



# **SELF STUDY REPORT**

**FOR**

**4<sup>th</sup> CYCLE OF ACCREDITATION**

**ARTS, SCIENCE AND COMMERCE COLLEGE,  
CHIKHALDARA, DISTRICT, AMRAVATI (M. S.)**

UPPER PLATEAU, NEAR GOVERNMENT GARDEN, CHIKHALDARA, DISTRICT,  
AMRAVATI (M.S.)

444807

[www.sipnaascc.ac.in](http://www.sipnaascc.ac.in)

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

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# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Sipna Shikshan Prasarak Mandal, Amravati is established with specific goals and mission for overall development of people in Melghat, a tribal, remote and backward region in Amravati district and renowned for 'Melghat Tiger Project' and 'Gugamal National Park' worldwide. Chikhaldara is a hill station situated at an altitude of 1118 m.

Arts, Science and Commerce College, Chikhadara established in 1996 to impart higher education to the tribal at their very doorstep. College is permanently affiliated to Sant Gadge Baba Amravati University, Amravati and is approved under sections 2(f) and 12(b) of UGC Act 1956. College offers programmes like B. A., B. Sc., B. Com. with some advanced subjects like Petrochemical Science, Food Science, Apiculture, Industrial Chemistry and Environmental Science and M.Sc. (Environmental Science). 36 Certificate, Value-added and Add-on Courses are undertaken to impart employable and life-skill education to the students. The college has 11 recognized research centers. Till now, 22 Ph. D.s have been awarded and 23 students have been pursuing their doctoral studies. Out of 33 permanent faculty, 26 are Ph.D. holders. 11 faculty members are on the BOS of Sant Gadge Baba Amravati University. The college has organized 02 National, 05 State and 03 University Level webinars on various themes during the COVID-19 Pandemic period.

Class-rooms and well-equipped laboratories with ICT facilities are available. Student-computer ratio is 5:1. Library is fully automated and has developed E-Library Portal. College has adopted e-governance. College has women's hostel, ethnobotanical garden, rainwater harvesting tank, weather observatory and multi Gym with changing room. College campus is enabled with high bandwidth internet facility, Wi-Fi, and CCTV camera surveillance and standby power supply.

College has indoor and outdoor sports facilities. 50 students have won University Color Coat. One student was selected for Khelo India Khelo, International Selection Camp (Kho-Kho).

Various extension activities are undertaken and a few teachers are recognized for their contribution and received awards. Best practices of the college are well aligned with national policies and local priorities.

The college participated in NIRF and earned ISO Certification. NAAC has reaccredited our college with B++ grade in its 3rd cycle with CGPA 2.77.

### Vision

- To work for the overall development of the people of Melghat & nearby areas through education, the tribal in particular.

### Mission

- To make available traditional as well as modern courses to students

- To offer career-oriented programmes to students
- To provide multiple platforms to tribal and other students in order to seek their comprehensive development
- To conformably bring together two cultures, the tribal and the other and to seek harmonious existence of them
- To make students have close communion with nature and make them understand its significance and preserve it
- To instil discipline and moral values in order to make them responsible citizens of the nation as well as a good human being
- To strive to curb various evils in Melghat like malnutrition & superstition through education

## 1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

### Institutional Strength

- Multi-faculty College with permanent affiliation, 2(f) & 12(B) certification, 3 times NAAC accreditation and ISO certification
- Only Grant-in-aid College in the Tehsil which runs UG, PG & Ph. D. programmes
- Courses offered with modern and traditional subjects
- Total 11.4 acres of land
- CBCS /Elective system in all UG and PG programmes
- Add-on/certificate courses for skill enhancement
- Participation of faculty members in University Administration, Academic Council, Faculty of Science & Technology and Board of Studies for academic policy-making decisions
- Campus with Wi-Fi facility, internet connections of 100 MBPS and CCTV surveillance
- Excellent ICT facilities for effective curriculum delivery
- 11 research centres with adequate facilities
- 79% permanent teachers with Ph. D. of which 73% are Ph. D. Supervisors
- Fully automated library and facility of access to e-resources through e-library portal
- Adequate sports facilities for indoor and outdoor games & well-equipped gymnasium and good achievement of students in sports
- Proactive, visionary, and participative management
- Student support services including hostel for ladies, canteen, girls and boys common rooms
- A robust Mentor-Mentee system
- Safe and Secure Campus
- Eco-friendly premises with green practices such as No Vehicle Day, Green & Clean Campus, Ethnobotanical garden, plastic-free campus, and Rainwater Harvesting unit
- Talking Tree App installed and students can access information by scanning the QR code
- Green, Energy, Environment, Academic and Administrative Audit
- Decentralized administration
- Prominent alumni
- Active NSS unit to serve society
- Adoption of best practices as per National policies and local priorities
- Experienced and dynamic staff

### Institutional Weakness

- Tribal and remote region with limited resources
- Economically weaker background of students
- Limited funds for research, sports and infrastructure
- Locational disadvantage for strengthening academia-industry linkages

### **Institutional Opportunity**

- To provide higher education facilities to the diversified socio-economic strata of Melghat Tribal Region
- To enhance multiple interactions among different cultures
- To develop e-content by faculty for national-level MOOCs
- To strengthen the institute-industry linkage
- To create an eco-system for start-ups
- To enhance employment opportunities
- To carry out varied and more number of research projects
- To build up consultancy services
- To develop collaborative work with government, industries, and NGOs

### **Institutional Challenge**

- Lack of awareness about education among tribal and other inhabitants of Melghat
- Students from educationally and economically deprived section
- Inadequate hostel facility for tribal and socially backward students
- Financial and other resource mobilization
- To obtain CSR funds for college development
- Inadequate accessibility and connectivity in terms of conveyance and communication
- Hyperintense weather

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

The college is affiliated to and follows the curriculum prescribed by the Sant Gadge Baba Amravati University, Amravati (Maharashtra State). All the programmes are of the **elective pattern**. During the assessment period, the college **introduced 09 Ph. D. programmes, and re-activated 01 PG programme**. Teachers actively participate in framing the curriculum, through the Board of Studies and workshops conducted by the university. The college has framed **policy document on curriculum delivery**. At the beginning of the session academic calendar, timetable, teaching plan, and schedule of internal examination, seminar/project, study tours, etc. are prepared and uploaded on the college website. **Effective curriculum delivery is assured** through induction program, bridge courses, entry-level tests, Mentor-Mentee scheme, and result analysis. Slow & advanced learners are identified through entry-level test. Allotment of assignments, seminars and group discussions, evaluation through unit test,s and common test ultimately lead to an all-encompassing delivery of the curriculum. The college follows the affiliating university scheme of examination. The college internal examination committee plans and conducts internal examinations. The college encourages field/industrial visits to encourage participative learning. During the COVID-19 pandemic college effectively carried out the Teaching-Learning and Evaluation process using online platforms and also **developed e-contents**. IQAC,

Faculty coordination committee, and Principal take periodic reviews of curriculum delivery. During the assessment period, **36 Certificate, Value-added and Add-on Courses** are undertaken to impart employable and life-skill education to the students. There are numerous cross-cutting issues in the syllabi of various courses prescribed by the university. The college is committed to imbibe these issues among students. **Environmental Science is a compulsory subject** for the second year of the UG program which develops an ecological sense. **Feedback** on curriculum ensures effective curriculum delivery. The collective opinion, based on the **analysis of collected feedback** on academic performance and ambiance of the institution from various stakeholders, on the **curriculum is communicated to the University** through the teachers of the college who are members of the Board of Studies of the University.

### Teaching-learning and Evaluation

The admission process is done as per the rules & regulations and reservation policy prescribed by the affiliating university and government. The college is the **only higher education institution in Chikhaldara tehsil**, a tribal region, offering UG, PG (Environmental Science), and Ph. D. programs. A decent **student-teacher ratio** is maintained. During the assessment period, admitted students especially **tribal and girls are increasing**. The **mentoring policy** ensures that all full-time teachers are engaged in the mentoring activity. The average percentage of full-time teachers against **sanctioned posts is 85%** and about **79% of full-time teachers have Ph.D.** as their highest qualification.

The experiential and participative learning experience of the students is enhanced through projects, study tours, excursions, field projects, industrial visits, group discussions, question-answer sessions, and inter-subject seminar competitions. **Research laboratories, ethnobotanical garden, and digital English language learning laboratory** support the teaching-learning process. Inclusion of students in the editorial board of the college magazine and programs such as library orientation, soft skills development, and life skills training helps to enhance their confidence, creativity, teamwork, leadership, management & administrative skills. Social activities are arranged to provide students with diverse learning experiences. E-platforms, e-contents, and ICT facilities are incorporated in the Teaching-Learning and Evaluation process to facilitate a smooth and uninterrupted learning experience, especially during the COVID-19 pandemic. Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs) are **displayed on the college website & departmental notice boards and circulated** amongst all students and staff. Moreover, POs, PSOs and COs are **communicated to students** by concerned teachers **during the induction programme**. The college & affiliating university has a **Grievance Redressal Mechanism**. Result Analysis is done every year and the results in external evaluation have been improving over the years. Attainment levels are well-mapped with POs, PSOs & COs. For the latest completed academic year, **the pass percentage of final-year students stood at 75.80%**.

### Research, Innovations and Extension

Parent institution gives Grant for Student Research Projects. College is taking initiatives for the transfer of knowledge through the Center for **Conservation and Propagation of Medicinal & Aromatic Plants, Entrepreneurship Development and Industry Institute linkage Cell (EDIIL), Honey Processing Center, Research Club, Career Guidance Cell, Kho-kho Training Center and Library & Information Center**. **45 workshops/seminars/conferences** on research methodology, Intellectual Property Rights (IPR), etc. conducted. **224 research papers** in reputed Journals and **60 books/book chapters/papers in national/international conference proceedings** have been published.

Extension activities are carried out not only by the departments but also under **Swachha Bharat and Swastha Bharat Abhiyan**. **Cleanliness drives, Say No To Plastic**, etc. are conducted. NSS addressed several social/health issues and organized **vaccination awareness camp during the COVID-19 pandemic**. Through one of the extension activities, **daily weather data of Chikhaldara** is collected, displayed and **sent to the Irrigation Department of Maharashtra**. The Department of Physical Education regularly organizes **Yoga & Meditation Camp, Kho-kho camp**, sports elocution competition. EDIIL organized certificate/add-on courses, workshops and training programmes on the Making of Rakhi and Bomboo crafts. Entrepreneurship Development Workshop is also organized for women. Activities like Jagar Vivekacha, Mushroom Cultivation, Medical Check-up, Beekeeping Awareness, etc. are organized. **28 programmes under MoU/Collaborations/Linkage** and field trips are conducted. Our team provided consultation services to a few colleges for the preparation of the NAAC assessment.

One teacher is felicitated with two **awards for contribution to wildlife conservation** and is nominated in the Ecosensitive zone, Melghat Tiger Reserve and Critical Tiger Habitat Management Committee. His 02 books are recommended for frontline staff for grassland management practices. **Few teachers and some extension & outreach programmes are recognized** by KVIB (Maharashtra), local authorities, etc. One teacher received the award from Manushybal Vikas Lokseva Akadami, Mumbai.

### **Infrastructure and Learning Resources**

It has been a great challenge to set up the required infrastructure due to **tribal and remote region** with limited resources. The college premise is on a rented basis. The necessary augmentation of infrastructure facilities is done systematically and continuously. The college has 10 classrooms, 09 laboratories cum classrooms, 02 laboratories, English language laboratory as well as girls' and boys' common room, office, principal's cabin, library, research centers, **honey processing centre**, Entrepreneurship Development and Industry Institute Linkage Cell (EDIIL), **career guidance cell**, sports and NSS department, staff room, cooperative store, canteen, **ICT enabled and well-equipped seminar hall** for co-curricular/cultural activities, parking zone, etc. 14 classrooms are ICT enabled. **Women's hostel, ethnobotanical garden, sports arena, rainwater harvesting tank, weather observatory and multi Gym with changing room** are situated at our own 9.68 acres of land at Aladoh, Chikhaldara. Efforts are going on for a new college building. Adequate space for sports, **indoor/outdoor games like Table Tennis, Chess, Badminton, Athletics, Kho-kho, and Kabaddi, and types of equipment for Cricket, Volleyball, Yoga, and Wrestling** are available.

**Fully automated Library** with a number of books/journals. E-resources are mainly accessed through the college **e-library portal & platform of INFLIBNET, e-shodhsindhu, etc.** Books are processed with **bar-coded spine labels and bar-coded Borrowers' Tickets** are issued to the students. Nearly **Rs.60,000** is spent annually for the purchase of books/journals.

The college has **02 standby power supply (70 kVA)**, CCTV cameras, **sufficient computers/laptops, LCDs, Wi-Fi, LAN, high bandwidth internet**, etc. The college has **119 computers** and for the latest completed academic year **student computer ratio is around 5:1**.

The college has well-established systems and procedures like the **UGC planning board, Library Advisory Committee, building committee, purchase committee, IQAC** and others for optimum use, monitoring and maintaining the physical infrastructure and facilities. Annual maintenance contracts are established. An adequate amount has been spent on infrastructural augmentation as we as maintenance of academic, physical & IT facilities.

## Student Support and Progression

All efforts we make are directed towards the overall improvement of students making them not only efficient citizens but also good human beings. **45.79% of students are seeking government scholarships and freeships by college.** Every year, **cash prizes of around Rs. 40,000** are given to subject toppers. Sports achievers are felicitated and the **best student award** is given. Capability building and skill enhancement initiatives are undertaken through guidance for Competitive Examinations, Career Counseling, Soft Skill Development programs, Remedial Coaching, Language Laboratory, Bridge Courses, Yoga and Meditation, Training courses on optimum ICT use, Bamboo Craft Manufacturing, etc. The **Career Guidance Cell** of the college offers guidance and study material for various competitive examinations. Specific programmes are taken on self-defense and life skills for girls. **Gender equality and other policies** have been laid down to streamline several activities towards student empowerment. **Mentor-mentee scheme** pays personal attention and addresses student issues, if any. **Internal Complaint Committee** works for effective grievance redressal. A suggestion **box** is installed. Students are constantly motivated & guided to appear & qualify for various entrance/competitive examinations. During the assessment period, **271 students went to higher studies and/or were placed.** Students are encouraged to participate in cultural and sports activities/events. **Some students win national/international recognition in sports.** Social awareness of students is enhanced through their participation in NSS and extension activities. **Alumni invited as resource persons** to deliver guest lectures. Every year, **alumni-sponsored cash prizes and donated books.** During the assessment period, **03 laptops and Rs. 155923 are donated by the Alumni Association.**

## Governance, Leadership and Management

Academic and administrative matters are monitored by the **Board of Directors, College Development Committee, Staff Council/College Council, and IQAC.** The college has various **statutory and non-statutory committees.** These bodies/committees have representation from all stakeholders. The college ensures decentralization and participative management. HoDs and college committees are given the freedom to manage their affairs. The college abides by rules/regulations/directions of UGC, the Government of Maharashtra, and affiliating university as concerned service rules, procedures, recruitment, and promotional policies. The college has a well-established mechanism to address grievances.

**The Strategic Planning and deployment document** is based on SWOC analysis. The college has adopted **e-governance in administration, finance and accounts, student admission and support, examination, etc.**

The college opted for the scheme of **Group Insurance** and it has a **Credit Cooperative Society** for the staff.

The college follows the system of **PBAS-based API** (Academic Performance Indicator). Appraisal of Non-teaching staff is also evaluated by IQAC.

**A policy document** is prepared **for the financial assistance** to the staff for attending conferences/workshops and towards membership fees of professional bodies. The amount allotted is utilized as per demand, budgetary provisions & priority. **91.36% of staff participated in professional development/administrative training programs** during the assessment period. Leave granted for attending faculty development /administrative training programs. Programs for staff empowerment are organized frequently and as needed. For efficient use of financial resources, we have committees like the Budget Committee, Purchase Committee, etc. The accounts

are audited regularly.

IQAC conducts **Academic/Administrative Audits** and reviews the teaching–learning process periodically. IQAC initiated many innovative practices. Due to the effective functioning of the IQAC, significant contributions are made including **NIRF participation, ISO Certification, result analysis, curriculum feedback, implementation of e-governance, use of e-platforms in Teaching-Learning and Evaluation process, e-content development, the conduct of Green, Energy & Environmental audits**, etc.

### **Institutional Values and Best Practices**

The college conducted a **Gender Audit** and ensures the promotion of gender equity and sensitization through various curricular and co-curricular activities. For this, celebration and organization of commemorative days of national and international significance are organized. IQAC prepares and complies with **Gender Sensitization Plan**. Internal Complaint Committee (ICC) diligently looks after the grievances regarding sexual harassment. Anti-ragging committee looks after incidents of ragging, if any. **A hostel, vehicle facility, Chain-link Fencing, security guard, CCTV surveillance, and Sanitary Napkin Vending Machine in the girls' common room** are provided. **Guest lectures on the safety and security of girls** are organized. Moral and social training and counseling to students through NSS programmes and annual camp is provided. Annual health checkups, blood group checkup & blood donation camps, and Aids and health awareness programmes are arranged to ensure gender equity.

**A policy document on Green Campus** is prepared. Students are made conscious of the environment through various activities. **Powers saving gadgets** are installed for energy conservation. **Waste management, Cleanliness, and No-Plastic drives** are organized. Waste chemicals are properly disposed off. **Wastewater is collected and reused**.

**A rainwater harvesting tank** is installed at the girls' hostel.

**Environmental, Green and Energy audits** are regularly undertaken. Natural plantation in and around campus is kept unaffected during the augmentation of infrastructure. An **ethnobotanical garden with medicinal and ornamental plants** is developed.

**Contributions to wildlife conservation & grassland management practices in protected areas** have been recognized.

**Facilities** like ramp, wheelchair, and scribes are available for **Divyangjan**.

We organize various pro-tribal activities like bamboo craft-making workshops, tribal dance, tribal language learning, etc.

The best practices of the college (**Eco-friendly initiatives and Encourage and facilitate Tribal Students for Higher Education**) are well aligned with the national policies and priorities. Our efforts for the **Nurishment of Employability Skills** among students especially for tribals demonstrate our distinctiveness.



## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	Arts, Science and Commerce College, Chikhaldara, District, Amravati (M. S.)
Address	Upper Plateau, Near Government Garden, Chikhaldara, District, Amravati (M.S.)
City	CHIKHALDARA
State	Maharashtra
Pin	444807
Website	<a href="http://www.sipnaascc.ac.in">www.sipnaascc.ac.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Rajesh Sharadchandra Jaipurkar	07220-230309	9423126066	07220-230309	ascc163@sgbau.ac.in
IQAC / CIQA coordinator	Vivek Dalpatrao Kapse	07220-230409	9422157790	07220-230309	vdk.nano@gmail.com

Status of the Institution	
Institution Status	Private , Grant-in-aid and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

**Establishment Details**

State	University name	Document
Maharashtra	Sant Gadge Baba Amravati University	<a href="#">View Document</a>

**Details of UGC recognition**

Under Section	Date	View Document
2f of UGC	28-03-2006	<a href="#">View Document</a>
12B of UGC	28-03-2006	<a href="#">View Document</a>

**Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)**

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

**Recognitions**

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

**Location and Area of Campus**

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Upper Plateau, Near Government Garden, Chikhaldara, District, Amravati (M.S.)	Tribal	11.4	2308.24

**2.2 ACADEMIC INFORMATION**

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Eng Mar Hin Eco His Pol Soc Mlt Hlt Elt	36	HSSC	Marathi	384	226
UG	BSc,Eng Mar Hin Apc Bot Che Cps Evs Fsc Gog Inc Phy Mth Pch	36	HSSC	English	360	210
UG	BCom,As Per Syllabus	36	HSSC	Marathi	360	149
PG	MSc,Environ mental Science	24	B.Sc. in relevant subject	English	36	25
Doctoral (Ph.D)	PhD or DPhil ,Environment al Science	36	Post Graduation in relevant subject	English	4	3
Doctoral (Ph.D)	PhD or DPhil,Physic s	36	Post Graduation in relevant subject	English	5	5
Doctoral (Ph.D)	PhD or DPhil,Marath i	36	Post Graduation in relevant subject	Marathi	6	1
Doctoral (Ph.D)	PhD or DPhil,Englis h	36	Post Graduation in relevant subject	English	6	0
Doctoral (Ph.D)	PhD or DPhil,Politic al Science	36	Post Graduation in relevant subject	English + Marathi	4	1
Doctoral (Ph.D)	PhD or DPhil ,Mathematics	36	Post Graduation	English	4	4

			in relevant subject			
Doctoral (Ph.D)	PhD or DPhil, Botany	36	Post Graduation in relevant subject	English	8	1
Doctoral (Ph.D)	PhD or DPhil, Chemistry	36	Post Graduation in relevant subject	English	5	1
Doctoral (Ph.D)	PhD or DPhil, Hindi	36	Post Graduation in relevant subject	Hindi	8	4
Doctoral (Ph.D)	PhD or DPhil, Sociology	36	Post Graduation in relevant subject	English + Marathi	4	1
Doctoral (Ph.D)	PhD or DPhil, History	36	Post Graduation in relevant subject	English + Marathi	4	0

### Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	6				8				25			
Recruited	4	2	0	6	7	1	0	8	18	1	0	19
Yet to Recruit	0				0				6			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				4			
Recruited	0	0	0	0	0	0	0	0	3	1	0	4
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				13
Recruited	10	1	0	11
Yet to Recruit				2
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### **Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	4	2	0	7	1	0	11	1	0	26
M.Phil.	0	0	0	0	0	0	3	0	0	3
PG	0	0	0	0	0	0	4	0	0	4
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	1	0	4
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
		0	0	0	

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

<b>Programme</b>		<b>From the State Where College is Located</b>	<b>From Other States of India</b>	<b>NRI Students</b>	<b>Foreign Students</b>	<b>Total</b>
UG	Male	393	0	0	0	393
	Female	191	1	0	0	192
	Others	0	0	0	0	0
PG	Male	14	0	0	0	14
	Female	11	0	0	0	11
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	13	0	0	0	13
	Female	8	0	0	0	8
	Others	0	0	0	0	0

<b>Provide the Following Details of Students admitted to the College During the last four Academic Years</b>					
<b>Category</b>		<b>Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>
SC	Male	41	35	30	44
	Female	19	15	13	19
	Others	0	0	0	0
ST	Male	52	52	51	51
	Female	22	21	21	22
	Others	0	0	0	0
OBC	Male	70	64	52	71
	Female	30	27	24	30
	Others	0	0	0	0
General	Male	185	189	105	176
	Female	80	82	45	74
	Others	0	0	0	0
Others	Male	53	57	50	55
	Female	22	26	22	24
	Others	0	0	0	0
Total		574	568	413	566

### **Institutional preparedness for NEP**

1. Multidisciplinary/interdisciplinary:	Ours is a multi-faculty institute having faculty of Humanities, Science & Technology, Commerce & Management with number of courses. The institute has been offering major Science courses (Physics, Chemistry, Botany, Environmental Science, Industrial Chemistry, Petrochemical Science, Mathematics, Geology, Apiculture, Food Science, and Computer Sciences), Humanities (Literatures, Languages, Political Science, History, Sociology, Economics), various subjects under Commerce & Management in UG and Environmental Science in PG degree programs. As expected in NEP, related adaptations of the existing programs and courses may be reorganized. The college has already made
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	<p>available 08 Add On and Certificate courses that are multidisciplinary in nature. The college offers Ph.D. programs with adequate research facilities in Eleven subjects. The faculty and research students are encouraged to undertake interdisciplinary/multidisciplinary research projects. Along with the existing programs &amp; courses, it is possible to introduce Multidisciplinary as well as Interdisciplinary Courses. At present, we have three Undergraduate programs with 33 subjects, 01 Post Graduate Program, and 11 Research Programs. The Parent Institution runs number of multi-disciplinary colleges i.e. Engineering, Architecture and Management. Academic collaboration with the established multidisciplinary sister branches is also possible. Such blend of core subjects and an interdisciplinary approach will help students to shape their career options. College has established MoUs with HEIs so that students can opt for multiple courses.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>The college abides by the courses, syllabi and other rules &amp; regulations of the affiliating University. The affiliating university has already taken the initiative to adopt a Choice Based Credit System (CBCS) for UG and PG degree programs from the academic year 2022-2023, which will allow students to choose from amongst the number of elective and general courses. The courses will be designed with imaginative and flexible curricular structures; this will offer multiple entries and exit points and create new possibilities for life-long learning. College has established MoUs with HEIs. The objectives of these MoUs may be extended for earning the credits from the courses offered by either party under MoU. The students are encouraged for enrolling on courses from where the students may earn credits from renowned HEIs. The institute will register as SWAYAM_NPTEL Local Chapter. The Academic Bank of Credits (ABC) would provide digital platform for the students for credit recognition, credit accumulation, credit transfers, and credit redemption. The initiative in this regard has already been taken by the affiliating University. It has introduced CBCS from 2022-23. Our institute has educated the students and promoted them for ABC registration.</p>
<p>3. Skill development:</p>	<p>The affiliating university initiated Learning Outcome-based Curriculum Framework (LOCF) which is</p>

	<p>consistent with NEP objectives for fostering quality and outcome-based education. It aims at bringing academic research into innovations for applicability in society. The college offers number of courses that enable students to avail of large amount of flexibility at entry level. Students through alternative learning modes like MOOCs, open and distance learning modes, etc. can enhance their bench skills. Career/Skill oriented courses like use of Tally, Introduction to Hotel Management, Yoga, Food Preservation, Soft skills, Making of bamboo crafts, etc. are introduced as add-on/certificate courses at the UG level. Project work, internship and industrial training programs, career/skill oriented courses at the UG level have been introduced, which will have flexible entry and exit. The institute will focus on the courses that cover life skills at the undergraduate level.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>Faculties are encouraged to develop course material in vernacular language. Teachers are encouraged to disseminate study materials and scientific articles through various social media platforms in the local languages. Faculties are motivated to deliver popular science lectures in the regional languages. The courses will be designed in the local language to aim at optimum receptivity. Arts and crafts are promoted through entrepreneurship development and the industry linkage cell of the college.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>The focus of the new education policy is on experiential, application-based learning and research-based internship in Science, Technology, Engineering, Arts &amp; Design, and Mathematics (STEAM). As a part of this education policy, students will have ample opportunities for internships in local industries and businesses. Local learning experiences as well as internships will provide ample chances for students' employability. Research studies will undertake high-quality outcome-based research so as to produce Intellectual Property. Students are promoted to learn and explore the practical side of their learning and promoting innovation among students by encouraging them to participate in various feats. The interaction with faculty members and other researchers will improve their employment skills and entrepreneurship. The college takes an effort to streamline TLE in compliance with PO, PSO and CO.</p>

<p>6. Distance education/online education:</p>	<p>NEP has emphasized distance education / online education, the college has already initiated in this regard by encouraging teachers to develop online skill-based add-on and certificate courses, e-content and study material. ICT tools will be improved to facilitate online education. To walk in stride with these new ways of advanced teaching skills, teachers are motivated for continuous enhancement. The college will register as SWAYAM-NPTEL Local Chapter. The students are encouraged and facilitated to enroll in the SWAYAM-NPTEL courses to earn credits from renowned HEIs. The college is affiliated to YCMOU, Nashik (An open university in Maharashtra) for offering distance education. The college plans to start a few more skill development courses through online mode.</p>
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### Institutional Initiatives for Electoral Literacy

<p>1. Whether Electoral Literacy Club (ELC) has been set up in the College?</p>	<p>Yes. Established in the year 2022-2023.</p>
<p>2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>Yes. S.N. Year Faculty Coordinator Student Coordinator 1 2022-23 Dr. S.P. Chavan Mr. Vinit Dipak Shriwas 2 2023-24 Dr. S.P. Chavan Mr. Vinit Dipak Shriwas Objectives of ELC: - • To sensitize the student community about democratic rights and the power of their vote in elections to have their unique decision. • To create awareness among college students about the significance of voter registration. • To educate the students about their constitutional rights and duties • Boost up the voter registration process for eligible persons not yet registered. • To popularize the 'right to vote in the community through ELC activities.</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior</p>	<ul style="list-style-type: none"> <li>• Voter Registration camp for the eligible students in the campus every year by the NSS unit and Department of Political Science.</li> <li>• Voter awareness camp conducted at various places by the NSS unit and Department of Political Science.</li> <li>• Voter awareness camp conducted for disabled persons &amp; senior citizens</li> <li>• Voter awareness guest lecturers conducted for in-house students</li> <li>• Our faculty members and non-teaching staff provide their services as election officers in various elections</li> </ul>

<p>citizens, etc.</p>	
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<ul style="list-style-type: none"> <li>• We create awareness among tribal populations about voting and its value during our NSS special residential camps and regular NSS activities.</li> <li>• Graduate Constituency voter awareness &amp; registration drive conducted.</li> <li>• Teachers Constituency voter awareness &amp; registration drive conducted.</li> <li>• We train our students with regard to the voting process and in turn, they teach these things to their villagers.</li> <li>• Department of Political Science provides legal counseling to tribal students and creates awareness about their rights and duties</li> </ul>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>Voter registration drive conducted at the college for above 17-18 years of age students.</p>

## Extended Profile

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### 1 Students

#### 1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
574	568	413	566	585

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 33

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
33	33	33	33	33

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
15.17	5.71	15.10	46.40	31.41

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>

## 4. Quality Indicator Framework(QIF)

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### Criterion 1 - Curricular Aspects

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#### 1.1 Curricular Planning and Implementation

##### 1.1.1

**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

The college is **permanently affiliated** to Sant Gadge Baba Amravati University, Amravati and follows University prescribed curricula. **College prospectus** uploaded on college website contains detailed description of programs and courses run by the college. Details of programme outcomes, programme-specific outcomes, course outcomes, syllabi, weightage of internal and external examinations are communicated through **Induction program and college website**. E-content developed by the faculties and Question Bank/old question papers of university examinations are available on college website. We take into account all modifications in syllabi through meets.

The college has framed **policy document on curriculum delivery**. At the commencement of every academic year, on the basis of affiliating University academic calendar and departmental academic plans, college prepares the **academic and activity calendar** for effective implementation of curriculum and curricular, co-curricular & extra-curricular activities. It is uploaded on college website, displayed on notice board, and also shared with students through Whatsapp groups. College has **time table committee** which prepares time-table as per workload available. The teachers prepare their individual **teaching plan and maintain academic diary**. Academic diary is monitored by the HOD, concerned faculty coordinator and the principal. **Faculty coordinators** and principal take review of the curriculum delivery. IQAC takes the periodic review of TLE process. Performance of the students is verified through examination and feedback.

**Induction program** is conducted at the beginning of academic year to inform freshers about faculties, teaching-learning and evaluation process, facilities, welfare schemes, extra-curricular activities, certificate/ add-on courses, and disciplinary rules. To make curriculum delivery effective **participative, problem solving & student-centric learning methods, PPTs, video lectures, charts**, etc. are used. Classroom teaching is integrated with **ICT tools, practical, field work/survey, projects, seminars, group discussion, tutorials and question-answer sessions**. During **COVID-19 pandemic** college effectively conducted **lectures and counseling sessions using online platforms**. Guest lectures are conducted. Every year **add on and certificate courses** are introduced in support of curriculum and to enhance capabilities of students.

Through Entry Level Test **slow and advance learners** are identified. **Bridge Courses** are conducted. Academic, social, financial, etc. issues of students are addressed through **Mentor-Mentee Scheme**.

**Feedback on curriculum** is taken from all the stakeholders, analyzed, discussed, and complied with. Moreover, feedback on curriculum is communicated to affiliating university through faculties on the **Board of Studies and other Academic Bodies**.

The college follows the university's scheme of examination. The internal **examination committee** plans and conducts internal examinations. The academic plan is based on university calendar and provided to students through various platforms. Continuous internal evaluation (CIE) includes **internal tests, assignments, group discussions, quizzes, seminars, project assignments, study tours, field visits**, etc. Efforts are made to make students well aware of CIE mechanism including academic calendar, examination system, nature of question papers marking scheme and about grievance redressal mechanism. **The Principal, HODs, faculty coordinators and concerned committees meet regularly** to ensure effective functioning of academic and examination-based activities. During COVID-19 pandemic period, college conducted **internal tests, seminar, group discussion and assignments online using various e-platforms** like Google Classroom, Google Forms, Video Conferencing Apps, etc.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1

**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response:** 23

File Description	Document
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc. Apart from the above:	<a href="#">View Document</a>

### 1.2.2

**Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years**

**Response:** 56.54



1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
317	285	235	342	351

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1

*Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum*

#### Response:

The university integrates cross-cutting issues relevant to professional ethics, gender, human values, environment and sustainability into curriculum. In order to sensitize students towards ethics, gender & human values, environment and sustainability for seeking holistic development of students; various activities, add on and certificate courses are specially designed and catered to students according to their choice.

#### Professional ethics:

The College has brought out the **code of conduct and ethics** to establish high standards of professionalism, check in malpractices and plagiarism. Various **programs on soft skills, employment skills**, etc. are organized to inculcate professional values. Special emphasis is given to encourage ethical, fair behavior and equity practices among students in the conduct of various **intra/inter-collegiate sports, cultural, etc. competitions and practices**.

#### Gender issues:

Every year **gender sensitization plan** is prepared to address gender-related issues. In addition to curriculum; gender sensitization is also addressed through **Women Development Cell (WDC), internal complaint committee, discipline, anti-ragging & grievance committee, NSS and social outreach**

**activities.** WDC arranges **training in yoga and meditation, photography & editing, beauty products & marketing and face mask preparation techniques.** To empower female students and neighborhood women the **poster competition on women upliftment; lectures on work-life balance and prevention, prohibition & redressal related sexual harassment; webinars on self-defense and cyber security** are organized. **A certificate course on gender studies** is conducted. **International Women's Day** is celebrated every year. Campus is secured with **CCTV and security personnel.** **Medical check-up camps and lectures on female health, diet, hygiene,** etc. are organized.

### **Human Values:**

Several activities are carried out to conformably bring together divergent cultures and to seek harmonious existence thereof. Special efforts are taken to inculcate human values among the students. **Workshops and seminars** are organized **on personality development & character building.** The **Preamble of Indian Constitution and posters** reading great thoughts are **displayed.** **Humanities departments have ample scope to directly deal with human values while curriculum delivery.** Birth and death **anniversaries of national heroes** are observed. To nurture the moral, ethical and social values among students events like **Teachers' Day, National & International importance days, national festivals and 'Right to Vote'** are conducted. To sensitize students about human values a special day (Vachan Prerna Din) is organized. An oath against corruption is also ministered to both the students and staff.

### **Environment and Sustainability:**

**A UG course on 'Environmental Studies'** is mandatory for second-year students. **Department of environmental science functions with UG/PG programme.** Curriculum content help develop intimacy with nature; addresses issues like global warming, energy crisis, deforestation, extinction of species, erosion of soil, pollution, e-waste management, etc. and instill a sense of responsibility towards environment and sustainability. **Workshops on solid-liquid & E-waste management** are organized. College conducts environmental awareness programmes like **tree plantation and plant species preservation, rainwater harvesting, village cleanliness, re-use of plastic bottles, environment and wild-life protection, campaigns like 'Say No To Plastic Bags',** etc.

**Green audit, environment audit and energy audit** are done by external agency. On the basis of audit reports various environment-friendly initiatives have been taken.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### **1.3.2**

**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)****Response:** 66.9**1.3.2.1 Number of students undertaking project work/field work / internships**

Response: 384

<b>File Description</b>	<b>Document</b>
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

**1.4 Feedback System****1.4.1**

*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

**Response:** A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

<b>File Description</b>	<b>Document</b>
Feedback analysis report submitted to appropriate bodies	<a href="#">View Document</a>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Action taken report on the feedback analysis	<a href="#">View Document</a>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

##### Enrolment percentage

**Response:** 72.26

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
261	265	211	290	317

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
378	378	360	372	372

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 2.1.2

*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

**Response:** 72.92

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
130	140	104	159	167

### 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
195	195	186	192	192

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1

**Student – Full time Teacher Ratio**  
(Data for the latest completed academic year)

**Response:** 17.39

## 2.3 Teaching- Learning Process

### 2.3.1

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process**

**Response:**

Along with traditional methods of teaching-learning the college promotes experiential and participative learning and problem-solving methodologies to ensure active participation of the students. Learners are divergent in terms of socioeconomic status, capabilities, aptitudes, etc. We identify slow and advanced learners and make efforts to modulate teaching-learning methods catering to their needs and learning abilities. **Projects** are allotted to help students develop scientific thinking and inculcate research temperament among them. **Study tours, excursions, field projects and industrial visits** are arranged to provide an interactive learning atmosphere. **Periodic assignments, seminar** encourage self-study and develop self-reliance & self-confidence in the students. **Student seminar competition** is part of the learning process. Related academic issues and concerns are discussed elaborately in the classes which promote students to build up their perspectives, thoughts and ideas. **Wi-Fi-enabled departments** allow students to easily access e-learning resources. **Video clips** relevant to the demand for syllabi are shared. **Research laboratories, ethnobotanical garden, and digital English language learning laboratory** support teaching-learning process and provide varied learning experiences. Training in subjects like **Apiculture, Industrial Chemistry, Food Science, etc.** enhances the learning experience of students. **Students work on the editorial board of college magazine** which improves creative and administrative skills. **Dissertation and Case Studies** work taken up by the students are usually related to local issues and/or science concepts. The library has good collection of **books, journals, newspapers, magazines, e-resources** for students to improve and enhance their knowledge on their own. Confidence and capacity-building strategies for students include programs such as library orientation, soft skills development, life skills training, awareness for utilizing institutional facilities, etc. **Online/Offline add on courses, certificate courses, and workshops on soft skills and employment skills** are organized. Healthy competitive spirit, teamwork, leadership skills, and management skills are inculcated among students through group discussions, question-answer sessions, and inter-subject seminar competitions. Activities about tree plantation, de-addiction, wildlife week celebration, water management, awareness about COVID-19 vaccination and non-conventional energy sources, and fundraising during natural disasters are arranged to provide students with diverse learning experiences.

ICT-based teaching learning applications along with **online content, Wi-Fi-enabled campus, digital English language learning laboratory, etc.** work as effective platforms for interactive learning experiences. **Online & offline workshops** conducted for the effective use of e-learning platforms and tools for teachers and students. Various other e-platforms and facilities like **digital smart board, LCD projectors, computer Laboratory, useful recorded videos & audios and e-files** related to syllabi are incorporated and teachers & students are motivated and facilitated to make maximum possible use of e-content in TLE process. Methods of online teaching & learning by making use of **MOOCs, Google Classroom, Google Forms, Whatsapp, Video Conferencing Apps, etc.** have been incorporated to facilitate a smooth learning experience, especially during the COVID-19 pandemic. Through **INFLIBNET** e-learning resources, scholarly content and research publications become available. The library promotes and facilitates students to read reference books; to use **Open Educational Resources, E-book server, Institutional Repository, N-LIST, online journals and e-books**. Research scholars are encouraged to use “**Shodh-Ganga**” to enhance scientific temperament.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1

**Percentage of full-time teachers against sanctioned posts during the last five years**

**Response:** 84.62

#### 2.4.1.1 Number of sanctioned posts year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
39	39	39	39	39

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 2.4.2

***Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)***

**Response:** 87.88

#### 2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
29	29	29	29	29

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	<a href="#">View Document</a>
Institution data in the prescribed format	<a href="#">View Document</a>
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1

**Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

#### Response:

The college follows **transparent mechanism in its internal/external assessment** and weightage in terms of marks is assigned as per affiliating university directives. In accordance with college policy, **Examination Committee** carries out all examination, assessment process effectively and elaborately discusses evaluation criteria with faculties and other stakeholders. Assignments, tests, seminars, group discussions, etc. are the basis for formative assessment and **abided by university norms**. Field works/visits and project work/assignment are also a part of assessment and evaluation. Through Induction programme **internal & external examination programme, academic & activity plan, teaching, learning & evaluation process** are introduced. Department-wise **time-table for examination and other related academic matters** is circulated long before and displayed. **Online evaluation platforms** such as Google Classroom, Google Forms, Whatsapp, Video Conferencing Apps, etc. have been incorporated. **Participative learning methods** like open book tests, poster competitions, quizzes, question-answer sessions, etc. are arranged frequently to assess the knowledge and skills acquired by the students. To increase the participation of students, test papers are conducted in a centralized manner. Time-table is displayed and shared through class-Whatsapp Groups. Students are allowed to check and evaluate their answer sheets to ensure their performance. Examination Committee ensures and maintains all sorts of **confidentiality** regarding question papers setting and evaluation procedure. **Notices regarding the prevention of unfair means and new evaluation methods**, if any are circulated among all concerned. The **modifications & changes** if any, either **in examination or evaluation are brought to the notice** of all. **Students and their parents are adequately informed** about examination and evaluation criteria. Students are examined as per the schedule and the norms of the university and college. Internal marks are given on the basis of **punctuality, quality and timely submission**. Internal examinations are re-conducted for students who miss to attend the internal examination due to unavoidable reasons. The students get their **evaluated answer books within one week** from the date of examination and **faculties discuss model answers and enter the marks in the portal**. Students can see



evaluated assignments and project assignments for verification. Through examination committee **aggravated students can approach** the concerned faculty, HOD and principal **for resolving grievances**, if any. Faculties are easily accessible for the smooth redressal of grievances regarding evaluation of internal examination. Doubts are clarified by the teacher and complaints about marks awarded are solved amicably. All queries by examinees are properly addressed and justifiable changes in evaluation, if any, are made. **Grievances of Internal Assessment and examinations are handled by examination committee** and **grievances of external examinations are forwarded to university. University has Grievance Redressal Cell** to which students can appeal separately. For university examinations, students can get photocopy of the answer sheet as per university norms after which a **student can apply for re-evaluation of the paper**. This **procedure** is well **communicated to students**. There is a feedback system for internal assessment processes. **Attainment level analysis** works as feedback mechanism and helps verify POs, PSOs and COs. CCTV cameras help monitor the examination process so that cases of malpractice can be curbed.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1

*Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website*

#### Response:

The college is affiliated to Sant Gadge Baba Amravati University, Amravati and follows the syllabus prescribed by University. The syllabus is formulated by the Board of Studies and then finally approved by the Academic Council of the University. The curriculum of the offered programmes is designed and framed by affiliating university, but **the college prepares its Programme Outcomes (POs), programme-specific outcomes (PSOs) and course outcomes (COs)** in consultation with all stakeholders. POs, PSOs & COs are **displayed on the college website & departmental notice boards and circulated** amongst all students and staff.

#### College website link:

[https://sipnaascc.ac.in/pages/courses\\_outcome.php](https://sipnaascc.ac.in/pages/courses_outcome.php)

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6.2

*Attainment of POs and COs are evaluated.*

**Explain with evidence in a maximum of 500 words**

**Response:**

POs, PSOs and COs are **communicated to students** by concerned teachers **during the induction programme**.

Faculty members of every subject define course objectives and course outcomes are available for the students at the beginning of the semester/session. Programme Specific Outcomes and Course Outcomes are defined by the head of the department after having a discussion with faculty members and then submitted to IQAC for approval.

**Attainments of COs are calculated** by using university examination results. Attainment levels are finalized in departmental meetings at the college level and conveyed to IQAC through Examination Committee.

**Attainment levels:**

1. Attainment level 1: 1-25% of students scoring more than 40% marks in University examination.
2. Attainment level 2: 26-50% of students scoring more than 40% marks in University examination.
3. Attainment level 3: 51-75% of students scoring more than 40% marks in University examination.
4. Attainment level 4: 76-100% of students scoring more than 40% marks in University examination.

In course attainment for all courses, weightage is given to performance in university examination.

The **attainment of course objectives** is achieved through the following activities in the college:

- Planning the teaching, learning and evaluation schedules at the beginning of every academic year
- The faculty-wise time-table is prepared at the beginning of each semester. The time-table with course distribution is displayed on notice boards.
- The syllabi are discussed in the departmental meetings and distributed among the faculty members. Each teacher formulates the teaching plan of the allotted syllabi.
- The students are examined and their works are evaluated as per the schedule and the norms of S. G. B. Amravati University, Amravati and college internal examination committee.
- The continuous assessment includes marks for seminar presentation, assignments, projects,

field/industrial visits and test papers

- The session-end examinations are scheduled, conducted and evaluated by the University for all the programmes.
- A student-centric academic and co-curricular environment is provided in the college. Many strategies are implemented for student-centric learning and for providing adequate support structures and systems for teachers to develop interactive, collaborative and independent learning among the students
- ICT-based teaching learning works as an effective platform for teacher-student academic interactions. The central library has a good collection of books, journals and e-resources for the benefit of students and faculty.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 2.6.3

#### Pass percentage of Students during last five years (excluding backlog students)

**Response:** 75.8

#### 2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
102	124	82	52	88

#### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
130	134	83	128	116

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	<a href="#">View Document</a>
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1

#### Online student satisfaction survey regarding teaching learning process

**Response:** 3.89

<b>File Description</b>	<b>Document</b>
Upload database of all students on roll as per data template	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1

*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

**Response:** 0.17

#### 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
00	00	0.075	00	0.098

#### File Description

#### Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

### 3.2 Innovation Ecosystem

#### 3.2.1

**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

Institution has created an ecosystem for innovations.

#### 1. Centre for Conservation and Propagation of Medicinal/Aromatic Plants:

Specific plants are located, identified, enumerated, collected and propagated. Suitable site is available for ex-situ conservation and propagation of medicinal/aromatic plants. Processes like soil treatment, CCT formation, and water management are carried out. Ex-situ conserved medicinal/aromatic plants are described in the form of monographs and phenological data collected.

Other college students, researchers, etc. visit the centre and data is shared. We have an outlet to sell nurtured aromatic, medicinal and endangered plants.

## **2. Entrepreneurship Development and Industry Institute Linkage Cell:**

Works as a regional information & counseling centre and promotes practice of 'Earn while Learn'.

Conducted skill development training like Making Rakhi, Bamboo Crafts and provided tool kits to participants.

Made linkages/MOUs with institutions, industries, etc.

Rendered services to seek enterprises and facilitate entrepreneurs with various opportunities, and resources.

## **3. Honey Bee Keeping and Honey Processing Center:**

Creates awareness about honey beekeeping and provides opportunities for self-employment.

Popularized and promotes honey bee-keeping-related research activities and provides consultancy services.

In collaboration with Khadi and Village Industries Commission (MSME), Nagpur organized National Level Awareness Programme (NALP) -2020 on Entrepreneurship.

MOUs are signed with state agencies and other educational institutes.

Activity to identify honey bee species was carried out through MOU.

## **4. Research Club:**

The club is specially established to organize activities like workshops on IPR, Research Methodology, Research report writing, Application of ICT in research, etc., and to promote interdisciplinary research on various aspects of the Indian Knowledge System.

Enhancement of research culture through various activities/events like participation in AVISHKAR (State level Research Competition for teachers and students), in-house research projects, etc.

Arranged various workshops/programmes/Webinars on IPR, writing of research paper, Research Methodologies, online learning resources, etc.

## **5. Career Guidance Cell:**

Workshop/Add-on course on soft skills development organized every year. Various activities are arranged to inculcate competitive spirit. Study material is available and students are constantly motivated. A few students succeeded in JAM.

Employability Enhancement Youth Livelihood Training Program was organized jointly with Mahindra and Mahindra Pride Classroom. Soft skills development program with University Student Development Cell was organized.

## 6. Kho-kho Training Centre:

Kho-kho coaching skills are nurtured; players are identified at a quite early age and trained. Number of local and university level kho-kho competitions organized. Number of players were facilitated to work as kho-kho coaches. Various players were guided to participate in university, state, zonal, national, and international level kho-kho competitions. One student could participate in Ultimate Kho-Kho. Add on course on Kho-kho conducted.

## 7. Library and Information Science Centre

The college library is replete with numerous resources. A specially developed e-library portal comprises with online resources such as books, thesis, journals, websites, etc. Activities like orientation for fresh students, Vachan Prerna Din (Motivation for reading practices), Book bank, Best reader award, book fare, etc. are carried out. The library is open even to locals. Consultancy services for library functioning software have been provided to many colleges.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.2.2

*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

**Response:** 10

**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
04	02	03	00	01

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 3.3 Research Publications and Awards

#### 3.3.1

**Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**Response: 2**

**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
15	06	17	13	15

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	<a href="#">View Document</a>
Link to re-directing to journal source-cite website in case of digital journals	<a href="#">View Document</a>
Links to the papers published in journals listed in UGC CARE list or	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 3.3.2

**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**



**Response:** 1.33**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
14	10	12	05	03

File Description	Document
List of chapter/book along with the links redirecting to the source website	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**3.4 Extension Activities****3.4.1**

**Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.**

**Response:**

Participation of students in extension activities helps to get acquainted with social issues and develop a sense to resolve them, develop problem-solving creativity, inculcate values, impart technical knowledge, etc. Students also develop skills like event management, interpersonal communication, and Research Entrepreneurship. Moreover, working with tribals help students link classroom learning to the real world.

Extension activities under **Swachha Bharat and Swastha Bharat Abhiyan (SBSB)**. Cleanliness drives taken up. Activity- **‘Say No To Plastic’** resulted in a ban on the use of plastic bags in the town Chikhaldara. A workshop on **how to make newspaper bags** was organized for students and locals to reduce the use of plastic bags.

The issues related to gender sensitization are addressed through certificate courses.

**Census of Heritage trees in Chikhaldara in collaboration with Local Municipal Council helps to conserve and protect them.**

**Students, researchers, etc. visit the Centre for Conservation and Propagation of Medicinal/Aromatic Plants to get data.**

**National workshop** on Nature & Science for the socioeconomic development of tribals was organized in which **farmers, teachers, students & researchers** in the region participated.

**N.S.S. addresses** social, health and national issues through various awareness programmes and drives like **COVID-19 vaccination, malnutrition, global warming, equality & national integration, literacy, tree plantation, anti-female feticide, self-employment, personality development, plastic-free environment**, etc. An entrepreneurship development **workshop for women** was organized. **Weather observatory** records daily rainfall, relative humidity and temperature and are sent to **government agency** similarly used by **researchers**.

**Yoga Awareness programmes** are organised to enhance health awareness among locals.

**Programmes on Cyber security & Self-defense were organized.**

Induction Programme motivates students to participate in extension activities. **Training was provided to forest field staff and students** for grassland management in protected areas. EDIL cell organized activities on making Rakhi and Bamboo Crafts. **Kho-kho training, Cricket Tournaments, Sports General Knowledge test**, etc. are organized for the locals and students. **International Yoga Day** is celebrated.

We seek to instil a scientific approach among students under **“Jagar Vivekacha” (Scientific Temperament)**. Programmes like **awareness about law and duties**, Hindi general knowledge test, **Division level sports elocution competition, Mushroom Cultivation, retention wall construction (Under Water Conservation Water Management Programme), Medical Check-ups, Beekeeping Awareness, Training Course on Manufacturing of Bamboo Crafts, Constitution Day, Voter Awareness programme**, etc. are carried out. The Marathi department conducts workshop on development and **standard Marathi** writing and its practical usage. We take up **Energy conservation awareness programmes** through guest lectures and putting up **stalls at Chikhaldara tourism festival**.

To inculcate an environment-friendly approach into students activities like guest lectures on environmental conservation and wildlife management in Melghat Tiger Reserve, webinars on biodiversity in Melghat, conservation of medicinal plant, etc. are arranged.

Library services are available through the e-library portal of the college.

To modulate students’ approach to facing examinations effectively we organize **“Let’s celebrate examination”** wherein experts from various fields address students.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.2

#### **Awards and recognitions received for extension activities from government / government recognised bodies**

##### **Response:**

- Faculty from the Department of environmental science provided training to the forest frontline staff for grassland development & management in protected areas of several states in India and received appreciation letters by the Chief Conservator of forest and field director of various states like Maharashtra, Madhya Pradesh, Chhattisgarh, Rajasthan, Bihar, Orissa, Telangana, Karnataka and Tamilnadu. The same faculty was given Satpuda Landscape Tiger Conservation Hero Award by the Bombay Natural History Society, India, and the “Award for outstanding contribution in wildlife conservation” by the Indian science congress association.
- Faculty from the Department of Environmental Science received recognition for providing expertise services for habitat intervention programme for WWF in the protected areas of Rajasthan and Bihar.
- Taking into consideration of aforementioned services by the same faculty, the Principal Chief Conservator of Forest, Maharashtra State nominated him as a Member of “Critical Tiger Habitat Management Committee” for Sahyandri Tiger Reserve and Field Director, Melghat Tiger Reserve nominated him as Member, Eco-sensitive Zone.
- The book entitled “A Guide book for grasses identification” of Tadoba Andhari Tiger Reserve (TATR), Maharashtra State written by the same faculty has been recommended for frontline staff for grassland management practices in TATR.
- The book entitled “A guide book for grassland management practices”, in the protected area of Kawal Tiger Reserve (KTR), Telangana State” written by the same faculty has been recommended for frontline staff for grassland management practices in KTR.
- Received appreciation letter from the Principal, Government Ekalavya Gurukul Public School, Chikhaldara for the extension activity by the Department of Marathi- “Standard Marathi Writing and Practical Uses”
- Honey processing has been recognized by the Khadi and Village Industries Board, Maharashtra State.
- The extension activity “Say No To Plastic” by the Department of Chemistry has been appreciated by Municipal Council, Chikhaldara.
- The faculty of the Department of Sociology received “*Adarsh Karya Gaurav Samajratna Puraskar*” by *Manushybal Vikas Lokseva Akadami, Mumbai* for his contribution to the field of social work.
- The faculty of the Department of Industrial Chemistry received RULA AWARD.
- COVID-19 vaccination and awareness camps have been appreciated by Primary Health Centre, Chikhaldara, Distt. Amravati.
- Various social activities carried out through the NSS unit have been appreciated by The Sarpanch (Village Administrative Head) of Amzari and Aladoh villages.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**3.4.3**

*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

**Response:** 62

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
11	14	18	12	07

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**3.5 Collaboration****3.5.1**

*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

**Response:** 23

<b>File Description</b>	<b>Document</b>
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	<a href="#">View Document</a>
List of year wise activities and exchange should be provided	<a href="#">View Document</a>
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1

**The Institution has adequate infrastructure and other facilities for,**

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

**Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)**

#### **Response:**

The institute being in hilly, tribal and remote region, acquisition of land or new construction is difficult. Various norms of Departments like Tiger Reserved Project make it complicated. Existing premises of college is on rented basis. We strive to ensure adequate availability and optimal utilization of infrastructure. Funds required for upgrading the infrastructure are provided by parent institution. The institution has 9.68 acres of land at Aladoh, a village near Chikhaldara. As for the college building (RCC structure) plan of construction is ready and efforts are going on to obtain a number of NOCs.

Sufficient number of classrooms is available with adequate light and ventilation. College Library is fully automated with open access system. A hall, with audio-visual facilities, is used for several things like conducting meetings, cultural events, various curricular, co-curricular and outreach programs. College has ample parking area. Girl's and Boy's common rooms respectively, staff room, sick room and canteen facilities are also available. Administrative block is situated centrally. College campus is enabled with high bandwidth internet facility, Wi-Fi, and CCTV camera.

No. of smart classrooms:	03
No. of seminar hall with ICT facility:	01
No. of classrooms with LCD facilities:	04
No. of classrooms with Wi-Fi/LAN facilities:	14

An adequate number of computers with internet facilities, interactive whiteboard, click scan, LCD, DLP, TV, HD cameras, printers and scanners, lamination machine, etc. are available. Science laboratories and English language laboratory are equipped with required facilities. College has well facilitated 11 research centers. We have Honey processing plant. The college has women's hostel, gym, and botanical garden at Aladoh campus. Rooms are available for cells and committees. Two power generators of 25 and 45 kVA and a portable one are in place as a standby power supply. Examination strong room, store room, underground water tank, and overhead tank with purifier for potable water, well-maintained toilet facilities, etc. are other available physical facilities.

The college has its own ground, Gym facility and changing room at Aladoh campus. We developed

courts for Kho-Kho, Kabaddi and Volleyball in the same premises. We have Olympic standard wrestling mats. Yoga mats are provided for Yoga exercises. In college premises, indoor Table-Tennis room and chess facilities are available. We have MOUs with the neighboring Physical Education College through which their sports infrastructure like 200 meter Athletics track; Volleyball, Kabaddi, Kho-Kho courts and Badminton hall is availed of. Local Police Training Ground is used to organize University Level and other significant tournaments. On the same ground the facilities like double bar, single bar, hurdles, and multipurpose basketball poles are installed by the college. These facilities facilitate coaching, physical fitness activities and kho-kho & cross country games. For cultural activities seminar hall, podium, sound system, sitting arrangements, LCD projector, Wi-Fi, adequate open space, etc. are available.

Kabaddi Court:	130 Sq. m.
Kho-kho Court:	570 Sq. m.
Volley Ball Court:	162.00 Sq. m.
Seminar Hall:	36.68 Sq. m.
Table -Tennis and Chess room:	73.41 Sq. m.
Gym Hall:	73.41 Sq. m.
Changing Room:	36.82 Sq. m.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.1.2

*Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

**Response:** 25.31

**4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0.38	00	0.35	16.68	11.39

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1

*Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*

#### Response:

The college library has a total area of 1150 sq. ft with sufficient computers & ICT facilities and 12776 available books.

The library is automated with **KOHA open-source software** with functions like Book Acquisition, Web OPAC, Circulation, Serial Control, MIS reports, etc.

We use **WINISIS** to automate library services like Article Indexing and Digital Storage & Retrieval. Besides this, the college has developed E-Library Portal providing online free access to various Consortium, Digital Libraries, Institutional Repositories, Online Journals, Online Books, Gateway to Online Education, Online News Papers, Catalogues & Databases, Special links for Marathi & Hindi literature, Syllabus and Question Bank of affiliating university, etc.

Books are processed with **bar-coded spine labels and bar-coded Borrowers' Tickets** are issued to the students. Library services like reference service, book issue/return, reprographic services, OPAC, reading room facility, periodical section, etc. are rendered to the users. The library undergoes stock verification after every five years.

Total expenditure occurred during the last five years:

- N-List: Rs. 23150.00
- Books: Rs. 416393.00
- Journal: Rs. 96150.00
- **Total: Rs. 535693.00**

Data from four sources is collected for the calculation of per-day usage of the library.



1. Circulation Section (Daily circulation of books issue/return)
2. Actual visit to the library as per visit record of the library (visit for newspaper reading, book reading, reference section, reprographic section, other library services, etc.)
3. Use of N-List e-resources
4. Visit to online library portal

To facilitate the optimum use of library by students and teachers various user-friendly facilities and services are provided.

**Key features of the Library:**

- Open access system and OPAC
- Multimedia reprographic services
- CCTV surveillance
- Electronic Bulletin Board
- Access to National Digital Library
- Separate section for research scholars with a cubicle
- Separate reference section with rich collection of encyclopedias, dictionaries, directories, yearbooks, atlas, gazetteers, thesis, and periodicals bound volumes, CDs, etc.
- Separate Internet section for students and teachers
- Separate career guidance cell with rich collection of books related to competitive exams
- Design and development of software for Digital Storage and Retrieval of e-documents and Rs. 80,000 revenue generation through consultancy
- Establishment of a Readers Club having various activities to promote reading habit
- Organization of orientation/Induction program for students to promote proper use of library

**Library Services:**

- Circulation
- Reference service
- Article indexing
- Reprographic service
- OPAC (Online Public Access Catalogue)
- Free access to journals and the internet
- E-library portal ( Link: [https://sipnaascc.ac.in/pages/library\\_portal.php](https://sipnaascc.ac.in/pages/library_portal.php))
- Multimedia services through A/V aids
- Data-based consultancy service
- Special services for research scholars
- Bulletin board service
- Current awareness service
- Library Service for locals
- Access to N-List and NDL

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 4.3 IT Infrastructure

### 4.3.1

**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

*Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

**Response:**

In order to make the academic, administrative and admission processes simple, easy, efficient and transparent they need to be integrated with IT. The college has adopted IT-based services and is looking forward to the complete automation of all. Though having various barriers due to hilly and remote area college regularly maintains and updates its IT and Wi-Fi facilities as per requirement. Computer systems (Software & Hardware) are upgraded in terms of configuration as per the needs of departments. The college strives hard to make optimum use of available resources.

Computing and internet facilities are available to all teachers and students which allow them to use computers for academic projects, practical sessions, and for Teaching, Learning & Evaluation process. To meet the Internet needs of the students, the campus area has an open secured Wi-Fi network facility with a range that covers the entire campus. Classrooms and a seminar hall are enabled with LCD facility which is very useful to carry out various activities. Digital library with computers facilitates e-learning and online programmes.

- Internet facility (100 Mbps) through Optical Fibre Cable (OFC) in both wired and wireless modes.
- 03 smart classrooms, LCD enabled 04 classrooms & 01 Seminar Hall
- ICT-enabled laboratory equipment like UV-V Spectrophotometer, etc.
- The college library is automated with KOHA software
- Library has the subscription of **e-books and e-journals** via INFLIBNET
- E-library portal provides access to various National Institutional Repositories, Consortiums, digital libraries, online books and journals, and the repository of the question bank of affiliating university
- Video conferencing facility is available
- Subscription of essential **08** Licensed Software.
- Annual maintenance contracts for essential software and hardware
- Digital storage capacity via **Google suite**
- Learning management systems like **Google Classroom**
- Digital bulletin board for library information
- All the departments are equipped with computers, Laptops, and Wi-Fi connectivity

- The college has a **Dynamic Website** and active social media platforms
- Bulk SMS services to communicate with parents, alumni, and students.
- We have 119 computers/laptops, and 03 **dedicated servers** for the smooth functioning of administrative section and computer science laboratory and all have Wi-Fi access points with good firewall security appliance system.
- The systems have the latest IPS definitions, antivirus, and antispam protection via WAN to LAN.
- Online admission facility.

<b>List of IT Facilities</b>	<b>No. of Equipment</b>
Computers	93
Laptops	26
Servers Machine	03
UPS with Battery	08
Printers with Scanner	08
Scanners	03
Barcode Readers	02
Photocopier/Duplicator (High Speed)	04
Projectors	08
LCD TV	03
Internet Connections (BSNL)	01
Network Switches (24 port, 16 port, 8 port)	04
Amplifiers, Mixer and Speakers Units	03
Digital Camera	02
Wi-fi Router	07

#### **CCTV SURVEILLANCE SYSTEM:**

We have 08 CCTV surveillance cameras with night vision capability (IR), covering the maximum campus area. Footages are stored in a centralized network video recorder. The footages, if required, are backed up to an external storage device.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**4.3.2****Student – Computer ratio (Data for the latest completed academic year)****Response:** 4.82**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

Response: 119

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**4.4 Maintenance of Campus Infrastructure****4.4.1**

*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

**Response:** 27.48**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
5.02	2.40	5.19	10.83	7.83

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

**Response:** 45.79

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
235	223	183	316	282

#### File Description

#### Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 5.1.2

*Following capacity development and skills enhancement activities are organised for improving students' capability*

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Report with photographs on ICT/computing skills enhancement programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.1.3

**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**Response:** 61.6

**5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
439	149	336	373	370

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.4

***The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases***

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:** D. 1 of the above

<b>File Description</b>	<b>Document</b>
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	<a href="#">View Document</a>
Proof related to Mechanisms for submission of online/offline students' grievances	<a href="#">View Document</a>
Proof for Implementation of guidelines of statutory/regulatory bodies	<a href="#">View Document</a>
Details of statutory/regulatory Committees (to be notified in institutional website also)	<a href="#">View Document</a>
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:** 66.26

**5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
16	18	20	28	26

**5.2.1.2 Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
38	48	23	28	26



<b>File Description</b>	<b>Document</b>
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	<a href="#">View Document</a>
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.2.2

*Percentage of students qualifying in state/national/ international level examinations during the last five years*

**Response:** 1.69

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2021-22	2020-21	2019-20	2018-19	2017-18
00	03	00	00	00

<b>File Description</b>	<b>Document</b>
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

### 5.3.1

**Number of awards/medals for outstanding performance in sports/ cultural activities at University /**

**state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response: 38**

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
07	00	05	16	10

File Description	Document
Upload supporting document	<a href="#">View Document</a>
list and links to e-copies of award letters and certificates	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.3.2

**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response: 8**

**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
07	06	10	10	07

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1

**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**

We have a **registered Alumni Association** which meets on a regular basis. A number of academic, student support, and other issues are discussed in meetings with alumni. Alumni provide feedback on the development and overall performance of the college. Although the college works in tribal and hilly area with underprivileged students number of alumni are working successfully in different walks of life. Some alumni are working as teachers in this very institution. A few alumni are active members of the Parent-Teacher committee.

College alumni prove to be a great help so far as our “admission to higher education drives” in this region is concerned. Alumni share their valuable views and experiences with college students which are very useful, motivational, and effective. This helps students to build confidence that they can also lead successful life instead of their underprivileged background. The age difference between alumni and current students is insignificant and the other beneficial thing is alumni mostly belong to the same socio-economic background. The current students can comfortably share with the alumni. The alumni also prove quite useful when parents of some college students turn unwilling to continue the education of their offspring. These alumni can effectively and successfully address such situations In this tribal, hilly, and remote region of Melghat where adequate resources for livelihood are still a challenge. Successful alumni themselves are live examples and quite inspiring. Students get firsthand experience from them and find their guidance very much relevant. Naturally college students are benefited profusely from the guidance of alumni.

**Contribution of the alumni:**

- Regular visits by alumni to orient the current students, particularly on employment. They provide guidance and support for placements and for various other activities.
- A few alumni visit as resource persons and deliver guest lecturers (online and offline).
- Every year, ten college alumni come forward to sponsor prizes of Rs. 5509/-
- 03 laptops are donated to the college by the Alumni Association.
- During the last five years alumni association expenditure was Rs. 155923 for various student development activities/programmes.
- Some alumni gift competitive examinations and similar books to deserving students.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1

*The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

#### Response:

The College abides by the vision and mission while sustaining academic excellence in the remote and tribal region of western Vidharbha - Melghat. Most of our resources are exerted towards upliftment of tribal. We work on developing students who can participate as sensible and responsible citizens.

Ours is all-inclusive and collaborating administration for Designing and Implementation of Policies and Plans through different committees mainly parent institution, Principal, IQAC and faculties:-

- “Sipna Shikshan Prasarak Mandal, Amravati”, (SSPM) is the parent society. President and Executive members of SSPM form the supreme decision-making body. Representatives of SSPM, Amravati hold regular meets with teaching and non-teaching staff
- College Development Committee (CDC) consists of representatives from all stakeholders. All policy documents are discussed and finalized here as well as it works as apex administration authority.
- Principal is the academic & administrative head.
- IQAC continuously works hard for conducive academic environment to seek excellence of quality of teaching-learning and research in higher education. IQAC is supported by the faculty coordination committee and internal examination committee. IQAC formulates both long-term and short-term perspective plans to sustain institutional growth.
- The staff council (College Council) collects continuous feedback in order to seek effective implementation of various policies by CDC and IQAC. It discusses the regular functioning of the institution and works accordingly

The institution is always ready to thoroughly study and implement the new educational policies and modulate teaching-learning and evaluation process accordingly. Faculties of the college participate in the process of new policy implementation through various capacities such as Member of the Academic Council, Faculty, and Board of Studies/Adhoc Committees. We do have an NEP committee. Adequate representation from the divergent sets of stakeholders namely parent institution, faculties, eminent personalities of society, students and parents compose these bodies This diversity in the higher bodies facilitates the institution to interact with number of stakeholders and to identify the organizational needs in particular. We have adopted the culture of participative management right from the last person in the institution to the top one.

The principal being the head of the institution provides autonomy to committees and departments in planning and implementation of the teaching & learning, research, extra-curricular and extension

activities. Budgetary provisions are made as per the requirement of each department. The amount is allotted and utilized on the basis of priority. Head of the department enjoys functional freedom. The head allocates workload, timetable, conducting of Tests, Seminars, etc. according to laid down norms. The Principal is given freehand by the CDC and parent society to exercise his powers effectively. He is the Chairman of the staff council and all teaching and non-teaching staff are the members. Through interactions with H.O.D.s and faculties, better implementation of all academic programmes is done. Departments and the various committees coordinate with IQAC and submit the annual plans. These are studied and approved by IQAC and Planning Board. Suggestion, if any, is communicated to the concerned.

Feedback from stakeholders is collected and taken into account. We have student representatives on several committees.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1

*The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

#### Response:

**Sipna Shikshan Prasarak Mandal:** is a parent society. The board of directors consists of 15 members.

**College Development Committee:** is constituted according to the Maharashtra Universities Act of 2016. This is the apex governing body. The development plan is prepared by CDC. All major decisions are taken by CDC. Budgets, starting new programs, extension, and construction or renovation policies are finalized here.

The **Principal** is both the academic and administrative head and is in charge of the college.

**Staff Council:** is constituted according to University Ordinance no 24. The principal is the head and teaching & non-teaching staff are the members.

**Internal Quality Assurance Cell:** ensures quality performance of the institute and strives hard for its continuous enhancement. It modulates procedures to collect and analyze data on various aspects of institutional functioning. A strategic plan is prepared by IQAC.

**The college office** looks into matters such as admissions, examinations and carries out various

government schemes like scholarships, etc. It also provides clerical support required for maintaining records and for interaction with government, university, parents, and students.

Various committees are constituted to monitor and facilitate several administrative functions, both statutory and non-statutory.

### **Service rules, procedures, recruitment and promotion policies :**

Institution abides by all norms, resolutions, and directions by UGC, Government of Maharashtra and affiliating university as concerned service rules, procedures, recruitment, and promotional policies.

### **Grievance Redressal Mechanism:**

The institution has a well-established mechanism to address grievances received from all stakeholders. Grievances are attended to in a time-bound manner.

#### **For teachers**

- An aggravated teacher can approach department head to get his grievances addressed, and if not satisfied he may approach the principal
- In case he is still not satisfied CDC looks into the matter and takes efforts to address grievances

#### **For students**

- Students are adequately notified about college disciplinary rules and regulations
- Grievances relating to examination and evaluation are addressed as per university rules
- Student grievances relating to admission, hostels, etc. are addressed by Anti-raging, Discipline & Grievances Redressal Committee
- Parent-teacher personally addresses grievances of students, if any through Palak Yojana

#### **For Women**

- The internal Complaint Cell works to address grievances related of women
- A gender sensitization plan is made
- Conducts certificate course on gender studies
- Members of the committee and their contact numbers are displayed on the notice board and website

The institution has adopted an open door policy that provides students as well as alumni access to department heads to communicate with as need be.

Faculty members, parent institution and Principal strive to bring about the best possible detailed strategies and deployment plan. All stakeholders are taken into consideration. Their contribution & active participation is sought while formulating the strategic plan and deployment document,

Strategic Planning and deployment document is based on SWOC analysis. An effort has been taken to identify clearly the implementation processes and monitoring by first identifying measurable targets in line with desired outcomes. This will emerge to be the guiding force for college to achieve its goal and

provide responsible citizens to society.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Institutional perspective Plan and deployment documents on the website	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 6.2.2

*Institution implements e-governance in its operations*

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	<a href="#">View Document</a>
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1

**The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**

**Response:**

The existing welfare schemes for teaching and non-teaching staff

S.N.	Name of welfare scheme	Description	Beneficiary
1	Group Insurance	College has opted for the scheme of Group Insurance	Teaching and non-teaching Staff
2	Credit Cooperative Society	College has Credit Cooperative Society to provide monetary help to the staff as per need	Teaching and non-teaching Staff
3	All schemes applied to state government employees	Old Pension Scheme, GPF, NPS	Teaching, non-teaching staff

The college follows the “Performance Based Assessment System” (PBAS) as prescribed and published by UGC. The university has set up an “Academic Performance Indicator” (API) system based on PBAS formulated by UGC.

The college has PBAS committee to facilitate the smooth progression of teachers and address all the related issues. IQAC evaluates the appraisal of teachers.

At the beginning of the academic year, every teacher submits his/her duly filled PBAS+API of the previous year along with supporting documents to IQAC. IQAC scrutinizes and verifies scores under various categories. These score sheets are submitted to the screening and selection committee nominated by the University for validation at the time of teachers’ promotions under the Career Advancement Scheme (CAS). The teacher’s diary gives clear information about all academic, co-curricular, and extracurricular contributions of a teacher. This diary is assessed frequently by IQAC and the head of the institution.

The outcome from the review of the API of all teachers leads to a better understanding of a role of a teacher and his/her contribution to the development of the Institution/ College.

1. Use of teaching methods/ methodology followed in the teaching; aids used in teaching, quality of course material and conduct of lecture and practical may be modified as need be with the above outcome.
2. The research caliber of a teacher, which is evident through the types and number of research projects, quality of research publications/ patents, etc. is also taken into consideration and appropriate suggestions are given.
3. On the basis of analysis of performance appraisal reports, teachers are informed, motivated, and facilitated for publishing articles, presenting papers, participating in workshops and conferences.
4. The principal, in his one-to-one meeting with teachers, advises and promotes them for further improvement.

Appraisal of Non-teaching staff is also evaluated by IQAC and suggestions are shared for better & effective performances.

Career development of staff is promoted by granting NOCs, Lien, etc. Staff is encouraged to seek further studies and facilitated to work on various authorities of affiliating university.



File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**6.3.2**

**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 7.88

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
02	00	07	04	00

File Description	Document
Policy document on providing financial support to teachers	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	<a href="#">View Document</a>
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**6.3.3**

***Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years***

**Response:** 22.49

### 6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
06	17	15	06	03

### 6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
11	11	11	11	0

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>
Annual reports highlighting the programmes undertaken by the teachers	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1

**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

#### Response:

Annual needs and requirements are identified through feedback from all stakeholders. IQAC, departmental heads, UGC planning & management board, building committee and maintenance committee, etc. hold sessions of interactions prior to finalizing of needs. Then the budget is prepared and put before CDC for approval.

Financial resources, that are available, to the institution are

- Government aid (salary grants)
- Tribal grants and scholarship grants from the social welfare department of government, such as GOI free ships and scholarships, free ships to the wards of ex-servicemen, primary and secondary school teachers,
- Parent society funds the institution as need be as per availability of funds. Funds required for infrastructural development are also provided by it. For expenditure exceeding budgetary limits, both approval and funding from the parent society is sought and the deficit, if any is also borne by it.
- Other financial resources are the permissible portions of the fees collected from students.

For self-financed courses, the major source of income is Students' Educational Fees. The CDC is the authority for monitoring and controlling all the financial and transactional procedures.

For efficient use of financial resources, we take utmost care to abide by budgetary provisions and consult with concerning departments whenever need be.

The institution conducts internal and external financial audits regularly

The accounts are audited regularly by the registered Chartered Accountant. We seek his advice as per need and abide by general financial rules.

Year	Dates of financial audits carried out
2017-18	18/07/2018
2018-19	29/07/2019
2019-20	01/12/2020
2020-21	23/10/2021
2021-22	25/07/2022

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the**

**quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

**Response:**

IQAC plays a central role to enhance and sustain the quality of the various functioning of the college as well as services provided by the college. At the beginning of every academic year, IQAC prepares Strategic Plan.

**The major initiatives by IQAC include:**

- Devising quality strategies
- Evaluating curricular and co-curricular activities
- Ensuring the use of ICT in teaching learning and evaluation
- Promoting research culture
- Ensuring stakeholder participation
- Organizing workshops and seminars
- Introducing best practices
- Introducing quality initiatives like accreditation and ranking, consultancy, collaboration, feedback analysis, an initiative toward incubation centre, internal promotion guidance, research quality enhancement, etc.
- Monitoring the extension and outreach programmes of the departments.
- NIRF participation and ISO certification.

Academic and Administrative Audit (AAA) is conducted by IQAC to maintain the quality of higher education. IQAC evaluates the performance of the teachers based on the proforma of self-appraisal submitted by the teachers and feedback from the students, etc.

The college conducted Green Audit, Environmental Audit, and Energy Audit in 2021 and 2022 by external experts. We had planned to conduct the aforementioned audits in 2020 too, but due to COVID-19 Pandemic, it was not done. On the basis of the results of data analysis and observations, the college adopted some green initiatives which include the use of LED bulbs, Office automation, etc.

**IQAC's Teaching-Learning Review Mechanism**

- IQAC stimulates the academic environment for the promotion of quality of teaching-learning
- IQAC follows the Academic Calendar of the affiliating university to prepare its planning and prepares its strategic plan of action and monitors its effective implementation.
- IQAC monitors IT-enabled, outcome-based, student-centric and holistic methodologies of the teaching-learning process.
- Faculty coordination committee monitors the teaching-learning process of every department and submits the report to IQAC. IQAC monitors track of the performance of the faculty on desired outcomes.
- Every year teachers are insisted to prepare **Course Plan for every month** so as to evaluate the progress of the curriculum in tune with the academic calendar.
- IQAC insists to adopt methodologies in teaching and evaluation for **Mapping of PO, PSO, and CO.**

- IQAC communicates its policies and directions regarding teaching, learning, **Remedial, and Mentoring** to all teaching departments.
- IQAC ensures the proper **conduct of internal examinations** and institutes a transparent mechanism for **evaluation and uploading of marks** on the university portal.
- IQAC has a practice of **comprehensive semester-wise result analysis** to pinpoint the strengths and weaknesses of departments.
- IQAC has devised a five-point scale questionnaire to evaluate the performance of teachers by the students.
- IQAC devised a mechanism for **feedback** on the curriculum. **Curriculum feedback** is taken from the students, teachers, parents, and employers.

### **IQAC's Institutional Review Mechanism**

- IQAC conducts **Annual Academic and Administrative Audit** every year.
- **Green, Environmental, and Energy audits** are regular practices.
- Institution collects feedback from students on **Institutional Performance** every year since 2018.
- Each department updates **Programme Outcomes, Programme Specific Outcomes, and Course Outcomes** as per the prescribed syllabus.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### **6.5.2**

#### **Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

**Response:** A. Any 4 or more of the above

<b>File Description</b>	<b>Document</b>
Quality audit reports/certificate as applicable and valid for the assessment period.	<a href="#">View Document</a>
NIRF report, AAA report and details on follow up actions	<a href="#">View Document</a>
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>
Link to Minute of IQAC meetings, hosted on HEI website	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.**

*Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

#### **Response:**

We have co-education system. The college has **Anti-Ragging and Student Grievance Redressal Cell** which looks after the grievances of the students and redresses the same. **Internal Complaint Committee** provides counselling to girl students and deals with cases of sexual harassment, if any. A complaint **box** is placed in the college and follow-up is taken by the concerned committees. We have conducted **Gender Audit** as well as prepared & executed **Gender Sensitization Plan**. A certificate course on **Gender Equality for Sustainable Future** is conducted. Gender equality is promoted through curriculum and co-curricular activities. Women Development Cell conducts various activities for women's empowerment. We have **separate common rooms & washrooms for girls and boys, Hostel and vehicle facility, sick room, a Chain-link Fencing campus with security guard & CCTV surveillance, and 'Sanitary Napkin Vending Machine'**. Annual health check-up, blood group checking & blood donation camp, diet and nutrition counselling, AIDS and health awareness program, health fitness & yoga for boys and girls students are conducted. Residential camp by NSS works on gender equality. Boys and girls are equally motivated to participate in various activities. **Guest Lectures for the safety and security of girls, webinars on self-defense, cyber security, prevention, prohibition and redressal** are organized. It is mandatory for students enrolled in college to wear **ID cards** issued by the college. Through Mentor-Mentee Scheme **special attention to girl students is paid**. Non-teaching staff gives support in matters concerning admission, fee payment, etc.

**Moral and social training and counseling** to students **through NSS programmes and annual camp** is provided. Special awareness programmes for the health of girls students are arranged to ensure gender equity. **Martial arts training programmes** are organized.

The college has organized a number of national and international commemorative days, events and festivals like, **International Yoga Day, Independence Day, Republic Day, National Science Day, Birth or Death Anniversaries of great Indian personalities, National Unity Day** on the Birth Anniversary of Sardar Vallabhbhai Patel; **Constitution Day** on Dr. Babasaheb Ambedkar birth anniversary, **Shahid Din** celebrated in the memory of Bhagat Singh, Sukhdev, Rajguru. The significance of the day is addressed; other ceremonial deeds are performed to imbibe values and thoughts among the students. Besides according to the Maharashtra government notification guidelines anniversaries of great persons and national days are celebrated after the daily national anthem chanting in the campus by giving a brief life sketch of great personality and enumerating his works for a great cause. This inspires students to take up courage, love, sacrifice, patience and service.

Efforts are taken by organizing various programs like

- National Festivals- National Integration rally
- International Women’s Day- Guest lecture
  
- International Yoga Day – Workshop on Yoga
  
- Birth Day Anniversary of Dr. A. P. J. Abdul Kalam- *Vachan Prerana Din*
  
- Teacher’s Day – Special program is organized by students
  
- National Voters Day - Awareness Programme through rally
- Birth Anniversary of Sant Gadge Baba - Cleanliness Drive
  
- Constitution Day – Reading of Preamble of constitution
- National Unity Day – Oath on National Integration
- Ozone Day – Guest lecture

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 7.1.2

#### The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

**Response:** A. 4 or All of the above



File Description	Document
Policy document on the green campus/plastic free campus.	<a href="#">View Document</a>
Geo-tagged photographs/videos of the facilities.	<a href="#">View Document</a>
Circulars and report of activities for the implementation of the initiatives document	<a href="#">View Document</a>
Bills for the purchase of equipment's for the facilities created under this metric	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 7.1.3

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

**Response:** A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	<a href="#">View Document</a>
Policy document on environment and energy usage Certificate from the auditing agency	<a href="#">View Document</a>
Green audit/environmental audit report from recognized bodies	<a href="#">View Document</a>
Certificates of the awards received from recognized agency (if any).	<a href="#">View Document</a>

### 7.1.4

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

The college is situated in a tribal and hilly area; most of the inhabitants belong to Korku, Balai, Gond, Gawli, and Gaolan tribes. We try to nurture and preserve the primitive culture, social setup and traditions. Teachers try to communicate with students in local languages to create an atmosphere of oneness and cooperation. In annual gatherings and sports feasts we emphasize on tribal way of life, their culture, language and traditions. It is one of our missions to educate them without disturbing their traditional setup. We organize various pro-tribal activities like bamboo craft-making workshops, tribal dance, tribal language learning, etc. Admission and educational awareness drive is intended to bring education to their door steps. For the employment and self-employment opportunities of the tribal, the courses like B.Sc. (Apiculture); various add on and certificate courses have been introduced. We try to remove prevalent superstitions and other evil practices among tribal through *Vivek-Vahini* and NSS activities and residential camps. Awareness regarding Tribal Laws and Schemes is created. Various activities/drives have been undertaken under Swacch Bharat Abhiyan. Under Unnat Bharat Abhiyan we have adopted three tribal villages to study and resolve their pertaining problems. We try to preserve the native medicinal plants through ethnobotany and keep our campus eco-friendly. Through the cultural fest, NSS camps and programs like Say No To Plastic, Tree Plantation, *Vachan Prerna Din*, Rainwater harvesting, Awareness regarding Tribal Laws and Schemes, etc. we sensitize students and employees towards constitutional obligations.

To inculcate nationalism and patriotism National Anthem is chanted daily wherein all staff members and students participate. Independence Day and Republic Day are celebrated with zeal and enthusiasm. Oath for addiction-free India, and for conservation of water is taken on specific days. We read the preamble on Constitution Day on 26th November and celebrate it as constitution honor day. Preamble prints have been displayed in campus. Staff member offers their services for conduct of elections as a part of national duty. On the birth anniversary of Sardar Patel, we celebrate 'National Unity Day'. Aids awareness program, International youth day (Birth anniversary of Swami Vivekanand), de-addiction campaign, International Yoga Day, National Voter's Day, International Women Day, etc. are celebrated for inculcation of national values and duties. A certificate course on 'Gender Sensitization for Sustainable Future' is designed and conducted. In syllabi of various courses like political science, sociology, and others include national values. Teacher's Day is celebrated by the students. In the cultural fest, NSS camps and various programs we try to nurture and inculcate values, rights, duties, and responsibilities towards constitutional obligation.

Celebration of Constitution Day, Independence Day, Republic Day, National Science Day, National Unity Day, International Ozone Day, Tree Plantation Drive, Cleanliness drive at adopted village, Awareness programme on Road Safety, etc. activities inculcate values necessary to render students responsible citizens and build National Values and National Integration & Inter-religious harmony.

The college has prepared policies on Human Values and Professional Ethics, Fundamental Duties and Rights and photographs of Fundamental Duties and Rights in the campus are displayed.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1

**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

**Best Practice I:**

**1. Title of the practice: Eco-friendly initiatives**

**2. Objectives:**

- Create awareness about Environment among all stakeholders
- Take environmental friendly steps like conservation, recycling, propagation and protection
- To address pollution

**3. The context:**

We being the higher education institute here in the lap of Mother Nature it becomes our prime most concern to sustain environment. We carry out a number of activities as regards. We do attempt to address the pollution to the best of our capabilities.

**4. The practice:**

**Conservation and Propagation of Medicinal/Aromatic plants:**

Nursery for Medicinal/Aromatic plants is developed. Plants in wild habitats are identified & collected. Soil treatment, CCT formation, plantation of the said plants and water management practices are carried out. Field survey, identification of the distribution pattern and current status of medicinal plants are studied.

**Training forest field staff for grasslands management**

It includes training on: Demarcation of grassland areas with GPS, identification and enlisting of grass species, collection and broadcasting of grass seeds, weed eradication and management techniques, grasses biomass management practices in mosaic pattern, identification and cultivation of wild fruit trees.

**Energy Awareness Programme:** A stall is set-up at Chikhaldara "Tourism Festival" wherein importance of energy conservation and use of non-conventional energy sources explained to visitors. Awareness

about energy saving is spread through display boards. Energy audits are undertaken.

**Say No to Plastic** drive creates awareness about plastic pollution. Students and local communities are made aware about evil effects of plastic. Old clothes are collected to prepare bags, which are distributed among local people including tourists. One one-day workshop on preparation of recycled newspaper bags was organized.

**Rainwater Harvesting** awareness campaign was carried out in Chikhaldara and surrounding villages wherein residents were educated about proper uses and importance of water. Need, rules and regulations, construction of structure regarding rainwater harvesting were explained. Water to the mark of 3.5 laks litres is collected through rain harvesting.

**Heritage Trees** in the Chikhaldara are **identified, counted and conserved** to strengthen environment with the help of Municipal Council.

### **5. Evidence of Success:**

Cultivated lands are converted into grazing grasslands; food chain is strengthened increasing density of herbivores. Ecosystem has improved, grass seed banks are developed. Melghat region severely suffering from water scarcity, ethnobotany garden can subsist only upon the collected rainwater and also meet various water needs of women hostel. Important medicinal/aromatic plants are available and plantation is being used as an open-field laboratory for botany students. Ecological restoration of the plants in suitable habitats is achieved and plant propagation, and natural regeneration are facilitated. We sensitized plastic pollution, rainwater harvesting and other environmental problems. Chikhaldara Municipal Council appreciated our efforts.

### **6. Problems Encountered and Resources Required:**

Inadequate funding, lack of instruments and technology low manpower is problems for grassland management. Tribal are educationally backward and poor, difficult to convince to use eco-friendly items and to afford additional expenditure in order to get rainwater harvesting in place. Besides they don't directly encounter any pollution-related problems. The tourists cannot be re-contacted or re-counseled. The concerning local authorities need to be more sensitive as regards eco-friendliness.

### **Best Practice II:**

#### **Title of the Practice: Encourage and Facilitate Tribal Students for Higher Education**

#### **2. Objectives:**

- Create awareness about higher education among Aborigines in Melghat region
- Strive hard to facilitate higher education for tribals
- Encouraging students by paying them academic and personal guidance
- Felicitating and encouraging students by rewarding
- Create a conducive and competitive atmosphere among students
- Develop awareness among students towards cross-cutting issues

### **3. The Context:**

College is situated in a hilly, tribal & remote area and is under-privileged hence has socio-economic problems. It is our responsibility to create awareness about higher education among the inhabitant and encourage them. Education can play a vital role in addressing and solving their problems. Few students make it to higher education. As per NEP-2020 guidelines, we are also trying hard to increase Gross Enrollment Ratio of Melghat Region.

### **4. The Practice:**

Following activities in our institute are conducted to achieve the set goal.

#### **Awareness Campaign:**

We try to meet all eligible students, dropouts, teachers and parents by visiting the junior colleges in Melghat and nearby areas. We try to tap their needs to offer them need specific programme. We use manuals, brochures, audio-visual aids in our talks with students. Wide publicity is given to available programmes, activities in college. Alumni help us in this regard.

#### **Palak-Yojna**

Under this, an allotted number of students are adopted by each teacher who provides academic and personal guidance to his wards and keeps in touch with parents. Counseling is provided to parents when required.

#### **Felicitation of Meritorious Students**

To motivate and appreciate the students, we felicitate students scoring highest marks in the subjects with cash prizes and freeships is awarded to needy.

#### **The Best Student Award**

Students are nominated on the basis of examination results, attendance, performance and participation in all activities. Top ten students are selected from the nominations who go through written test, group discussion and interview. The best student of the year is selected on the basis of total marks obtained by students in these tests.

### **5. Evidence of Success:**

As our vision and mission states we could increase the number of admissions of tribals. Tribal students now opt for technical and other advanced subjects. They take part in sports, cultural and other activities and share their difficulties, discrepancies with us. This has improved the regularity and students' participation in various activities. Some students after passing out of institute seek still higher education. Some could bag various college-level awards.

### **6. Problems Encountered and Resources Required:**

Melghat is a hilly and widely stretched region where conveyance is not smooth. Public transport is not

adequately available. Other means of communication are either lacking or very poor like internet, mobile and landline connectivity. Adverse, at times extremely bad weather conditions are an issue along with people's migration. Parents are reluctant to send their wards to other places as they require them as helping hands for livelihood. Hostels cannot accommodate even 50% of the needy.

File Description	Document
Any other relevant information	<a href="#">View Document</a>
Best practices as hosted on the Institutional website	<a href="#">View Document</a>

### 7.3 Institutional Distinctiveness

#### 7.3.1

**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

#### **Nourishment of Employability Skills**

Arts, Science and Commerce College, Chikhaldara is located in the tribal and remote region in Melghat mountain ranges in Vidarbha, Maharashtra. Melghat region includes approximately 350 villages having mostly tribal populations. It is the first multi-stream institution providing higher education to the inhabitants in Chikhaldara, which is a famous hill station in the region surrounded by rugged cliffs, deep mountain trenches and a dense forest with rich varieties of flora and fauna, The students admitted to the college mostly come from tribal background deprived of education, employment and standard living. The major issues in Melghat are superstition, illiteracy and malnutrition. The goals and mission of the college aim at overall development of the tribal people at large, aiming at educational and economic development at front. In compliance with our vision and mission, we conduct educational awareness and admission counseling campaigns to encourage the tribal and other backward students to higher education as a part of our contribution towards national education policy and providing them with academic and personal guidance. Efforts are being taken to improve education for tribal as per new NEP-2020 guidelines and are also trying hard to increase Gross Enrollment Ratio of Melghat Region. All eligible students and dropouts in Melghat and nearby areas are approached. Meets are held with students, parents and teachers. We try to tap into their needs so that we may offer suitable programmes. We come to know the various problems pertaining to them like poverty, lack of proper mindset, lack of awareness, their inevitable involvement in earning daily bread and butter. Students are attracted to various skill-based courses to help solve the problem of unemployment.

As most of the students come from poverty-level backgrounds they cannot afford education. Just to make both ends meet their entire family needs to work. Keeping someone in education is keeping someone out from earning bread. To address this problem and enhance employability skills of students and promote the practice of earn while learn we established 'The Entrepreneurship Development Cell which works to

promote the practice of 'Earn while Learn' and conducts various skill development training programmes leading to self-wage employment. Other departments of the college try to open up a few avenues as regards employment. We run useful, job-oriented and skill-based courses at UG level in the streams of Arts, Science and Commerce. Institution's vision is to train and empower students in the pursuit of knowledge, values and social responsibility and help them achieve excellence in various fields of challenges. The Institute has established its distinctive approach towards this comprehensive vision by modeling it by means of organizing events for skills and entrepreneurship development through various certificate courses in "Food processing of Vegetables and Fruits", "Use of Tally software", etc. and add on courses on "Bamboo Craft", "Soft Skill Development", "Communication Skills", "Proficiency in Accounting" etc., multidisciplinary project surveys like "Tourism in Melghat: Problems and Challenges" and "Milk Production and Distribution in Chikhaldara" etc. The positive outcomes are achieved by devising the academic and other related activities to meet the global requirements and through teaching-learning methods with ethical values.

- **Workshop on Bamboo Crafts and sale:** The ED cell in collaboration with an NGO in Melghat 'Sampurna Bamboo Kendra', has been working for the betterment of tribal. 21 days training on Bamboo Crafts was arranged and 40 students participated. During this training they manufactured various crafts worth Rs. 6000.00. We facilitated the sale of goods through the outlets and stalls. All students could improve their earnings. We carry out the training every year. Our parent society donates the required tool kit to every trainee. Students prepare the crafts in their spare time. Training for 'Rakhi' Manufacturing from bamboo was also carried out by the cell. Rakhis worth Rs. 4000.00 were made by students.

- **Training program on Employability enhancement and youth livelihood:** was carried out jointly by Mahindra Pride Classroom project of Nandi Foundation, college IQAC and Career Guidance Cell of college. This was in pursuance of the vision and mission of college. Teamwork, communication skills, time management, proper grooming and hygiene for professional enhancement, interview skills, and use of ICT tools were the topics addressed under the training program. 42 students participated in this 8 day program.

- **Add on course on "Soft Skills development:** was conducted by college career guidance cell. 50 students participated in the course. Understanding Yourself, Goal Setting and Achieving, Self Talk, Communication Skills (Verbal) Body Language and presentation skills were the topics covered in this seven days course. The course is carried out every year by Career Guidance Cell.

- **Training programme on Honey Processing:** Melghat region is a rich source of natural honey, we have honey beekeeping centre which creates awareness about Honey beekeeping and popularizes various methods for successful honey beekeeping. We have introduced B.Sc. Apiculture and other short-term training programmes for the students and local people in order to provide them need based training. We have a honey processing plant and we provide honey processing services on minimal rates. The centre also works for the conservation of forests and the environment by cultivating plants necessary for successful honey beekeeping with the help of varied flora richly available in Melghat. 5 days training programme on "Honey Processing" was arranged.

Department of Physical Education conducts many sports activities. It opened up a sports academy at Chikhaldara so that local schools, college-going students could get most of the benefits. Department of Physical Education has many sports achievements to its credit. 28 Players were placed in various police departments in Maharashtra and other states.

All these initiatives could create employability awareness among students. Some students are now in possession of skills that could prove as a regular income source. Some students could earn partially and the thing to note is that they have gained confidence that once their education is over they would be in a position to easily start self employment endeavors.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>



## 5. CONCLUSION

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### **Additional Information :**

Dr. Rajesh Sharadchandra Jaipurkar, regular Principal of the college, was deputed as the Pro VC of Sant Gadge Baba Amravati University, Amravati (Maharashtra State). Now, he has resumed his duties as Principal of the college.

Though this is the only 100% aided college of this Melghat tribal region since inception, we are stretching continuously our efforts to cater to the educational needs of the students who belong to this hilly, remote, backward, and tribal region. Our esteemed visionary management is determined firmly to fulfill its vision and mission by imparting education to make the students employable, uplift their standard of living, and establish their identity in society. Besides this, the college has a real zest to inculcate the spirit of national integration and patriotism in the young minds of the students through the medium of value-based.

### **Concluding Remarks :**

The college has been serving the people of the Melghat Tribal Region since 1996 by imparting education through its multi-faculty UG and PG programmes. It has also promoted research aptitude through its Ph. D. research centres. The college is spreading awareness among the tribals by organizing various healthy practices, social and environmental awareness programmes and gender equity initiatives. The college is intended to start more job-oriented and skill-oriented programmes for the students of this region which will make them employable and independent. The college aims to become an education hub to disseminate the message of the power of education, knowledge, and information to the people of this tribal region thereby bringing transformative change in their attitude and living standard. The college will prove to be a beckoning light and a guiding force to the future generations in the region.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p><b>Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</b></p> <p>Answer before DVV Verification :</p> <p>Answer After DVV Verification :23</p> <p>Remark : DVV has made changes as per report shared by HEI.</p>																				
2.4.2	<p><b>Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)</b></p> <p><b>2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>29</td> <td>29</td> <td>27</td> <td>28</td> <td>28</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>29</td> <td>29</td> <td>29</td> <td>29</td> <td>29</td> </tr> </tbody> </table> <p>Remark : DVV has made changes as per report shared by HEI.</p>	2021-22	2020-21	2019-20	2018-19	2017-18	29	29	27	28	28	2021-22	2020-21	2019-20	2018-19	2017-18	29	29	29	29	29
2021-22	2020-21	2019-20	2018-19	2017-18																	
29	29	27	28	28																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
29	29	29	29	29																	
3.2.2	<p><b>Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years</b></p> <p><b>3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years</b></p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>13</td> <td>09</td> <td>08</td> <td>07</td> <td>08</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> </tr> </thead> <tbody> <tr> <td>04</td> <td>02</td> <td>03</td> <td>00</td> <td>01</td> </tr> </tbody> </table> <p>Remark : DVV has considered the data from prescribed format provided by HEI as the links in the</p>	2021-22	2020-21	2019-20	2018-19	2017-18	13	09	08	07	08	2021-22	2020-21	2019-20	2018-19	2017-18	04	02	03	00	01
2021-22	2020-21	2019-20	2018-19	2017-18																	
13	09	08	07	08																	
2021-22	2020-21	2019-20	2018-19	2017-18																	
04	02	03	00	01																	

supporting document is unclear.

**3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
41	45	67	35	36

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
15	06	17	13	15

Remark : DVV has made changes as per report shared by HEI.

**3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
18	10	13	12	07

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
14	10	12	05	03

Remark : DVV has made changes as per report shared by HEI.

**3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.**

**3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
26	22	34	30	21

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
11	14	18	12	07

Remark : DVV has made changes as per report shared by HEI.

3.5.1 ***Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.***

Answer before DVV Verification :

Answer After DVV Verification :23

Remark : DVV has made changes as per report shared by HEI.

5.1.4 ***The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases***

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: D. 1 of the above

Remark : DVV has made changes as per report shared by HEI.

5.2.1 **Percentage of placement of outgoing students and students progressing to higher education during the last five years**

5.2.1.1. **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
54	66	58	51	42

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
16	18	20	28	26

5.2.1.2. **Number of outgoing students year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
102	124	82	52	88

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
38	48	23	28	26

Remark : DVV has made changes as per report shared by HEI.

5.3.1 **Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

5.3.1.1. *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
10	00	14	16	10

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
07	00	05	16	10

Remark : DVV has made changes as per report shared by HEI.

5.3.2 **Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
10	08	13	13	10

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
07	06	10	10	07

Remark : DVV has made changes as per report shared by HEI.

6.3.2 **Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
02	00	09	05	00

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
02	00	07	04	00

Remark : DVV has made changes as per report shared by HEI.

**6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

**6.3.3.1. Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
42	42	43	42	32

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
06	17	15	06	03

**6.3.3.2. Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
11	11	11	11	11

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
11	11	11	11	0

Remark : DVV has considered the data from prescribed format provided by HEI as the links in the supporting document is unclear.

**2.Extended Profile Deviations**

ID	Extended Questions				
1.1	<b>Expenditure excluding salary component year wise during the last five years (INR in lakhs)</b>				
	Answer before DVV Verification:				
	2021-22	2020-21	2019-20	2018-19	2017-18
	15.15	5.59	17.63	46.40	31.41
	Answer After DVV Verification:				
	2021-22	2020-21	2019-20	2018-19	2017-18
	15.17	5.71	15.10	46.40	31.41