

Sachin Mahajan

# Winisis Effective Tool for Digitization

Digital Storage & Retrieval of Documents using  
Winisis

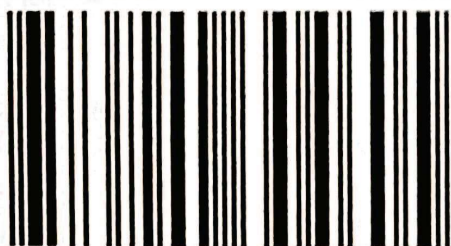


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Nowadays, a storage of documents in digital form and quick retrieval of it, is a prime activity of a library. Thus, libraries require automated storage and retrieval mechanism for digital information or documents. The digital and online form bifurcate according to their file format like pdf, word, excel, power point, npg, mp3, mp4, mpegav, mpgav, jpeg, jpg etc. To store, handle and retrieve various kinds of documents, a specific mechanism is required and includes computer hardware and software. Digitization means acquiring, converting, storing and retrieving in standardized and organized manner with help of modern technical gadgets. The most obvious benefit of digitization is to preserve the document for long time in good condition and provide it to the users in digital form, using digital technology. The researcher has developed automated module using WINISIS and general-purpose software. He has designed two mechanism one for storage and another for retrieval. The retrieval mechanism not only provides bibliographical details, but also direct access to the stored document in the system.



Dr. Sachin G. Mahajan works as Librarian at Sipna Shikshan Prasarak Mandal's, Arts, Science & Commerce College, Chikhaldara Qualification: M.L.I.Sc., M.Phil., Ph.D.. Other: completed one Minor Research Project; works as Database Design Consultant and NAAC Consultant.



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