterion%20II/2.3.1%20Eng.%20Add%20on%20course.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT based teaching learning applications along with online contents, Wi-Fi enabled campus, Digital English Language Learning Lab, etc. works as an effective platform for teacher-student academic interactions. Various other e-platforms like digital smart board, LCD projector, Computer Lab, recorded videos and audios and e-files related to syllabi are incorporated for teaching learning process and the college motivates the teachers and students to make maximum possible use of e-content in TLE process. Wi-Fi enabled departments allow students to easily access the e-learning resources. Methods of online evaluation by making use of Google Classroom, Google forms, Whatsapp, Video Conferencing Apps, etc. have been incorporated to facilitate TLE, especially during pandemic. The college has INFLIBNET through which E-learning resources, scholarly content and research publications become available. The library motivates the students to read reference books, to use Open Educational Resources (OERS), E-book server and Institutional Repository and make effective use e-resources like NLIST, online journals and e- books. Research scholars are encouraged to use "Shodh-Ganga". Judicious use of social media like Face book, WhatsApp is encouraged. Online workshops have been conducted for effective use of e-learning platforms for teachers and students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

33

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

33

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

24

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

560

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college follows transparent mechanism in its internal assessment and the weightage in terms of marks is assigned as per the university directives. Examination Committee carries out effective implementation of examination, assessment and elaborately discusses evaluation criteria with faculties. Modifications and changes, if any, are communicated. Attendance, assignments & tests, seminars, group discussions, short quizzes, project work/assignment, etc. are the basis for formative assessment. Field works/visits are also a part of assessment and evaluation. Induction programme for fresher is organized to introduce them to academic calendar, activity plan, and teaching, learning and evaluation process. The department wise time-table for examination and other related matters is prepared in the beginning of each semester by respective departments. The time table is displayed on the notice board and discussed in detail with students. Methods of online evaluation by making use of Google Classroom, Google forms, Whatsapp, Video Conferencing Apps, etc. have been incorporated. Open book tests are arranged. Students are allowed to check and evaluate the answer-sheets. A system of attainment level-analysis helps for improvisation. Examination Committee ensures confidentiality regarding question papers setting. Notices regarding prevention of unfair means and new evaluation method , if any are circulated.

File Description	Documents
Any additional information	View File
Link for additional information	https://sipnaascc.ac.in/agar/agar2021/Criterion%20II/2.5.1.%26%202.5.2%20Exam%20Committee.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

College Examination Committee carries out the effective implementation of internal assessment and college examination. The committee elaborately discusses evaluation criteria with all teaching faculties. The modifications & changes if any, either in examination or evaluation are brought to the notice of all. Students and their parents are adequately informed about examination and evaluation criteria. Students are examined and their works are evaluated as per the schedule and the norms of the university and college examination committee. Students can see evaluated internal papers, assignments and project assignments for verification. Aggravated students can approach the concerned faculty, HOD and the principal for resolving grievances, if any. The subject teacher is easily accessible for the redressal of grievances regarding evaluation of internal examination. All queries by examinees are properly addressed and justifiable changes in evaluation, if any, are made. For all examinations the student can get photocopy of the answer sheet as per university norms after which a student can apply for re-evaluation of the paper. The institution and the university have a Grievance Redressal Cell to which students can appeal. This procedure is well communicated to students on notice board. There is a feedback system on the results of internal assessment.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme outcomes, programme specific outcomes and course outcomes are displayed on college website (www.sipnaascc.ac.in), on departmental notice board and circulated amongst all students and staff. The curriculum of the offered programmes is designed and framed by university, but the college prepares its POs, PSOs and COs in consultation with all stakeholders. POs, PSOs and COs are communicated to students by concerned teachers during induction programme.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://sipnaascc.ac.in/acad2021/POandCOfinal.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college is affiliated to Sant Gadge Baba Amravati University, Amravati and follows the syllabus prescribed by University. The syllabus is formulated by the Board of Studies and then finally approved by Academic council of University. Faculty members of every subject define course objectives and course outcomes are available for the students in the beginning of the semester/session. Programme Specific Outcomes and Course Outcomes are defined by head of the department after having discussion with faculty members and then submitted to IQAC for approval. Attainments of COs are calculated by using university examination results. Attainment levels are finalized in departmental meeting at college level and conveyed to IQAC through Examination Committee.

Attainment level:

1. Attainment level 1: 1-25% students scoring more than 40 percent marks in University examination.
2. Attainment level 2: 26-50% students scoring more than 40 percent marks in University examination.
3. Attainment level 3: 51-75% students scoring more than 40 percent marks in University examination.
4. Attainment level 4: 76-100% students scoring more than 40 percent marks in University examination.

In course attainment for all courses, weightage is given to performance in university examination.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

123

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://sipnaascc.ac.in/aqar/aqar2021/Criterion%20II/2.6.3.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://sipnaascc.ac.in/aqar/aqar2021/Criterion%20II/2.7.1%20SSS.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

19

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

1. Centre for Conservation and Propagation of Medicinal, Aromatic plants and Botanical Garden

- Identified, located, collected and developed suitable points for conservation and propagation of medicinal plants
- Efforts made for soil treatment, CCT formation, plantation and water management
- Data collected and processed.

2. Entrepreneurship Development and Industry Institute Linkage Cell:

- Worked as a regional information & counselling centre and promoted the practice of 'Earn while Learn'
- Conducted skill development training like Making of Rakhi and Bamboo Crafts
- Made attempts to foster better linkages between institution, industries, R & D institutions etc.
- Rendered services to seek enterprises and assisted the entrepreneurs in rehabilitating

3. Honey Bee Keeping and Honey Processing Center:

- Created awareness in Melghat about honey bee keeping and provide opportunities of self-employment
- Propagation of honey as an important nutrient to cope up with malnutrition
- Popularized various methods for successful honey bee keeping and promote related research activities
- Providing consultancies

4. Research Club:

- Enhancement of research culture through various activities/events like participation in AVISHKAR, in-house research projects, etc.
- Arranged various workshops/programmes to transfer technical knowledge

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual

Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

03

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

01

File Description	Documents
URL to the research page on HEI website	https://sipnaascc.ac.in/?page_id=2190
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

42

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

08

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Several extension activities are carried out under Swachha Bharat and Swastha Bharat Abhiyan (SBSB). One such activity- 'Say no to plastic' has resulted into ban on use of plastic bags. Various cleanliness drives taken up under SBSB increased awareness about overall cleanliness.

N.S.S. addresses different social, health and national issues through number of programmes like COVID-19 vaccination awareness, malnutrition, global warming, equality & national integration, literacy awareness, tree plantation, anti-female feticide, self employment, personality development, plastic free environment awareness, etc.

A five day workshop on Entrepreneurship development skills for women organized.

Weather observatory records rainfall, temperature and wind velocity daily. Collected data regularly sent to Government agency and used by researchers.

Language department works for developing communications skills. This bridges up the gaps of communication of tribal students.

Regular organization of yoga and meditation camp has enhanced health awareness among local community. Working with rural and tribal society helps students link the class room learning to the real world.

Students also develop several skills like

- event management
- interpersonal
- communication
- Research
- Entrepreneurship development
- Cyber security
- Self-defense

An orientation programme for fresher motivates students to participate in extension activities which offer academic and career benefits.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

18

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

609

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

There are sufficient class-rooms with proper light and ventilation. Library is fully automated with open access system. Seminar hall, with audio-visual facilities, is available for conducting meetings, cultural events, various curricular, co-curricular and outreach programs. College premises have parking area with ample space to park vehicles. Girls' and Boy's common room (respectively), staff room, sick room and canteen facilities are available in college campus. Administrative block is centrally situated. College campus is enabled with high bandwidth internet facility and Wi-Fi. Sufficient number of computers with internet facilities, smart board, LCD, DLP, TV, HD cameras, printer and scanners, lamination machine, etc. is available. Laboratories and English language laboratory are equipped with necessary facilities. We have ten research centers. We have Honey processing plant. We have 10.22 acres of land at Aladoh, near Chikhaldara, where Women's hostel and botanical garden are located. Offices are available for various cells and committees. We have two generators of 25 KVA and 45 KVA as a standby power supply. Examination strong room, English language laboratory, store room, water head tank with purifier for potable water, well maintained toilet facilities are available.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College has its own ground at Aladoh campus. Besides this, we use ground of neighboring Physical Education College which has 200 meter Athletics track; Volley ball, Kabaddi, Kho-Kho courts, Badminton hall. In college premises, badminton court, indoor Table-Tennis room and chess facilities are made available to the students to practice. We use Police Training Ground located at Chikhaldara for organizing university level tournaments. College conducts Inter-collegiate tournaments every year on the same ground where college and local students practice Kho-Kho, Cross country and physical fitness regularly. We have Olympic standard wrestling mats. Similarly we developed courts for Kho-Kho, Kabaddi and Volleyball in the same premises.

College has built multipurpose gym against the grant provided by DSO, Amravati.

We have Yoga mats to practice Yoga exercise.

Podium, sound system, seminar hall, adequate open space, etc. are available for cultural activities. On Republic Day college organizes Recreational and sports events in collaboration with local authority for local schools students on the same courts.

Kabaddi Court: 130 Sq. m.

Kho-kho Court: 570 Sq. m.

Volley Ball Court: 162 Sq. m.

Seminar Hall: 36.68 Sq. m.

Table -Tennis and Chess room: 73.41 Sq. m.

Multi-Gym Hall: 73.41 Sq. m.

Changing Room: 36.82 Sq. m

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sipnaascc.ac.in/agar/agar2021/Criterion%20IV/4.1.2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

19

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sipnaascc.ac.in/agar/agar2021/Criterion%20IV/4.1.3.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS software: Nature of automation (fully or partially)
: Version : Year of automation

1. WINISIS: Fully Article Indexing: 1.5 : 2012-13
2. WINISIS : Fully Institutional Repository: 1.5: 2013-14
3. LIBMAN: Fully Acquisition of Books: -- : 2013-14
4. LIBMAN: Fully OPAC : -- :2013-14
5. WINISIS: Fully Database Services: 1.5: 2014-15
6. LIBMAN : Fully Circulation & Bar-coding : -- : 2015-16
7. WINISIS: PartiallyWeb Address Module: 1.5: 2015-16
8. WINISIS : Fully Digital Storage & Retrieval: 1.5 :2016-17
9. KOHA : Partially Data Transfer from LIBMAN to KOHA: 20.05 :
2019-20
10. KOHA : Fully Acquisition, Circulation, OPAC and MIS reporting
introduced in KOHA: 20.05: 2019-20
11. E-Library Portal To provide access to various online learning
resources: --: 2020-21

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://sipnaascc.ac.in/?page_id=1745

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

03

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College frequently maintains and updates its IT and Wi-Fi facilities as per requirement though having various barriers in its updating process due to hilly and remote area. Computer systems are upgraded with required configuration as per need of departments in the college. Though college belongs to hilly and remote area it never

fails to achieve its objective to provide and introduce new technology to the students and faculties in optimum available resources. To meet the Internet needs of the students, campus area has open secured Wi-Fi network facility with a range that covers the whole campus. All the systems are grouped through different LANs. The Internet facility is available in both wired and wireless modes. Four classrooms are enabled with LCD facility. Seminar hall with LCD facility is very useful to carry out various curricular & co-curricular activities, meetings, etc. College has Digital Smart Board which enhances technical advancement of the college. Management of the service is carried out by the expert service providers for installing and configuring computer systems, settling hardware and software related problems.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

117

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3.41885

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

IQAC monitors maintenance and utilization of physical, academic and support facilities. Setup of committees, as per established systems and procedures, work in various fields of college and help IQAC to effectively maintain and utilize support facilities. Building Committee looks after proposed new construction, extension, repairs and beautification. Classrooms are regularly maintained for hygiene. Library advisory committee takes efforts for continuous up gradation of library services. Sports committee looks into sports infrastructure and support facilities. Instrument maintenance committee collects information about defective equipments and repairs. Stock verification committee monitors stocks periodically. AMCs are in place for Electricals, Computer Peripherals, and laboratory equipments. Technical assistance is sought as per need. Record of maintenance of instruments and equipments is looked after by laboratory technicians and supervised by HODs. Calibration, repairing and maintenance of sophisticated laboratory equipments are done by professionals. The instrument and equipments used for experiments are regularly cleaned. Computerized stock entries are updated annually. There is systematic disposal of waste of all types such as bio-degradable chemical and e-waste. Gym equipments are properly and periodically maintained. Sports committee take care all the sports facilities. Botanical garden is well maintained by the concerned. Laboratory safety measures are followed in precision.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sipnaascc.ac.in/?page_id=1448

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

228

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

11

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://sipnaascc.ac.in/agar/agar2021/Criterion%20V/5.1.3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

100

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

100

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

24

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

03

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

According to new Maharashtra Public Universities Act 2016, no college can form a student council. Every student is well connected to teachers through Mentor-Mentee scheme. Ours being a small unit

good interaction with students could be our one of the best things to boast of. We have student representation on the following college committees-Internal Quality Assurance Cell, Teacher-Student Guardian Committee, Career Guidance Counselling Cell, Best Student Award Committee, Gunvant Vidhyarthi Satkar, NSS, Sports Committee, Cultural Committee, Anti-Raging and Grievances redressal committee, Building Committee, Mahila Grievances and Redressal Cell, Tours Excursion, Library Advisory Committee, Scholarship Committee, Student Development Cell. Students are not merely members of the committees. Their views, opinions are taken into account before chalking out various programmes according the nature and scope of committees. This is how in formulating programmes, their schedule, the process of carrying out co-curricular, extracurricular events and activities; even in a formulating the action plan of IQAC, students are actively engaged. NSS and other extension activities sensitizing students towards societal issues and community services are mainly carried out by the students. Due to active participation and engagement of students the aims and objectives of various events easily penetrate to all students.

File Description	Documents
Paste link for additional information	https://sipnaascc.ac.in/aqar/aqar2021/Criterion%20V/5.3.2%20%20College%20committee.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

360

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

We have a registered Alumni Association. A number of academic and other issues are discussed in meetings of alumni. Alumni provide feedback on development and overall performance of college. Some alumni are working as teachers in this institution. A few alumni are active members of Parent-Teacher committee. Alumni share their views and experiences with college students which are very useful and motivational. As the age difference between alumni and current students is insignificant and alumni mostly belong to the same social- economic background the current students can comfortably share several things with them. In this tribal, hilly and remote region of Melghat where adequate resources for livelihood are still a challenge. Successful alumni themselves are quite inspiring. Students get firsthand experience from them and find their guidance very much relevant. Naturally the college students are benefited profusely by guidance of alumni.

Contribution of the alumni :

- Regular visit by alumni to orient the current students particularly on employment.
- They provide guidance and support for placements and for various activities.
- A few alumni visit us as resource persons
- Ten alumni sponsored prizes of Rs. 5509/-
- Some presents competitive exam books to deserving students.

File Description	Documents
Paste link for additional information	https://sipnaascc.ac.in/agar/agar2021/Criterion%20V/5.4.1.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

Work for overall development of the people of Melghat & nearby areas through education, the tribal in particular.

Mission

- Make available traditional as well as modern courses to students
- Offer career oriented programmes to students
- Provide multiple platforms to tribal and other students in order to seek their comprehensive development
- Conformably bring together two cultures, the tribal and the other and to seek harmonious existence of them
- Make students have close communion with the nature and make them understand its significance and preserve it
- Instil discipline and moral values in order to make them responsible citizen of the nation as well as good human being

Perspective plan:

- Enhance ICT based TLE
- Updating and development of infrastructure
- Introduce new programs and activities

- Procure schemes by funding agencies
- Organize training and skill development programs
- Organize various programs for local communities
- Facilitate alumina-current students interaction

Participation of teachers in decision making:

"Sipna Shikshan Prasarak Mandal, Amravati" is the parent institution. College Development Committee is the decision maker working through various bodies such as IQAC, College (Staff) Council, etc. which have representation of teachers and other stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

For decentralization various committees like IQAC, UGC Planning and Management Board, Purchase Committee, Faculty Coordination Committee, Research Club, Library Advisory Committee, Building Committee and Sports Committee, etc. are formed.

Case study of Faculty Coordination committee:

Faculty coordination committee is constituted. It works in coordination with various committees of college. It plans and monitors numerous academic development programs with the help of all stakeholders. Faculty coordination committee coordinates with IQAC, HODs, faculty members, students, and other committees. The students, parents, alumni, all are addressed through this committee. The faculty coordination committee consists of representative from all the streams. In the beginning of the academic year introduction session for fresher is conducted. Effective implementation of Teaching Learning and Evaluation process such as teaching plan, use of ICT tools, timetable, timely completion of syllabus, conduction of Tests & examinations, student counseling, seminars etc, are monitored throughout the year in consultation with various committees of the college. It also coordinates with student-teacher guardian scheme. Feedback system regarding student progression is

monitored by the faculty coordination committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Title of the Activity: Awareness and Counseling in higher education

Adhering to our goals and mission we have constituted "Admission Committee", which run admission and counselling drive, visiting interior parts of Melghat. The committee consists of teaching and non-teaching staff of the college. The groups are formed and allotted particular areas to visit frequently. The reports are collected and analyzed for necessary action. Melghat being under privileged and suffering from various socio-economic problems, education can play a vital role in addressing and solving most of the problems. We feel it our responsibility to create awareness about higher education among the tribal and other backward people. We try to meet all eligible students and dropouts through visiting the junior colleges in nearby areas. We meet the students, teachers and their parents. We suggest them to tap a specific programme. We arrange a gathering of eligible students with their friends, relatives and family members and address them. We come to know the various problems pertaining to them like poverty, lack of proper mind set, superstitions, lack of awareness, their inevitable involvement in earning daily bread and butter etc.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://sipnaascc.ac.in/agar/agar2021/Criterion%20VI/6.2.1.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Internal organizational structure is as follows:

Sipna Shikshan Prasarak Mandal is the parent body under which there are four bodies:

Board of Directors, College Development Committee, Staff Council and Internal Quality Assurance Cell.

Board of Directors: It consists of 15 members.

College Development Committee: It is constituted, according to the Maharashtra Universities Act of 2016, to discuss and decide policies related to successful functioning and development of the college.

Staff Council: Constituted according to Sant Gadge Baba Amravati University Ordinance no. 24. Principal is the head and teaching & non-teaching staff are the members of the council.

Internal Quality Assurance Cell: The IQAC ensures quality performance of the institute and strives hard for its enhancement by planning, coordinating, monitoring and evolving continuously.

Administrative section: It provides required support for smooth functioning and maintaining records.

Various statutory and non-statutory committees in the college are constituted to monitor and facilitate multiple administrative functions.

All the committees are subject to CDC and work in accordance with each other.

Service rules, procedures, recruitment, promotional policies

The institution abides by all norms, resolutions, and directions by UGC, New Delhi; Government of Maharashtra and parent university as concerned service rules, procedures, recruitment and promotional policies.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://sipnaascc.ac.in/aqar/aqar2021/Criterion%20VI/6.2.2%20Organogram%20of%20institute.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination **A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

List of the existing welfare measures for teaching and non-teaching staff:

1. **Group insurance:** College has opted for the scheme of Group insurance for the Teaching and non-teaching Staff.

2. **Credit Cooperative Society:** College has Credit Cooperative Society to provide monitory help to the Teaching and non-teaching staff as per need.

3. **All schemes applied to state government employees:** Old Pension Scheme, GPF, NPS

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

08

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows university developed "Academic Performance Indicator" (API) system which is based on "Performance Based Appraisal System" (PBAS) of UGC regulation. IQAC addresses all the issues related to it.

At the beginning of the academic year, every teacher submits duly filled API of the previous year to IQAC for scrutiny and verification.

On the basis of analysis of performance appraisal report, appropriate stake holders are informed and motivated. The Principal and IQAC take reviews of the performance of teachers through appraisal reports. The Principal verifies and authenticates the report and takes necessary actions as required.

Appraisal forms for Non-teaching staff is collected and evaluated by IQAC. Suggestions for improvement if any are shared for better and effective performances.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The accounts are audited regularly by the registered Chartered Accountant, appointed by Governing body of Parent Institution. The account documents are submitted to the CA for audit verification. Objections raised, if any, are complied with. We seek his advice as per need and abide by general financial rules.

Year Dates of financial audits carried out

2020-21 23/10/2021

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1.18

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Through feedback from all stakeholders; needs and requirements are collected and processed by IQAC. IQAC consults with all departmental heads and various committees prior to finalizing of needs. Budget is prepared and approved of by CDC.

Available financial resources to the institution are Government aids (salary grants), Tribal grants and scholarship grants from social welfare department of government, like GOI free ships and scholarship, free ships to the wards of ex-servicemen, primary and secondary school teachers, and UGC grants under various schemes.

Other financial resources are the permissible portions of the fees collected from students. Funds required for infrastructural development are provided by the parent institution.

For self-financed courses the major source of income is Students' Educational Fees and the deficit, if any is borne by parent institution.

College seeks grants from various funding agencies like UGC, DST, etc.

For efficient use of financial resources we abide by budgetary provisions and consult with concerning departments whenever need be. For expenditure going beyond budgetary limits we seek both approval and funding from parent institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Best practices institutionalized:

Online teaching learning planning and deployment: Due to COVID-19 pandemic, physical activities of the college were hampered. To continue the effective TLC processes IQAC planned, promoted, facilitated and monitored the use of various online platforms.

Teaching and learning was mostly carried out using video conferencing apps like zoom, google meet, Microsoft teams, etc. along with google classroom, google form, youtube and whatsapp. E-content was developed by the teachers. Internal and University examinations were successfully held with the help of google forms. We were in constant touch with all the students during the pandemic period through audio-video conferencing applications. Optimum number of students could enroll for university exam through Palak-Yojana.

Online enrichment programs for staff and students: Various webinars for teaching and non-teaching staff, and students were conducted to keep them charged during pandemic. Webinars on online teaching-learning platforms, laboratory safety, development of women entrepreneurship, self defense for women, bio-diversity in Melghat; National and state level poet's meet were organized. E-library portal was developed. Essay and elocution competitions were conducted for students. Online add-on and certificate courses on gender studies, effective communication and soft skills, Bamboo craft manufacturing, tally software, and accounting were conducted.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. We have TLE monitoring committees which keep academic review by collecting information regarding academic activities like syllabus completion, unit tests, assignments, seminars, GDs and other activities. The monitoring committees members take stock of academic and administrative process from respective departments. Issues of importance are addressed to in meetings with Principal, IQAC and CDC. These meetings have resulted in the implementation of online TLE platforms during pandemic year. The faculty coordination committee orients first year students through induction programme.

2. IQAC has been carrying out periodic assessment of departments. In this assessment curricular, co-curricular and extracurricular activities of the departments are taken a stock of. Through this assessment IQAC collects first hand information about functioning of the department and provides suggestions & guidelines as need be. The

assessment consists of all aspects of departments and by extent of the institution. IQAC consults with respective heads to address academic matters. Good practices or better performances of a department is appreciated and given wide publicity in the campus. Many concerns and issues are positively looked after and efforts are taken to sustain family atmosphere.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://sipnaascc.ac.in/aqar/aqar2021/Criterion%20VII/Annual%20Report%20%282020-2021%29%20IOAC.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

We have co-education system. As in the syllabi of Social Sciences, Food Science, etc., related content is included. Emphasis is given

on gender equity issues during lectures. Grievance Redressal Cell and Women Grievance Cell looks after the grievances. Cell deals with sexual harassment cases, if any. College has an anti ragging committee, separate common rooms for girls and boys, hostel facility for girls, 'Sanitary Napkin Vending Machine', Chainlink Fencing campus, Health check-up and counseling for girls. Organization of residential camps by NSS works on gender equality. Equal opportunity to boys and girls to participate in every activity. Vehicle facility is provided to hostel girls. College organizes frequent guest lecturers for girls to address them on safety and security.

Palak Yojana attends specially to girl students . We conduct health checkup for boys and girls students, blood donation camp, aids and health awareness programmes, counseling in areas of diet and nutrition, health fitness & yoga. Sport Department conducted webinar on self-defense, prevention, protection, security through Martial art.

Women's Development Committee Organized Three days' Online workshop for Women on empowerment. Women grievance cell organized University level webinar on safety and security of women through ICT and technique

File Description	Documents
Annual gender sensitization action plan	https://sipnaascc.ac.in/aqar/aqar2021/Additional%20documents/Gender%20sensitization%20plan%20(2020-21).pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management:

Local Corporation collects the solid waste regularly and disposes it off. Cleanliness drive and no plastic drives are organized by NSS, Department of Chemistry, Swachha Bharat Abhiyan. This has been recognized by the local corporation body. Glass waste collected and disposed in municipal council garbage collection vehicle per month. Chemical packaging material disposed-off properly.

Liquid waste management :

The waste liquid is drained off properly according to the norms

Waste chemicals in the laboratories are properly disposed off

E-waste management :

Electronic waste, such as discarded computers, office electronic equipments are disposed off as per norms.

Waste recycling system

Reuse of waste paper for envelopes and retyping on back side of paper. Heavy waste furniture is sent to the workshop for dismantling, recycling and remaking. Plant waste material decomposed and used as manure.

Hazardous chemicals Management:

Hazardous chemicals are segregated and disposed off.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the **A. Any 4 or all of the above**

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college is situated in tribal and hilly area, most of the

inhabitants belong to Korku, Balai, Gond, Gawli, Gaolan tribes. We try to nurture and preserve the primitive culture social setup and traditions. Our teachers try to communicate with our students in local languages to create an atmosphere of oneness and cooperation. In our annual gatherings and sports feasts we emphasize on tribal way of life, their culture, language and traditions. It is one of our mission to educate them without disturbing their local setup. We organize various pro-tribal activities like bamboo craft making workshop, tribal dance, tribal language learning, etc. Our admission campaign is intended to bring education to their door steps. We have introduced courses for the employment and self employment opportunities of the tribal like B.Sc. (Apiculture), various add on and certificate courses. We try to remove prevalent superstitions among tribal through Vivek-Vahini and NSS residential camps. We provide them knowledge regarding Tribal Laws and Schemes. Under Unnat Bharat Abhiyan we have adopted three tribal villages to study and resolve their pertaining problems. We try to preserve the native medicinal plants through ethno-botany and keep our campus eco-friendly.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To inculcate nationalism and patriotism we chant National Anthem daily wherein all staff members and students participate. Independence day and Republic day are celebrated with zeal and enthusiasm and we take pledge. We take oath for addiction free India, and for conservation of water. We read the preamble on constitution day on 26th November and celebrate it as constitution honour day. We have displayed copies of preamble prints in campus. Staff offer their services for conduct of elections as a part of national duty. On the birth anniversary of Sardar Patel we celebrate 'National Unity day'. Aids awareness program, International youth day (Birth anniversary of Swami vivekanand), de-addiction campaign, International Yoga day, National voters day, International women day, etc are celebrated for inculcation of national values and duties. A certificate course on 'gender study' is designed and conducted. In our syllabus various subjects like political science,

sociology, and others include national values. Teacher's Day is celebrated by the students in which they organize various activities. We follow Swacch Bharat Abhiyan. In the cultural fest, NSS camps and various programs we try to nurture and inculcate values, rights, duties, and responsibilities towards constitutional obligation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://sipnaascc.ac.in/agar/agar2021/Criterion%20VII/7.1.9.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff **B. Any 3 of the above**

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

We have celebrated and organized following national and international commemorative days, events and festivals to foster love and devotion for the nation. National Youth Day- Online Lecture on Swami Vivekanand & Today`s Youth (12-01-2021), NSS department

celebrate Chatrapati Shivaji Maharaj Jayanti (19-02-2021) NSS department also conducted online programme of National Voters Day and Awareness Programme (25-01-2021) , University level yoga Workshop and International Yoga day (21-06-2021)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I: Skill Development

Objectives:

- The ability to increase the employment skills of students

The context:

To promote the practice of "earn while learn" and conducts various skill development training programs leading to self-employment.

The practices:

- Add Course on Making of Bamboo Crafts
- Self-defence Webinar on Prevention, Protection, Security through Martial Art:
- Add-on Course-on Soft Skills Development
- Add on course English communication skill
- Webinar on self-defence, prevention, protection, security through Martial art.
- Three days' workshop for Women empowerment.
- Webinar on safety and security of women through ICT and technique

Evidence of success:employability awareness is successfully created among the students

Best Practice II: Training to frontline staff of forest for grasslands management in Protected Areas of India

Objectives: Training to frontline staff of forest for grasslands management

Practices:

- Grasses, weeds, wild legumes identification training.
- Geo mapping of grasslands.
- Grasses seeds collection training.
- Enrichment of grasslands in May.
- Habitat management interventions.

Context : Training to the frontline staff of forest for grasslands management in Protected Areas of India

Evidence of success: Improvement of Habitats in protected areas; Frontline staff trained for grasslands management

[Details about Best Practices in the prescribed format is uploaded on college website]

File Description	Documents
Best practices in the Institutional website	https://sipnaascc.ac.in/aqar/aqar2021/Criterion%20VII/Best%20Practices%20in%20prescribed%20format.pdf
Any other relevant information	https://sipnaascc.ac.in/aqar/aqar2021/Criterion%20VII/Best%20Practices%20in%20details.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Efforts to thrive education for tribal as per NEP-2020

Melghat region consists of Dharni and Chikhaldara tehsils and parts of Achalpur, Anjangaon Surji and Akot tahsils which include approximately 300 villages having mostly tribal population. Our college is multi stream institute in the region. In compliance with our vision and mission we conduct educational awareness campaign for

encouraging the tribal and other backward students for higher education as a part of contribution towards national education policy and providing them academic and personal guidance. We try to reach to all eligible students and dropout ones through visiting almost all the junior colleges in Melghat and nearby areas. We do meet students, parents and junior college teachers. We try to tap their needs so that we may offer suitable programmes.

We have student-teacher guardian scheme through which 18 to 20 students are adopted by each teacher who provides academic and personal guidance to his wards and also keep in touch with their parents. Similarly through the Gunwant Vidarthi Satkar activity we motivate and appreciate the students and felicitate students scoring highest marks in particular subject by giving cash prizes. We give Best Student Award to one student through a well organised process.

NAAC

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college follows the curriculum prescribed and designed by affiliating university. Prospectus uploaded on the website contains the detailed description of the program and courses. College prepares the academic & activity calendar and time table. Teaching plan is prepared by every department. ICT tools enable the students to learn the subject content from a multidimensional perspective. For competence building, induction program and bridge courses are conducted for fresher. Guest lectures, expert talks and workshops are arranged for interesting learning process. Faculty coordinators took review of the syllabus completion. The compliance of the curriculum is communicated to the Principal through the HOD and performance of the students is verified by examination and feedback. Assignments, seminars and projects are given to the students. Add on and certificate courses have been introduced to enhance the capabilities of the students. Teachers maintain the academic diary to regulate the teaching plans. Teachers attended meetings of academic bodies of affiliating university. Student-teacher guardian scheme is implemented for identifying and addressing problems of the students. Effective curriculum delivery is accomplished through academic audit. Considering pandemic situation, optimum curriculum delivery was achieved through various e-platforms like Google classroom, video conferencing apps, Whatsapp, YouTube, Google forms, etc.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college follows the scheme of examination prescribed by the affiliating university to conduct the theory and practical examinations. Semester examinations are carried out by the

university. The college examination committee conducts and monitors internal examinations according to academic calendar. The academic calendar is well planned and based on the university calendar and provided to the students through e-mail and whatsapp groups. CIE includes tests, assignments, question-answer sessions, group discussions, quizzes and seminars. Efforts are made to make students aware of the continuous internal evaluation mechanism which includes academic calendar, examination system, nature of question papers and marking scheme. Weak and advanced learners are identified with the help of entry level test. Different learning methods are adopted accordingly by considering attainment level of the classes. Weak learners are specially attended to through remedial coaching. Advanced learners are provided with additional platforms for capability enhancement.

University has prescribed internal tests, assignments, seminars, group discussion, project work, industrial visits, study tours, field visits, etc. for continuous internal evaluation. All the activities related to continuous internal evaluation are conducted as per the given schedule. Some departments conduct innovative activities and other appropriate activities to increase confidence of students and skills.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
03	
File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
07	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
285	

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

curricula are prepared by university

Professional Ethics: Programs are ingrained with professional ethics. College has brought out the code of conduct and ethics along with policy document to establish high standards of professionalism and check malpractices and plagiarism in research.

Gender issues: Gender sensitization is addressed through Women development cell, women grievance and redressal cell, NSS and social outreach activities. Webinars on self defense, cyber security; prevention, prohibition and redressal are organized. College campus is secured with CCTV and security personnel. Students are made aware of gender issues while dealing with the same.

Human Values: College promotes human values by organizing workshops and seminars on personality development and character building. Preamble of Indian Constitution and posters reading great thoughts are displayed. Days of National and International importance are celebrated to nurture the moral, ethical and social values among students. Humanities departments have ample scope to directly deal with human values.

Environment and Sustainability: A UG programme on 'Environmental Studies' is mandatory. Department of environmental science functions with UG/PG programme. The department and a few courses address environmental issues like global warming, energy crisis, plastic pollution, etc. NSS and some extension activities are conducted to sensitize students about environment.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

51

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

A. All of the above

from the following stakeholders Students Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	https://sipnaascc.ac.in/aqar/aqar2021/Criterion%20I/1.4.1.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://sipnaascc.ac.in/aqar/aqar2021/Criterion%20I/1.4.2.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
589	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	

311

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Faculty Coordination Committee holds an introduction session for Fresher to facilitate smooth communication. The students are informed about various curricular and co-curricular activities, college discipline and various students' support services. Advanced and slow learners are identified with the help of Entry Level Test. Palak-Yojana facilitates personal attention and counseling to students and parents. This ensures regularity and participation of students in various activities especially of slow learners. Slow learners are paid special attention. Teachers make special efforts for bridging the knowledge gap and try to bring weaker students at par with other students. We provide remedial coaching, tutorials, extra study material, notes through e-platforms and try to enhance their language and communication skills. Senior students are encouraged to help the weaker ones.

Advanced learners are provided with additional resources; they are encouraged to use e-learning resources and are provided with extra reading materials, books, primary works, and reference material. Skill oriented and research training programmes are arranged. They are motivated for poster presentation, debate competition, elocution, anchoring, project assignments, quiz competitions, seminars, workshops, Avishkar, inter collegiate seminars competition, etc. Projects enable skills to think scientifically and inculcate research temperament. Confidence and capacity building programs are periodically arranged.

File Description	Documents
Paste link for additional information	https://sipnaascc.ac.in/aqar/aqar2021/Criterion%20II/2.2.1FCCRC.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
589	33

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Projects allotted help develop scientific thinking and inculcate research temperament. We arrange study tours, excursions, field projects and industrial visit. Assignments/seminars encourage self-study and develop self-reliance of students. Issues and concerns are discussed in the classes which promote students to build up their perspective, thoughts and ideas. Wi-Fi enabled departments allow students to easily access the e-learning resources. Video clips relevant to the demand of syllabi are shared. Research laboratories, botanical garden, digital English language learning lab support the teaching learning process. Library has sound collection of books, journals, e-resources. Students work on the editorial board of college magazine which improves creative and administrative skills. Confidence and capacity building strategies for students include library orientation, soft skills development, life skills training, awareness for utilizing institutional facilities, etc. Workshops on soft skills and Healthy Competitive Spirit are organized. Team work, leadership skills, management skills are inculcated among students through group discussions, question-answer sessions, and inter subject seminar competition. Activities like tree plantation, de-addiction, wild life conservation, water management, awareness about COVID-19 vaccination and non-conventional energy sources, fund raising during natural disasters are arranged. The teachers are always available to share and help the students solve their problems.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://sipnaascc.ac.in/aqar/aqar2021/Criterion%20II/2.3.1%20Eng.%20Add%20on%20course.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT based teaching learning applications along with online contents, Wi-Fi enabled campus, Digital English Language Learning Lab, etc. works as an effective platform for teacher-student academic interactions. Various other e-platforms like digital smart board, LCD projector, Computer Lab, recorded videos and audios and e-files related to syllabi are incorporated for teaching learning process and the college motivates the teachers and students to make maximum possible use of e-content in TLE process. Wi-Fi enabled departments allow students to easily access the e-learning resources. Methods of online evaluation by making use of Google Classroom, Google forms, Whatsapp, Video Conferencing Apps, etc. have been incorporated to facilitate TLE, especially during pandemic. The college has INFLIBNET through which E-learning resources, scholarly content and research publications become available. The library motivates the students to read reference books, to use Open Educational Resources (OERS), E-book server and Institutional Repository and make effective use e-resources like NLIST, online journals and e-books. Research scholars are encouraged to use "Shodh-Ganga". Judicious use of social media like Face book, WhatsApp is encouraged. Online workshops have been conducted for effective use of e-learning platforms for teachers and students.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors	
33	
File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File
2.4 - Teacher Profile and Quality	
2.4.1 - Number of full time teachers against sanctioned posts during the year	
33	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File
2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)	
2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year	
24	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)	
2.4.3.1 - Total experience of full-time teachers	
560	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File
2.5 - Evaluation Process and Reforms	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.	
<p>The college follows transparent mechanism in its internal assessment and the weightage in terms of marks is assigned as per the university directives. Examination Committee carries out effective implementation of examination, assessment and elaborately discusses evaluation criteria with faculties. Modifications and changes, if any, are communicated. Attendance, assignments & tests, seminars, group discussions, short quizzes, project work/assignment, etc. are the basis for formative assessment. Field works/visits are also a part of assessment and evaluation. Induction programme for fresher is organized to introduce them to academic calendar, activity plan, and teaching, learning and evaluation process. The department wise time-table for examination and other related matters is prepared in the beginning of each semester by respective departments. The time table is displayed on the notice board and discussed in detail with students. Methods of online evaluation by making use of Google Classroom, Google forms, Whatsapp, Video Conferencing Apps, etc. have been incorporated. Open book tests are arranged. Students are allowed to check and evaluate the answer-sheets. A system of attainment level-analysis helps for improvisation. Examination Committee ensures confidentiality regarding question papers setting. Notices regarding prevention of unfair means and new evaluation method , if any are circulated.</p>	

File Description	Documents
Any additional information	View File
Link for additional information	https://sipnaascc.ac.in/agar/agar2021/Criterion%20II/2.5.1.%26%202.5.2%20Exam%20Committee.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

College Examination Committee carries out the effective implementation of internal assessment and college examination. The committee elaborately discusses evaluation criteria with all teaching faculties. The modifications & changes if any, either in examination or evaluation are brought to the notice of all. Students and their parents are adequately informed about examination and evaluation criteria. Students are examined and their works are evaluated as per the schedule and the norms of the university and college examination committee. Students can see evaluated internal papers, assignments and project assignments for verification. Aggravated students can approach the concerned faculty, HOD and the principal for resolving grievances, if any. The subject teacher is easily accessible for the redressal of grievances regarding evaluation of internal examination. All queries by examinees are properly addressed and justifiable changes in evaluation, if any, are made. For all examinations the student can get photocopy of the answer sheet as per university norms after which a student can apply for re-evaluation of the paper. The institution and the university have a Grievance Redressal Cell to which students can appeal. This procedure is well communicated to students on notice board. There is a feedback system on the results of internal assessment.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme outcomes, programme specific outcomes and course outcomes are displayed on college website (www.sipnaascc.ac.in),

on departmental notice board and circulated amongst all students and staff. The curriculum of the offered programmes is designed and framed by university, but the college prepares its POs, PSOs and COs in consultation with all stakeholders. POs, PSOs and COs are communicated to students by concerned teachers during induction programme.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://sipnaascc.ac.in/acad2021/POandCOfinal.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college is affiliated to Sant Gadge Baba Amravati University, Amravati and follows the syllabus prescribed by University. The syllabus is formulated by the Board of Studies and then finally approved by Academic council of University. Faculty members of every subject define course objectives and course outcomes are available for the students in the beginning of the semester/session. Programme Specific Outcomes and Course Outcomes are defined by head of the department after having discussion with faculty members and then submitted to IQAC for approval. Attainments of COs are calculated by using university examination results. Attainment levels are finalized in departmental meeting at college level and conveyed to IQAC through Examination Committee.

Attainment level:

1. Attainment level 1: 1-25% students scoring more than 40 percent marks in University examination.
2. Attainment level 2: 26-50% students scoring more than 40 percent marks in University examination.
3. Attainment level 3: 51-75% students scoring more than 40 percent marks in University examination.
4. Attainment level 4: 76-100% students scoring more than 40 percent marks in University examination.

In course attainment for all courses, weightage is given to performance in university examination.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

123

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://sipnaascc.ac.in/aqar/aqar2021/Criterion%20II/2.6.3.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://sipnaascc.ac.in/aqar/aqar2021/Criterion%20II/2.7.1%20SSS.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

19

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

1. Centre for Conservation and Propagation of Medicinal, Aromatic

plants and Botanical Garden

- Identified, located, collected and developed suitable points for conservation and propagation of medicinal plants
- Efforts made for soil treatment, CCT formation, plantation and water management
- Data collected and processed.

2. Entrepreneurship Development and Industry Institute Linkage Cell:

- Worked as a regional information & counselling centre and promoted the practice of 'Earn while Learn'
- Conducted skill development training like Making of Rakhi and Bamboo Crafts
- Made attempts to foster better linkages between institution, industries, R & D institutions etc.
- Rendered services to seek enterprises and assisted the entrepreneurs in rehabilitating

3. Honey Bee Keeping and Honey Processing Center:

- Created awareness in Melghat about honey bee keeping and provide opportunities of self-employment
- Propagation of honey as an important nutrient to cope up with malnutrition
- Popularized various methods for successful honey bee keeping and promote related research activities
- Providing consultancies

4. Research Club:

- Enhancement of research culture through various activities/events like participation in AVISHKAR, in-house research projects, etc.
- Arranged various workshops/programmes to transfer technical knowledge

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

03

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

01

File Description	Documents
URL to the research page on HEI website	https://sipnaascc.ac.in/?page_id=2190
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

42

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

08

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Several extension activities are carried out under Swachha Bharat and Swastha Bharat Abhiyan (SBSB). One such activity- 'Say no to plastic' has resulted into ban on use of plastic bags. Various cleanliness drives taken up under SBSB increased awareness about overall cleanliness.

N.S.S. addresses different social, health and national issues through number of programmes like COVID-19 vaccination awareness, malnutrition, global warming, equality & national integration, literacy awareness, tree plantation, anti-female feticide, self employment, personality development, plastic free environment awareness, etc.

A five day workshop on Entrepreneurship development skills for women organized.

Weather observatory records rainfall, temperature and wind velocity daily. Collected data regularly sent to Government agency and used by researchers.

Language department works for developing communications skills. This bridges up the gaps of communication of tribal students.

Regular organization of yoga and meditation camp has enhanced health awareness among local community. Working with rural and tribal society helps students link the class room learning to the real world.

Students also develop several skills like

- event management
- interpersonal
- communication
- Research
- Entrepreneurship development
- Cyber security
- Self-defense

An orientation programme for fresher motivates students to participate in extension activities which offer academic and career benefits.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through

NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

18

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

609

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

4

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

There are sufficient class-rooms with proper light and ventilation. Library is fully automated with open access system. Seminar hall, with audio-visual facilities, is available for conducting meetings, cultural events, various curricular, co-curricular and outreach programs. College premises have parking area with ample space to park vehicles. Girls' and Boy's common room (respectively), staff room, sick room and canteen facilities are available in college campus. Administrative block is centrally situated. College campus is enabled with high bandwidth internet facility and Wi-Fi. Sufficient number of computers with internet facilities, smart board, LCD, DLP, TV, HD cameras, printer and scanners, lamination machine, etc. is available.

Laboratories and English language laboratory are equipped with necessary facilities. We have ten research centers. We have Honey processing plant. We have 10.22 acres of land at Aladoh, near Chikhaldara, where Women's hostel and botanical garden are located. Offices are available for various cells and committees. We have two generators of 25 KVA and 45 KVA as a standby power supply. Examination strong room, English language laboratory, store room, water head tank with purifier for potable water, well maintained toilet facilities are available.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College has its own ground at Aladoh campus. Besides this, we use ground of neighboring Physical Education College which has 200 meter Athletics track; Volley ball, Kabaddi, Kho-Kho courts, Badminton hall. In college premises, badminton court, indoor Table-Tennis room and chess facilities are made available to the students to practice. We use Police Training Ground located at Chikhaldara for organizing university level tournaments. College conducts Inter-collegiate tournaments every year on the same ground where college and local students practice Kho-Kho, Cross country and physical fitness regularly. We have Olympic standard wrestling mats. Similarly we developed courts for Kho-Kho, Kabaddi and Volleyball in the same premises.

College has built multipurpose gym against the grant provided by DSO, Amravati.

We have Yoga mats to practice Yoga exercise.

Podium, sound system, seminar hall, adequate open space, etc. are available for cultural activities. On Republic Day college organizes Recreational and sports events in collaboration with local authority for local schools students on the same courts.

Kabaddi Court: 130 Sq. m.

Kho-kho Court: 570 Sq. m.

Volley Ball Court: 162 Sq. m.

Seminar Hall: 36.68 Sq. m.

Table -Tennis and Chess room: 73.41 Sq. m.

Multi-Gym Hall: 73.41 Sq. m.

Changing Room: 36.82 Sq. m

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sipnaascc.ac.in/aqar/aqar2021/Criterion%20IV/4.1.2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

19

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sipnaascc.ac.in/aqar/aqar2021/Criterion%20IV/4.1.3.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS software: Nature of automation (fully or partially) : Version : Year of automation

1. WINISIS: Fully Article Indexing: 1.5 : 2012-13
2. WINISIS : Fully Institutional Repository: 1.5: 2013-14
3. LIBMAN: Fully Acquisition of Books: -- : 2013-14
4. LIBMAN: Fully OPAC : -- :2013-14
5. WINISIS: Fully Database Services: 1.5: 2014-15
6. LIBMAN : Fully Circulation & Bar-coding : -- : 2015-16
7. WINISIS: PartiallyWeb Address Module: 1.5: 2015-16
8. WINISIS : Fully Digital Storage & Retrieval: 1.5 :2016-17
9. KOHA : Partially Data Transfer from LIBMAN to KOHA: 20.05 : 2019-20
10. KOHA : Fully Acquisition, Circulation, OPAC and MIS reporting introduced in KOHA: 20.05: 2019-20
11. E-Library Portal To provide access to various online learning resources: --: 2020-21

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://sipnaascc.ac.in/?page_id=1745
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	D. Any 1 of the above
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
00	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
03	

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College frequently maintains and updates its IT and Wi-Fi facilities as per requirement though having various barriers in its updating process due to hilly and remote area. Computer systems are upgraded with required configuration as per need of departments in the college. Though college belongs to hilly and remote area it never fails to achieve its objective to provide and introduce new technology to the students and faculties in optimum available resources. To meet the Internet needs of the students, campus area has open secured Wi-Fi network facility with a range that covers the whole campus. All the systems are grouped through different LANs. The Internet facility is available in both wired and wireless modes. Four classrooms are enabled with LCD facility. Seminar hall with LCD facility is very useful to carry out various curricular & co-curricular activities, meetings, etc. College has Digital Smart Board which enhances technical advancement of the college. Management of the service is carried out by the expert service providers for installing and configuring computer systems, settling hardware and software related problems.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

117

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS
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File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3.41885

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

IQAC monitors maintenance and utilization of physical, academic and support facilities. Setup of committees, as per established systems and procedures, work in various fields of college and help IQAC to effectively maintain and utilize support facilities. Building Committee looks after proposed new construction, extension, repairs and beautification. Classrooms are regularly maintained for hygiene. Library advisory committee takes efforts for continuous up gradation of library services. Sports committee looks into sports infrastructure and support facilities. Instrument maintenance committee collects information about defective equipments and repairs. Stock verification committee monitors stocks periodically. AMCs are in place for Electricals, Computer Peripherals, and laboratory equipments. Technical

assistance is sought as per need. Record of maintenance of instruments and equipments is looked after by laboratory technicians and supervised by HODs. Calibration, repairing and maintenance of sophisticated laboratory equipments are done by professionals. The instrument and equipments used for experiments are regularly cleaned. Computerized stock entries are updated annually. There is systematic disposal of waste of all types such as bio-degradable chemical and e-waste. Gym equipments are properly and periodically maintained. Sports committee take care all the sports facilities. Botanical garden is well maintained by the concerned. Laboratory safety measures are followed in precision.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sipnaascc.ac.in/?page_id=1448

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

228

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the

institution / non- government agencies during the year	
11	
File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to Institutional website	https://sipnaascc.ac.in/aqar/aqar2021/Criterion%20V/5.1.3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
100	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
100	

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

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File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

24

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

03

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year	
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.	
00	
File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File
5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)	
<p>According to new Maharashtra Public Universities Act 2016, no college can form a student council. Every student is well connected to teachers through Mentor-Mentee scheme. Ours being a small unit good interaction with students could be our one of the best things to boast of. We have student representation on the following college committees-Internal Quality Assurance Cell, Teacher-Student Guardian Committee, Career Guidance Counselling Cell, Best Student Award Committee, Guntant Vidhyarthi Satkar, NSS, Sports Committee, Cultural Committee, Anti-Raging and Grievances redressal committee, Building Committee, Mahila Grievances and Redressal Cell, Tours Excursion, Library Advisory Committee, Scholarship Committee, Student Development Cell. Students are not merely members of the committees. Their views, opinions are taken into account before chalking out various programmes according the nature and scope of committees. This is how in formulating programmes, their schedule, the process of carrying out co-curricular, extracurricular events and activities; even in a formulating the action plan of IQAC, students are actively engaged. NSS and other extension activities sensitizing students towards societal issues and community services are mainly carried out by the students. Due to active participation and engagement of students the aims and objectives of various events easily penetrate to all students.</p>	

File Description	Documents
Paste link for additional information	https://sipnaascc.ac.in/aqar/aqar2021/Criterion%20V/5.3.2%20%20College%20committee.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

360

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

We have a registered Alumni Association. A number of academic and other issues are discussed in meetings of alumni. Alumni provide feedback on development and overall performance of college. Some alumni are working as teachers in this institution. A few alumni are active members of Parent-Teacher committee. Alumni share their views and experiences with college students which are very useful and motivational. As the age difference between alumni and current students is insignificant and alumni mostly belong to the same social- economic background the current students can comfortably share several things with them. In this tribal, hilly and remote region of Melghat where adequate resources for livelihood are still a challenge. Successful alumni themselves

are quite inspiring. Students get firsthand experience from them and find their guidance very much relevant. Naturally the college students are benefited profusely by guidance of alumni.

Contribution of the alumni :

- Regular visit by alumni to orient the current students particularly on employment.
- They provide guidance and support for placements and for various activities.
- A few alumni visit us as resource persons
- Ten alumni sponsored prizes of Rs. 5509/-
- Some presents competitive exam books to deserving students.

File Description	Documents
Paste link for additional information	https://sipnaascc.ac.in/aqar/aqar2021/Criterion%20V/5.4.1.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

Work for overall development of the people of Melghat & nearby areas through education, the tribal in particular.

Mission

- Make available traditional as well as modern courses to students
- Offer career oriented programmes to students
- Provide multiple platforms to tribal and other students in

order to seek their comprehensive development

- Conformably bring together two cultures, the tribal and the other and to seek harmonious existence of them
- Make students have close communion with the nature and make them understand its significance and preserve it
- Instil discipline and moral values in order to make them responsible citizen of the nation as well as good human being

Perspective plan:

- Enhance ICT based TLE
- Updating and development of infrastructure
- Introduce new programs and activities
- Procure schemes by funding agencies
- Organize training and skill development programs
- Organize various programs for local communities
- Facilitate alumina-current students interaction

Participation of teachers in decision making:

“Sipna Shikshan Prasarak Mandal, Amravati” is the parent institution. College Development Committee is the decision maker working through various bodies such as IQAC, College (Staff) Council, etc. which have representation of teachers and other stakeholders.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

For decentralization various committees like IQAC, UGC Planning and Management Board, Purchase Committee, Faculty Coordination Committee, Research Club, Library Advisory Committee, Building Committee and Sports Committee, etc. are formed.

Case study of Faculty Coordination committee:

Faculty coordination committee is constituted. It works in

coordination with various committees of college. It plans and monitors numerous academic development programs with the help of all stakeholders. Faculty coordination committee coordinates with IQAC, HODs, faculty members, students, and other committees. The students, parents, alumni, all are addressed through this committee. The faculty coordination committee consists of representative from all the streams. In the beginning of the academic year introduction session for fresher is conducted. Effective implementation of Teaching Learning and Evaluation process such as teaching plan, use of ICT tools, timetable, timely completion of syllabus, conduction of Tests & examinations, student counseling, seminars etc, are monitored throughout the year in consultation with various committees of the college. It also coordinates with student-teacher guardian scheme. Feedback system regarding student progression is monitored by the faculty coordination committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Title of the Activity: Awareness and Counseling in higher education

Adhering to our goals and mission we have constituted "Admission Committee", whichrun admission and counselling drive, visiting interior parts of Melghat. The committee consists of teaching and non-teaching staff of the college. The groups are formed and allotted particular areas to visit frequently. The reports are collected and analyzed for necessary action. Melghat being under privileged and suffering from various socio-economic problems, education can play a vital role in addressing and solving most of the problems. We feel itour responsibility to create awareness about higher education among the tribal and other backward people. We try to meet all eligible students and dropouts through visitingthe junior colleges innearby areas. We meetthe students,teachers andtheir parents. We suggestthem to tap a specific programme. We arrange a gathering of eligible students with their friends, relatives and family members and address them. We come to know the various problems pertaining to them

like poverty, lack of proper mind set, superstitions, lack of awareness, their inevitable involvement in earning daily bread and butter etc.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://sipnaascc.ac.in/agar/agar2021/Criterion%20VI/6.2.1.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Internal organizational structure is as follows:

Sipna Shikshan Prasarak Mandal is the parent body under which there are four bodies:

Board of Directors, College Development Committee, Staff Council and Internal Quality Assurance Cell.

Board of Directors: It consists of 15 members.

College Development Committee: It is constituted, according to the Maharashtra Universities Act of 2016, to discuss and decide policies related to successful functioning and development of the college.

Staff Council: Constituted according to Sant Gadge Baba Amravati University Ordinance no. 24. Principal is the head and teaching & non-teaching staff are the members of the council.

Internal Quality Assurance Cell: The IQAC ensures quality performance of the institute and strives hard for its enhancement by planning, coordinating, monitoring and evolving continuously.

Administrative section: It provides required support for smooth functioning and maintaining records.

Various statutory and non-statutory committees in the college are constituted to monitor and facilitate multiple administrative functions.

All the committees are subject to CDC and work in accordance with each other.

Service rules, procedures, recruitment, promotional policies

The institution abides by all norms, resolutions, and directions by UGC, New Delhi; Government of Maharashtra and parent university as concerned service rules, procedures, recruitment and promotional policies.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://sipnaascc.ac.in/aqar/aqar2021/Criterion%20VI/6.2.2%20Organogram%20of%20institute.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

List of the existing welfare measures for teaching and non-teaching staff:

1. Group insurance: College has opted for the scheme of Group

insurance for the Teaching and non-teaching Staff.

2. Credit Cooperative Society: College has Credit Cooperative Society to provide monitory help to the Teaching and non-teaching staff as per need.

3. All schemes applied to state government employees: Old Pension Scheme, GPF, NPS

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

08

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows university developed "Academic Performance Indicator" (API) system which is based on "Performance Based Appraisal System" (PBAS) of UGC regulation. IQAC addresses all the issues related to it.

At the beginning of the academic year, every teacher submits duly filled API of the previous year to IQAC for scrutiny and verification.

On the basis of analysis of performance appraisal report, appropriate stake holders are informed and motivated. The Principal and IQAC take reviews of the performance of teachers through appraisal reports. The Principal verifies and authenticates the report and takes necessary actions as required.

Appraisal forms for Non-teaching staff is collected and evaluated by IQAC. Suggestions for improvement if any are shared for better and effective performances.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The accounts are audited regularly by the registered Chartered Accountant, appointed by Governing body of Parent Institution. The account documents are submitted to the CA for audit verification. Objections raised, if any, are complied with. We seek his advice as per need and abide by general financial rules.

Year Dates of financial audits carried out

2020-21 23/10/2021

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1.18

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Through feedback from all stakeholders; needs and requirements are collected and processed by IQAC. IQAC consults with all departmental heads and various committees prior to finalizing of needs. Budget is prepared and approved of by CDC.

Available financial resources to the institution are Government aids (salary grants), Tribal grants and scholarship grants from social welfare department of government, like GOI free ships and scholarship, free ships to the wards of ex-servicemen, primary and secondary school teachers, and UGC grants under various schemes.

Other financial resources are the permissible portions of the fees collected from students. Funds required for infrastructural development are provided by the parent institution.

For self-financed courses the major source of income is Students' Educational Fees and the deficit, if any is borne by parent institution.

College seeks grants from various funding agencies like UGC, DST, etc.

For efficient use of financial resources we abide by budgetary provisions and consult with concerning departments whenever need be. For expenditure going beyond budgetary limits we seek both approval and funding from parent institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Best practices institutionalized:

Online teaching learning planning and deployment: Due to COVID-19 pandemic, physical activities of the college were hampered. To continue the effective TLC processes IQAC planned, promoted, facilitated and monitored the use of various online platforms. Teaching and learning was mostly carried out using video conferencing apps like zoom, google meet, Microsoft teams, etc. along with google classroom, google form, youtube and whatsapp. E-content was developed by the teachers. Internal and University examinations were successfully held with the help of google forms. We were in constant touch with all the students during the pandemic period through audio-video conferencing applications. Optimum number of students could enroll for university exam through Palak-Yojana.

Online enrichment programs for staff and students: Various webinars for teaching and non-teaching staff, and students were conducted to keep them charged during pandemic. Webinars on online teaching-learning platforms, laboratory safety, development of women entrepreneurship, self defense for women, bio-diversity in Melghat; National and state level poet's meet were organized. E-library portal was developed. Essay and elocution competitions were conducted for students. Online add-on and certificate courses on gender studies, effective communication and soft skills, Bamboo craft manufacturing, tally software, and accounting were conducted.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. We have TLE monitoring committees which keep academic review by collecting information regarding academic activities like syllabus completion, unit tests, assignments, seminars, GDs and other activities. The monitoring committees members take stock of academic and administrative process from respective departments. Issues of importance are addressed to in meetings with Principal, IQAC and CDC. These meetings have resulted in the implementation of online TLE platforms during pandemic year. The faculty coordination committee orients first year students through induction programme.

2. IQAC has been carrying out periodic assessment of departments. In this assessment curricular, co-curricular and extracurricular activities of the departments are taken a stock of. Through this assessment IQAC collects first hand information about functioning of the department and provides suggestions & guidelines as need be. The assessment consists of all aspects of departments and by extent of the institution. IQAC consults with respective heads to address academic matters. Good practices or better performances of a department is appreciated and given wide publicity in the campus. Many concerns and issues are positively looked after and efforts are taken to sustain family atmosphere.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://sipnaascc.ac.in/aqar/aqar2021/Criterion%20VII/Annual%20Report%20%282020-2021%29%20IQAC.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

We have co-education system. As in the syllabi of Social Sciences, Food Science, etc., related content is included. Emphasis is given on gender equity issues during lectures. Grievance Redressal Cell and Women Grievance Cell looks after the grievances. Cell deals with sexual harassment cases, if any. College has an anti ragging committee, separate common rooms for girls and boys, hostel facility for girls, 'Sanitary Napkin Vending Machine', Chainlink Fencing campus, Health check-up and counseling for girls. Organization of residential camps by NSS works on gender equality. Equal opportunity to boys and girls to participate in every activity. Vehicle facility is provided to hostel girls. College organizes frequent guest lecturers for girls to address them on safety and security.

Palak Yojana attends specially to girl students . We conduct health checkup for boys and girls students, blood donation camp, aids and health awareness programmes, counseling in areas of diet and nutrition, health fitness & yoga. Sport Department conducted webinar on self-defense, prevention, protection, security through Martial art.

Women's Development Committee Organized Three days' Online workshop for Women on empowerment. Women grievance cell organized University level webinar on safety and security of women through ICT and technique

File Description	Documents
Annual gender sensitization action plan	https://sipnaascc.ac.in/aqar/aqar2021/Additional%20documents/Gender%20sensitization%20plan%20(2020-21).pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

<p>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</p> <p>Solid waste management:</p> <p>Local Corporation collects the solid waste regularly and disposes it off. Cleanliness drive and no plastic drives are organized by NSS, Department of Chemistry, Swachha Bharat Abhiyan. This has been recognized by the local corporation body. Glass waste collected and disposed in municipal council garbage collection vehicle per month. Chemical packaging material disposed-off properly.</p> <p>Liquid waste management :</p> <p>The waste liquid is drained off properly according to the norms</p> <p>Waste chemicals in the laboratories are properly disposed off</p>
--

E-waste management :

Electronic waste, such as discarded computers, office electronic equipments are disposed off as per norms.

Waste recycling system

Reuse of waste paper for envelopes and retyping on back side of paper. Heavy waste furniture is sent to the workshop for dismantling, recycling and remaking. Plant waste material decomposed and used as manure.

Hazardous chemicals Management:

Hazardous chemicals are segregated and disposed off.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**

A. Any 4 or All of the above

4. Ban on use of plastic 5. Landscaping	
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File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above
--	-------------------------------------

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	B. Any 3 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our college is situated in tribal and hilly area, most of the inhabitants belong to Korku, Balai, Gond, Gawli, Gaolan tribes. We try to nurture and preserve the primitive culture social setup and traditions. Our teachers try to communicate with our students in local languages to create an atmosphere of oneness and cooperation. In our annual gatherings and sports feasts we emphasize on tribal way of life, their culture, language and traditions. It is one of our mission to educate them without disturbing their local setup. We organize various pro-tribal activities like bamboo craft making workshop, tribal dance, tribal language learning, etc. Our admission campaign is intended to bring education to their door steps. We have introduced courses for the employment and self employment opportunities of the tribal like B.Sc. (Apiculture), various add on and certificate courses. We try to remove prevalent superstitions among tribal through Vivek-Vahini and NSS residential camps. We provide them knowledge regarding Tribal Laws and Schemes. Under Unnat Bharat Abhiyan we have adopted three tribal villages to study and resolve their pertaining problems. We try to preserve the native medicinal plants through ethno-botany and keep our campus eco-friendly.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

To inculcate nationalism and patriotism we chant National Anthem daily wherein all staff members and students participate. Independence day and Republic day are celebrated with zeal and enthusiasm and we take pledge. We take oath for addiction free India, and for conservation of water. We read the preamble on constitution day on 26th November and celebrate it as constitution honour day. We have displayed copies of preamble prints in campus. Staff offer their services for conduct of elections as a part of national duty. On the birth anniversary of Sardar Patel we celebrate 'National Unity day'. Aids awareness program, International youth day (Birth anniversary of Swami vivekanand), de-addiction campaign, International Yoga day, National voters day, International women day, etc are celebrated for inculcation of national values and duties. A certificate course on 'gender study' is designed and conducted. In our syllabus various subjects like political science, sociology, and others include national values. Teacher's Day is celebrated by the students in which they organize various activities. We follow Swacch Bharat Abhiyan. In the cultural fest, NSS camps and various programs we try to nurture and inculcate values, rights, duties, and responsibilities towards constitutional obligation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://sipnaascc.ac.in/agar/agar2021/Criterion%20VII/7.1.9.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts

B. Any 3 of the above

<p>periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</p>	
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File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

We have celebrated and organized following national and international commemorative days, events and festivals to foster love and devotion for the nation. National Youth Day- Online Lecture on Swami Vivekanand & Today`s Youth (12-01-2021), NSS department celebrate Chatrapati Shivaji Maharaj Jayanti (19-02-2021) NSS department also conducted online programme of National Voters Day and Awareness Programme (25-01-2021) , University level yoga Workshop and International Yoga day (21-06-2021)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I: Skill Development

Objectives:

- The ability to increase the employment skills of students

The context:

To promote the practice of "earn while learn" and conducts various skill development training programs leading to self-employment.

The practices:

- Add Course on Making of Bamboo Crafts
- Self-defence Webinar on Prevention, Protection, Security through Martial Art:
- Add-on Course-on Soft Skills Development
- Add on course English communication skill
- Webinar on self-defence, prevention, protection, security through Martial art.
- Three days' workshop for Women empowerment.
- Webinar on safety and security of women through ICT and technique

Evidence of success:employability awareness is successfully created among the students

Best Practice II: Training to frontline staff of forest for grasslands management in Protected Areas of India

Objectives:Training to frontline staff of forest for grasslands management

Practices:

- Grasses, weeds, wild legumes identification training.
- Geo mapping of grasslands.
- Grasses seeds collection training.
- Enrichment of grasslands in May.
- Habitat management interventions.

Context : Training to the frontline staff of forest for

grasslands management in Protected Areas of India

Evidence of success: Improvement of Habitats in protected areas; Frontline staff trained for grasslands management

[Details about Best Practices in the prescribed format is uploaded on college website]

File Description	Documents
Best practices in the Institutional website	https://sipnaascc.ac.in/aqar/aqar2021/Criterion%20VII/Best%20Practices%20in%20prescribed%20format.pdf
Any other relevant information	https://sipnaascc.ac.in/aqar/aqar2021/Criterion%20VII/Best%20Practices%20in%20details.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Efforts to thrive education for tribal as per NEP-2020

Melghat region consists of Dharni and Chikhaldara tehsils and parts of Achalpur, Anjangaon Surji and Akot tahsils which include approximately 300 villages having mostly tribal population. Our college is multi stream institute in the region. In compliance with our vision and mission we conduct educational awareness campaign for encouraging the tribal and other backward students for higher education as a part of contribution towards national education policy and providing them academic and personal guidance. We try to reach to all eligible students and dropout ones through visiting almost all the junior colleges in Melghat and nearby areas. We do meet students, parents and junior college teachers. We try to tap their needs so that we may offer suitable programmes.

We have student-teacher guardian scheme through which 18 to 20 students are adopted by each teacher who provides academic and personal guidance to his wards and also keep in touch with their parents. Similarly through the Gunwant Vidyarthi Satkar activity we motivate and appreciate the students and felicitate students scoring highest marks in particular subject by giving cash

prizes. We give Best Student Award to one student through a well organised process.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of action for 2021-2022.

1. To introduce certificate courses like gender studies; harnessing leadership skills and facilitating student's political participation in local self government and hotel management.
2. To conduct various skills based add-on courses.
3. To encourage the faculty members to contribute towards e-content development and for optimum use of e-platforms.
4. To ensure the well defined monitoring of teaching, learning and evaluation (TLE) by the departments.
5. To organize State/National level conferences/webinars.
6. To encourage the faculty members for more research publications.
7. To increase the number of MoU's related to research and skill based programmes.
8. To extend infrastructure facilities.
9. To start the preparation of SSR and to get ready for re-accreditation by NAAC, Bengaluru.
10. To promote the career centric training activities through Career Guidance Cell.
11. To ensure effective interaction among all stakeholders of the college.
12. To organize professional development programmes for teaching and non-teaching staff members.
13. To enable and use IQAC for review of TLE and maintenance and utilization of infrastructural, physical and student support facilities.
14. To undertake green initiatives.
15. To arrange various programmes catering to gender sensitization and women's empowerment.